

Energy Council Roles, Responsibilities, and Statement of Commitment

Applications due by January 7, 2019, to Marla Harvey, Hood River County Energy Plan Coordinator, marla@mcedd.org

Primary Purpose

The purpose of the Hood River County Energy Council is to serve as an advisory body to the agencies that have approved by resolution the Hood River County Energy Plan (County of Hood River, the City of Hood River, the Port of Hood River and the Port of Cascade Locks) as well as to the citizens and public and private partners who are committed to helping Hood River County meet the goals of the plan. The council provides ongoing strategic direction toward the implementation of the Hood River County Energy Plan, helping ensure projects responsibly increase energy independence and economic benefits related to energy use, improve community resilience, and reduce fossil fuel consumption.

Approval Responsibilities

The Energy Council as a whole is responsible for approving:

1. The Hood River County Energy Plan Organizational Guidelines (includes principles, vision, goals, objectives,).
2. The Hood River Energy Council Work Plan, to be implemented collaboratively by the Energy Coordinator, the Energy Council, elected officials, and community members/volunteers.

To gain formal Energy Council approval for the above, there must be a quorum.

As a member of the Hood River Energy Council:

I understand that I am expected to:

1. Operate under our Guiding Principles (listed in Section IV of the Operational Guidelines) and understand the status of the Energy Council Work Plan.
2. Appreciate the significance of projects for some or all major stakeholders and represent their interests;
3. Be an advocate for broad support for the benefits pursued by the Energy Council;
4. Provide support for strategic initiatives where appropriate based on Energy Council member expertise and availability.

In practice, this means I will:

1. Attend meetings and review prep materials;
2. Ensure the projects being pursued by the Energy Council provide benefits to public entities and taxpayers;
3. Help balance conflicting priorities and resources;
4. Provide guidance to the Energy Coordinator and partners;

5. Foster positive communication outside of the Energy Council regarding the group's progress and outcomes;
6. Report on project progress to those responsible funding and implementing projects, such as government bodies and funders.

I understand that commitment to this Council will involve a significant contribution of time and energy during the year and I am prepared to dedicate 2-4 hours/month of my time including Council meetings (one meeting per month, average time 2 hours) and sub-committee meetings.

I commit to the following:

1. I will attend all Council meetings during the year and be available for phone and/or email consultation with other members or staff. If I cannot attend a meeting, it is my responsibility to notify the Coordinator prior to the meeting. If I miss a meeting, it is my responsibility to find out what occurred during the meeting and what actions were taken, as well as any follow-up required.
2. I understand that the minimum commitment required to serve on the Council is a 1-year term, and that I may serve additional consecutive terms by election. If for any reason I need to leave the Council, I agree to give as much notice as possible and will do my best to help find a replacement Council member to serve in my place.

In turn, the Energy Coordinator is responsible to the Energy Council for the following:

1. The Energy Coordinator will provide clear and current information relating to the Energy Planning Process and will be available to discuss activities.
2. The Energy Coordinator will give reasonable notice for all board and committee meetings (materials three days in advance).

Energy Council Application

Name: _____

What are you interested in gaining from your role as a member of the Energy Council?

What are you most excited about when it comes to energy planning in Hood River County and/or the Columbia River Gorge?

What skills/assets and relationships do you feel you can contribute?

Please list one reference. Thanks!

I agree to serve a 1-year term, commencing on _____ and ending on _____.

Signature and date,

Name _____ Date _____