## Grant Administration/Labor Standards

MCEDD offers resources to the region in the administration of state and federal grants and compliance with labor standards requirements. We retain qualified staff that can provide technical assistance for small communities without the capacity to administer grants.

Costs for these services are typically paid for by the grant.



ECONOMIC DEVELOPMENT DISTRICT

Mid-Columbia Economic Development District 515 East Second Street The Dalles, OR 97058 Phone: 541.296.2266 Fax: 541.296.3283 www.mcedd.org

# ASSISTANCE IN UNDERSTANDING REQUIREMENTS & COLLECTING DOCUMENTATION

- Ensure compliance with grant requirements
- Coordinate review of documents
- Set up a project filing system
- Prepare reimbursement requests and progress reports
- Participate in grant monitoring visits, respond to any monitoring findings or concerns

#### LABOR STANDARDS COMPLIANCE - STATE & FEDERAL

- Apply knowledge of state prevailing wage rules and federal Davis-Bacon requirements for public works projects
- Collect and review certified payroll reports
- Conduct interviews of workers on the project
- Take corrective action for any noncompliance

#### PROCUREMENT ASSISTANCE

 Assist with development of contracts to ensure compliance with grant and procurement laws and ordinances

"MCEDD provides efficient, professional, transparent administrative support for even the most complex projects." --- Kathy White, Wasco County



### RECENT PROJECTS SUPPORTED BY MCEDD



- Construction of a Community Mental Health facility in The Dalles to serve the citizens of Wasco County and surrounding counties as needed, funded by CDBG.
- Water system improvement project in Antelope to update transmission mains and add a water storage reservoir, funded by CDBG.
- Construction of a 12,600 square foot building at the Columbia Gorge Regional Airport, funded by EDA.