



HOOD ECONOMIC ALLIANCE

Clackamas, Hood River, and Wasco Counties

**Board Meeting
December 18, 2020
9:00 – 10:00 a.m.**

Zoom Link:

<https://zoom.us/j/94739309761?pwd=cm00bDcyT1IWNW03a0I5NIJjaENWQT09>

Call in Number: 669-900-6833

Meeting ID: 947 3930 9761

Passcode: 720658

AGENDA

Topic	Estimated Time	Item
Call to Order, Conflict of Interest Disclosures, Introductions		
Minutes <i>November 20, 2020</i>	5 minutes	Approval
Financial Report	5 minutes	Acceptance
Funded Loan Updates and Loan Modification Request <i>Wippersnappers</i>	20 minutes	Decision
<i>Executive Session per ORS 192.660 (f) (Exempt Documents) Regular Session Reconvened</i>		
Loan Actions	5 minutes	Decision
Other New Business, Good of the Order		
Adjourn		

The meeting location is accessible to persons with disabilities. If you have a disability that requires any special materials, services or assistance please contact MCEDD at (541) 296-2266 at least 48 hours before the meeting so arrangements for appropriate accommodations can be made.

Executive Session Protocol
Mount Hood Economic Alliance (MHEA) Board

After discussion agenda items are presented in open session by MHEA staff, the MHEA Chair will state the following: "Pursuant to ORS 192.660(f), Exempt Documents, I call the Executive session of the Mount Hood Economic Alliance to order"

MHEA Chair asks all non-staff and non MHEA members to leave the meeting. Staff will explain to visitors where they can wait and that they will be invited into Executive Session when their agenda item will be discussed.

For each discussion item on the agenda for Executive Session, the MHEA Chair will follow the following procedural steps:

1. Invite the loan applicant (or their representative) into the Executive Session for the presentation of their loan request. MHEA Chair requests a brief presentation from MHEA staff on a summary of the loan proposal or other discussion item.
2. After presentation of information by staff, the MHEA Chair asks if there are any questions for the loan applicant or MHEA staff.
3. Following questions and discussion by the MHEA, the loan applicant (and/or their representative) is asked to leave Executive Session with instruction that they will be invited into the Open session when Executive Session is adjourned.
4. MHEA Chair asks MHEA members if there is any discussion related to loan request that needs to take place before inviting the next loan applicant or other persons in to Executive Session for the next discussion item.
5. Additional discussion between the MHEA members takes place then Steps 1-5 are repeated for each following discussion item for Executive Session.

At the end of discussion, the MHEA chair will close the Executive Session. The MHEA moves back to open session. At this point, the MHEA Chair can ask for a motion of the decision items in open session. Open session is when the MHEA can make decisions on agenda items.

Mt Hood Economic Alliance
Clackamas • Hood River • Wasco Counties

Board Meeting
November 20, 2020
Zoom Meeting

The meeting was called to order by Mike Wells. The following board members called in: Ken Bailey, Michael Friend, Renate Mengelberg, Bob Benton, Bob Degnan, Dave Piper, and David Snider. Staff present: Jessica Metta, Dana Woods, Israel Ayala Guevara, Ami Beaver.

AGENDA ITEM 1—Welcome and Introductions—Mike opened the meeting. Meeting participants introduced themselves. Mike acknowledged the transition to MCEDD as supported by Ken Bailey.

AGENDA ITEM 2—MHEA Business

- ✚ Approval of August 28, 2020 Board Meeting Minutes—Approved (KB/BD)
- ✚ October 2020 Financial Statement. Dana noted adding MHEA to QuickBooks She talked through some outstanding audit issues. Received/Approved unanimously. (KB/RM)
- ✚ Update on MHEA Loans
- ✚ Executive session 9:14 am
- ✚ Regular session reconvened at 9:49 am
- ✚ Bob Benton motioned to work in coordination with other entities and allow staff to contact legal counsel in determining next steps regarding check from Rivertap. Renate Mengelberg seconded the motion. Motion passed unanimously.

AGENDA ITEM 3—MHEA Administrative Transition Updates

- ✚ JM noted outreach to Clackamas County to get to know everyone and tracking terms – when do they expire, when do they renew. DW has gotten all financial info and checking in on type of insurance coverage. KB asked clarifying question around Wasco Co representatives. It was noted Hood River Co has an open position. The website is set up. IAG shared his contact information in the chat: Israel@mcedd.org Cell 541-490-9465
- ✚ Israel Ayala Guevara noted presentation to Clackamas roundtable and indicated he had reached out to Rotary.
- ✚ Meeting adjourned at 9:54 am

Recorded: Ami Beaver

Mike Wells—Chair