

**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT  
FULL BOARD OF DIRECTORS  
THURSDAY, MARCH 18, 2021  
4:00 P.M.**

**ZOOM TELECONFERENCE (ACCESS INFORMATION ATTACHED TO AGENDA)**

**BOARD MEETING AGENDA**

| <u>Topic</u>   | <u>Estimated Time</u> | <u>Item</u> |
|--|-----------------------|-------------|
| Call to Order/Introductions  | 5 minutes             | Information |
| Consent Agenda   | 5 minutes             | Approval    |
| December 2020 Minutes  |                       |             |
| Appointment of Budget Committee/Officer; Budget Process Approval       |                       |             |
| Executive Committee Appointment  |                       |             |
| CEDS Steering Committee Appointment                                    |                       |             |
| Emergency Succession Plan Update                                       |                       |             |
| COVID-19 Vaccination Policy  |                       |             |
| Financial Report   | 10 minutes            | Information |
| EDA RLF Defederalization   | 5 minutes             | Discussion  |
| Resolution 2021-1, EDA RLF Defederalization                            |                       |             |
| Regional Project Priorities/ CEDS                                      | 35 minutes            | Decision    |
| Resolution 2021-2, CEDS Adoption                                       |                       |             |
| Executive Director Report  | 10 minutes            | Discussion  |
| Committee Reports  | 10 minutes            | Information |
| Executive Committee  |                       |             |
| Loan Administration Board  |                       |             |
| <b><i>Executive Session per ORS 192.660 (f) (Exempt Documents)</i></b> |                       |             |
| <b><i>Regular Session Reconvened</i></b>                               |                       |             |
| Staff Reports  | 15 minutes            | Information |
| Regional Updates- <i>MCEDD Board members</i>                           | 25 minutes            | Discussion  |
| New Business   | 5 minutes             | Discussion  |
| Adjournment  |                       |             |

*Accessibility: The meeting location is accessible to persons with disabilities. If you have a disability that requires any special materials, services or assistance, please contact us at least 48 hours before the meeting.*

*Public Comment: Individuals wishing to address the Board on items not already listed on the Agenda may do so in an orderly fashion throughout the meeting. Please wait for the current topic to conclude and raise your hand to be recognized by the Chair for direction. Speakers are asked to give their name and address and to limit comments to three minutes unless extended by the Chair.*

*Agenda Times: Times on the agenda are approximate. The Chair reserves the opportunity to change the order and time of agenda items if unforeseen circumstances arise.*

*Consent Agenda: Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the Board to spend its time and energy on the important items and issues. Any Board member may request an item be “pulled” from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda following the end of the action items.*

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MCEDD is inviting you to a scheduled Zoom meeting.

Topic: MCEDD Full Board Meeting

Time: Mar 18, 2021 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

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MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, DECEMBER 10, 2020  
ZOOM VIRTUAL MEETING

*BOARD MEMBERS:* Bill Schmitt, Scott Clements, Mike Foreaker, David Griffith, Mark Zanmiller, Ken Bailey, Leana Kinley, Bob Hamlin, Robb Kimmes, Dr. Marta Cronin, Steve Kramer, Dana Peck, Eric Proffitt, Joe Dabulskis, Erik Glover, Buck Jones

*STAFF:* Israel Ayala-Guevara (Loan Fund Manager), Carrie Pipinich (Senior Project Manager), Jacque Schei (Project Manager), Lauren Hernandez (Office Administrator), Marla Harvey (Project Manager), Jessica Metta (Executive Director), Dana Woods (Finance and Operations Manager), Brad Houghton (Deputy Director), Alice zaWitt (Project Manager)

*GUESTS:* Tammy Kaufman (Columbia River Gorge Commission), Yvonne Roberts (Connected Professional Accountants, LLC), Sara Morelli (Maupin Market)

**CALL TO ORDER/INTRODUCTIONS**

Bill Schmitt called the meeting to order at 4:00 p.m. A quorum was present. A round table of introductions took place.

**LOAN CLIENT HIGHLIGHT**

Sara Morelli explained that Maupin Market serves the community of Maupin. The market offers a deli, fresh produce, a small meat market, dairy, frozen goods, dry goods, and a liquor store. Sara noted she has a great team of employees. Sara and her sister took ownership of the market in March right as the COVID-19 pandemic hit. The market was closed but offered curbside pickup for a few days. The market created a video about safe-shopping protocol which received over 7,000 hits. Hand-sanitizer stations were rented and placed outside of the front doors. Israel Ayala Guevara stated the market has done the best it can under the current situation and asked if there are any upcoming plans for the future. Sara explained that when starting out with the purchase, she approached traditional lending sources and was told the market would not work. She stated that MCEEDD trusted her and saw the possibility of the market and how it was going to work well in the community. Any plans for the future have come to a halt during the pandemic. Sara noted great appreciation for the community, which stepped up to support the market during this time. The market has been profitable because of this support. Israel stated Maupin Market is a key business in the community and has been a model loan client.

*Discussion: Mike Foreaker stated Maupin Market is a welcoming place and is well run. There has been a seamless transition of ownership since the purchase, and the Market continues to be a great asset to the community.*

**CONSENT AGENDA**

Approval of the September 2020 MCEEDD minutes, revised ADA policy, and revised personnel policy.

**Ken Bailey motioned to approve** the Consent Agenda. Eric Proffitt seconded the motion. Motion passed unanimously.

**AUDIT REPORT**

Jessica Metta introduced Yvonne Roberts from Connected Professional Accountants, LLC. Yvonne presented a high-level overview of the audit performed for MCEDD for the fiscal year ending June 30, 2020. Yvonne noted that the audit was performed in compliance with all state and federal regulations and is a two-part audit covering the governmental activities and the business activities of MCEDD.

Yvonne highlighted:

- The qualified opinion is due to MCEDD not implementing GASB 75, which the board chose not to implement a few years ago due to the expense that would add no real benefit to the organization.
- Proprietary funds looked at each loan fund. There was an overall positive change in net position of about \$180,000.
- MCEDD made all required loan payments during the fiscal year.
- The subsequent event noted on page 36 briefly outlines that the WHO declared a world-wide pandemic related to COVID-19. The note states the district's revenue has not been significantly impacted but that it is unknown if there will be an impact in the future.
- An audit looks at compliance procedures for the State of Oregon and tests those categories. There was one over-expenditure of capital outlay, but there were no other issues in compliance.

Yvonne noted that although there were findings with internal control compliance, MCEDD complied in all other aspects, which is the highest opinion to receive. Yvonne summarized that finding 2020-001 is a result of MCEDD not having a CPA involved other than the auditors. Yvonne explained that MCEDD is held to the same standard as a large corporation, such as Nike. It is language required as a result of not having a CPA on staff or contract. No change was recommended.

Yvonne explained that MCEDD relies on QuickBooks for its financial software. Because of this, the balance sheet isn't balanced by fund. There should be one set of books for each fund. Yvonne noted Dana Woods worked to get a balanced set of books to the auditors as quickly as possible once the audit had begun.

*Discussion: Ken Bailey stated MCEDD is working to upgrade to a new software program. Staff is in the process of finding a system that will address most of the findings in this fiscal year's audit that are related to the limited capability of the current software. Yvonne agreed that MCEDD will find great benefit from new software.*

Yvonne explained other findings include the beginning equity accounts were out of balance, which new software should help with. Cash reconciliations were off by a material amount. Yvonne noted that some of this was trying to correct large journal entries imported last year that were still outstanding. Some accruals weren't properly booked into the system by the time of the audit, but those were taken care of and booked. Yvonne noted some journal were made that Dana was unaware of, and there was no review process in place to approve these entries. Loan program calculations were not accurate, but Yvonne noted that Dana has good understanding of this moving forward. The district did not comply with life insurance assignment requirements for one of the Economic Adjustment Assistance loans. Yvonne noted this was an isolated incident and this was likely a result of the transition that occurred that year. Yvonne noted that although there are multiple findings, she is confident that Dana has a good handle on the finances. The findings do not reflect on the job that is being done and Yvonne does not anticipate seeing these kinds of issues in the next audit.

*Discussion: Mike Foreaker asked which new accounting software MCEDD will use. Jessica replied staff is researching options but one has not yet been selected. Steve Kramer noted he is looking forward to having the new software up and running.*

## **FINANCIAL REPORT**

Dana Woods, Finance Manager, presented financials as of October 31, 2020. Total Cash balance is \$5,594,362.26, which is up from the prior year at this time. October principal payments totaled \$37,423.80, reducing the Loans Receivable balance. Dana noted there have been significant payoffs over the last year. Current Net Position is \$11,891,622.37, which is up from the prior by approximately \$69,000. Dana stated that this figure may shift due to the FY20 audit process. Dana explained that Due To/From Accounts are higher than last year. These accounts equal out the journal entries previously mentioned by Yvonne Roberts during the audit report. Dana stated this account balance will not affect anything, as it will net out to zero due to the journal entries, but it is a tool MCEDD is using extensively until the transition to new software. Dana stated Carryover Revenue is still \$0. On the Budget vs. Actual, Income is a negative number. Dana noted that Net Ordinary Income balances this out, and income is positive. Making the Income negative is a line item to show the carryover to next year. It is not a true expense but is a budgeted number used as a placeholder. On the Profit and Loss statement, EDA CARES Planning Grant income was \$0 as of the date of the report. Since then, \$9,934 has been received and will reflect in the November financials.

*Discussion: Scott Clements asked if there is plan in place to implement new software. Dana replied staff are in the process of receiving quotes from software companies. Jessica Metta stated staff will bring a recommendation to the Executive Committee in February. Ken Bailey stated the purchase of new software was included in this year's budget, so if a decision on new software is made this year, it can be purchased.*

**Steve Kramer motioned to accept** the financials as presented. Bob Hamlin seconded the motion. Motion passed unanimously.

## **2022 CEDS STRATEGY COMMITTEE**

Jessica Metta reported MCEDD is embarking on a rework of the Mid-Columbia Comprehensive Economic Development Strategy (CEDS) for 2022. The year-long process will kick off in March 2021. The Executive Committee recommended forming a CEDS Strategy Committee to guide the process. Jessica explained the MCEDD Board functions as the CEDS Strategy Committee in updating the CEDS annually. The last time a full update was done, the Board opted to create a separate Strategy Committee to help broaden representation and ensure different voices are heard. The Executive Committee is recommending that process again. Jessica explained she is seeking formal appointment of a new Strategy Committee. The new committee would tentatively include: Kevin Waters, Skamania EDC; a business representative from Sherman County; Richard Foster, Klickitat County EDA; Buck Jones, CRITFC; Carrie Pipinich, Wasco EDC/Sherman County Economic Development; Liliana Justo Bello, The Next Door; Maui Meyers, Private Sector representative for Hood River County; Hannah Brause, Washington State Extension; Dana Peck, Goldendale Chamber; a representative from the GTA; and Genevieve Scholl, Private Sector representative for Hood River County. Jessica noted that if any other Board member would like to join to please let her know.

*Discussion: Mark Zanmiller stated the committee structure and membership looks good. He asked about the logistics of holding public meetings during the pandemic. Jessica stated staff anticipates meetings will begin on a virtual platform. The hope is that in-person meetings will be*

*an option before the process is over, as during the last update, tours of local businesses in the region were a valuable part of the process.*

**Mark Zanmiller motioned to appoint** a CEDS steering committee as presented, with allowance for the appointees to include an alternate if they are unable to participate. Ken Bailey seconded the motion. Motion carried unanimously.

### **EXECUTIVE DIRECTOR REPORT:**

Jessica Metta provided the Executive Director's report, highlighting:

- NADO, MCEDD's national association, was successful in finally achieving defederalization of EDA revolving loan funds that are older than seven years. This means MCEDD will no longer have to report on loans made with those funds and will have flexibility to determine how we would like to use those funds.
- Staff is coordinating with Skamania EDC to set the annual Bi-State Advisory Council meeting of OIB, WIB, and partners. The meeting will start the process to update the Economic Vitality Plan for the entities, set to be reviewed every five years.
- MCEDD has a new EDA representative for Oregon, Wes Cochran
- Brad continues to discuss with Wasco County Information Services a potential partnership for IT management.
- Staff have started incorporating Diversity, Equity and Inclusion focus in staff meetings with a monthly DEI discussion and weekly "learning moments" from staff that could have a DEI component.
- Jacque Schei submitted an SDAO Safety and Security grant for some projects to support our facility being lower-touch in light of COVID-19, including making the employee entry door in the rear an automatic open.
- MCEDD successfully hired Alice zaWitt to our new Project Manager position. She will be focusing on our resiliency work as well as the Gorge Technology Alliance.
- With the expanded capacity from the EDA CARES RLF and MHEA, MCEDD created an Assistant Project Manager. Ami Beaver was promoted to this role. The open Administrative Assistant position was advertised after promoting her to this role. Duties have been shifted of the Admin Assistant and Office Administrator.
- Lauren Hernandez sought quotes for a new janitorial contract and she and Brad Houghton researched options to address MCEDD's file storage issues.

### **CONFLICT OF INTEREST**

Brad Houghton explained that MCEDD is entering into an IGA with Hood River County to administer the County's COVID-19 business grant program. The Executive Director's husband and partners have a business, Slopeswell Cider, which would apply for the grant. Because these funds are county-specific, there is not a statewide pool MCEDD can have them apply to instead, which is what past protocol has been for the prior Business Oregon grants MCEDD distributed. Brad explained this issue has been discussed with Bill Schmitt, Ken Bailey, and MCEDD legal counsel Vic VanKoten. Based on Ken's suggestion, other MCEDD staff will develop the criteria for selection and the form of the application in coordination with Hood River County. Other MCEDD staff will then process the applications and make the selections and the arrangements to disburse the County's funds to the successful applicants. The Executive Director will not be involved in these processes. The Executive Director will sign the IGA with the County and checks for the grants

distributed but will have a Board member sign the check to her husband's business if the application is submitted and approved. Brad noted Vic VanKoten reviewed MCEDD's Conflict of Interest Policy based on the information presented and has no concerns.

**Dana Peck motioned** that based on the information provided, this transaction is fair and reasonable to the District, and does not constitute an act of self-dealing. Joe Dabulskis seconded. Motion carried unanimously.

### **SYMPOSIUM SYNOPSIS**

Jessica Metta explained MCEDD hosted the first ever virtual Columbia Gorge Economic Symposium on November 6<sup>th</sup>. She thanked Jane Allen, RARE, for all of her work on the event. Jessica explained Anne Kubisch, President of the Ford Family Foundation, gave the keynote address. A panel of six key industry leaders in the Gorge discussed how the pandemic has changed their industry and what the future may hold. Statewide economists Josh Lehner and Steve Lerch and regional economists Scott Bailey and Dallas Fridley shared economic forecasts and employment trends while commenting on existing policies that will play a role in the region's ability to recover from the recent economic downturn. Jessica noted that while over 200 people registered, around 145 attended.

Following the Symposium, MCEDD sent a survey to attendees to collect feedback on the design and content of the event. Jessica stated that the virtual platform was a lost opportunity for networking, which is one of the most valuable pieces of the Symposium, but the virtual format allowed more people to attend than previous years. The event was also recorded and is available for viewing for those who may have been unable to attend. Overall, survey results indicate areas of improvement could be to create networking opportunities for both in-person and virtual settings, to extend the length of the panel discussion and allow for more time for Q & A afterwards, and to feature more representation from small businesses in the Gorge on the panel.

*Discussion: Mark Zanmiller agreed that networking was missed using the virtual platform. Ken Bailey stated the event went well for what it was and for using a virtual platform. Each Symposium is a learning experience, and next year improvements can be made based on feedback from this year. Eric Proffitt thanked staff for coming together to make the event possible given the current pandemic. Bob Hamlin noted it is nice to give the option for people to view the event at a later time if they were not able to make it on the event date.*

### **EXECUTIVE COMMITTEE REPORT:**

Bill Schmitt reviewed the Executive Committee report, highlighting the Committee:

- Discussed a rotation policy for private sector members on the Executive Committee as suggested by the Nominating Committee. It was decided to not add a rotation policy but have staff conduct outreach to all private sector board members to determine their interest in joining the Executive Committee before the Nominating Committee meets annually.
- Discussed the Link's position on transporting COVID-19 positive patients and agreed to retain the status quo. We would lend a vehicle to an entity for doing this but do not have the staff to do it. The vehicle would need to be added to the entity's insurance.

### **TRANSPORTATION ADMINISTRATION BOARD/ DEPUTY DIRECTOR REPORT:**

Brad Houghton provided the Transportation report, highlighting:

- Staff held a quarterly meeting of the TAB; Kittelson & Associates, Inc. reviewed steps for the

Wasco County Transit Development Plan including the timeline, policy and land use review process, public involvement, and periodic updates.

- Staff has been exploring the possibility of an agency partnership on the existing annual Gorge Pass. CAT has tentatively committed to ensuring that the trial period of the universal fare program is revenue neutral. The TAB approved adoption of an annual Gorge Pass in coordination with CAT on a 1-year trial basis.
- Staff worked with CAT and submitted a regional marketing grant focused on regional transit messaging, branding, COVID-19 recovery, transit access and mobility management.
- Mid-Columbia Medical Center did not approve our \$5,000 grant request for installation of a bus shelter at MCMC. MCEDD's Google Community Grant Program application was approved in the amount of \$20,000 and will be used to facilitate installation of the two remaining bus shelters.
- The two new buses have been delivered. MCEDD has been awarded a grant for four additional replacement vehicles as well as one expansion vehicle, and plan to place that order in January 2021 for a July 2021 delivery.
- Crestline Construction has completed installation of a bus shelter at West 8<sup>th</sup> Street and Cherry Heights (adjacent to Goodwill).
- Port of The Dalles approved a variance request from Crates Point Development, LLC for placement of a bus shelter along Klindt Drive near Department of Human Services and Columbia Pain Management.

### **LOAN ADMINISTRATION BOARD REPORT**

Israel Ayala Guevara presented the Loan Administration Board report. He noted that since the last MCEDD Board meeting, there has not been much loan activity. Other similar districts have had the same experience. MCEDD did close a loan for Pharaoh's Family Farm, but otherwise is working to provide relief to loan clients in the form of interest-only payments. Israel noted the available to loan amount is approximately \$2,179,507. COVID has increased the payoffs and paydowns MCEDD has seen due to businesses receiving PPP loans. Israel stated there are no delinquent loans due to the relief programs MCEDD offered to keep clients current. There has been an increase in inquiries and some new applications are anticipated. Israel stated staff will have to be creative to support clients, and the goal during this time should be to find relief for MCEDD's loan clients while making sure the organization is still secure. He noted his appreciation for those who have mentored him and assisted him through this challenging time.

*Discussion: Ken Bailey stated MCEDD has gone through this same cycle before with the loan fund balance, and things will even out. Scott Clements stated MCEDD, in its mission of lending, has done what it needs to be doing over the past year. Loan dollars are being allocated as needed, but more importantly, MCEDD has been instrumental in terms of distributing grant money. Scott stated that focusing on loan demands is too narrow and ignores the broader mission of MCEDD, which he feels is being appropriately addressed at this time.*

### **STAFF REPORTS**

Carrie Pipinich, Senior Project Manager, highlighted the following:

- As part of the Rural Opportunities Initiative grant, staff has worked with the SBDC and local chambers of commerce to host several small business training sessions this fall. Additionally, staff is working to coordinate a regional lender's roundtable as part of this effort.

- Staff was asked to present on the region's broadband work at the NADO Annual Training Conference in October and was able to highlight projects from across our five counties as well as share about how we approach broadband in our CEDS.
- Staff has been working to support developing and implementing grant programs supported by the additional business grant funds available to counties in Oregon starting this month.
- Staff is wrapping up the annual Community Enhancement Project process and met with community economic development project owners in The Dalles, Dufur, Maupin, and Mosier as well as conducted outreach to individual project owners in other communities throughout the County.
- Staff completed updates to the two existing programs for the Sherman County Housing Grants.
- The City of Grass Valley restarted discussions around the feasibility of developing a wastewater system.
- The Chasing Grace Episode 3: Boss Ladies screening at the drive-in screen at Sunshine Mill Winery was successful this fall. Staff is working with the Gorge Women in STEM group to support a follow up to the Chasing Grace event with the filmmaker in the new year
- The GTA is conducting its annual Tech Awards process. In addition to providing a contribution to the STEM leader of the year's efforts, the GTA will provide a donation to the non-profit of choice for the Tech Leader of the year this year.

Jacque Schei, Project Manager, highlighted the following:

- Phase 1 of the Mid-Valley Reservoir Crystal Springs Water District project is complete. Mobilization for construction of the project began in October, with actual construction started in late November.
- A request for bids for the CSWD South Valley Reservoir construction will be published on December 2. Bids will be due January 12.
- Staff completed the final round of the Business Oregon-funded COVID-19 grant program. \$850,000 of those funds have been awarded to 185 organizations in Hood River, Wasco, and Sherman counties. Jacque expressed gratitude to all of the MCEDD staff that fielded calls, received and processed applications, followed up with businesses to get information, and processed checks.

Marla Harvey, Program Manager, highlighted the following:

- Copenhagen Infrastructure Partners took over ownership of the Goldendale pumped storage hydro project. Rye Development will continue to manage development of the project.
- MCEDD was awarded a two-year \$120,000 grant from the Meyer Memorial Trust focused on increasing capacity for Energy Council Work Plan implementation.
- Hood River County is contracting with MCEDD to manage a grant funded by the Energy Trust of Oregon to increase the County's ability to define threats related to power outages, prioritize activities to mitigate these impacts, and access funding for projects that increase physical resilience.

Brad Houghton presented the Mobility Manager's report, highlighting the following:

- Phase 1 of the Wasco County and the Sherman County Coordinated Human Services Transportation Plan updates is complete. The purpose of these plans is to identify transportation needs and solutions to improve transportation services for target populations that include people with disabilities, seniors, and low-income individuals. The Sherman County plan was adopted by the Sherman County Court on November 18, 2020. The Wasco County plan will be presented to the Wasco County Board of Commissioners on December 16, 2020.

- The purpose of the Gorge Regional Transit Strategy Phase 1 is to combine the goals, policies, and prioritizations of local transportation planning efforts in the Columbia Gorge to establish a foundation for a regional strategy and vision for public transportation.

## **REGIONAL UPDATES**

Board members provided updates as follows:

Leana Kinley – North Bonneville is working with the EDC to obtain funding for lift stations. The city has moved forward on the wastewater project. Funding has been received for the EDA portion for the lift stations. Staff is working on the design plan and hopes to have all contracts signed and parts on order by this summer.

Robb Kimmes – The Gorge is seeing an increase in COVID-19 cases. Skyline and Providence have not yet had capacity issues. Cases seem to be in the younger age groups. Vaccines are likely to be approved and distributed soon, though it is uncertain when they will be available to the general community.

Dana Peck – There was great cooperation on both sides of the river with the chambers putting together regional tourism tours. A lot of effort went into this event. The chambers all took a bus trip together to see points of interest and put together itineraries that will turn into loop tours.

Joe Dabulskis – The County is focused on solar power repeater trailers. One was set up this week and another will be set up next week. The repeaters will target teachers. By end of year, seven will be set up and service will have reached 5 teachers plus the houses in between. In Biggs, water is pumping over 200 gallons a minute. The project will go out for bid for the water tower very soon.

Erik Glover – The City is working on getting COVID relief funds. Moro has been aggressive in obtaining these funds. Wasco and Rufus are taking the same approach.

Buck Jones – CRITFC has pivoted its focus onto healthcare and has good relationship with One Community Health, which is providing health access and COVID testing for tribal members. Funds were received to address access to a mobile testing unit through One Community Health. CRITFC is handing out resources to tribal members and will adjust services as needs adjust.

Dr. Marta Cronin – CGCC is closed to the public due to a case on campus that was not a staff member or student. Wasco and Hood River Counties are extreme risk. While campus is closed, services remain virtually available. Construction of the new skills center is underway.

Steve Kramer – COVID has hit the county hard. There have been 97 cases in the last 5-6 days. The Board of County Commissioners will discuss a solar project anticipated in the Maupin area. Avangrid put in two applications for solar projects. Steve commended the MCEDD Board and staff for outstanding work that has happened for the community.

Eric Proffitt – Critical updates are coming. Federal CARES Act funds for pandemic unemployment assistance ends December 26<sup>th</sup>. These funds also cover anyone on pandemic emergency expansion. The unemployment rate is down to 6.5%, which means there are still jobs available for people. When unemployment drops to 6.5%, extended benefits go away. Staff is working on getting adjudications

finished. This work started in September with 20,000 claims, which are now down to 12,000 claims. Staff is trying to get these claims addressed as soon as possible.

Gordon Zimmerman – The Cities of Hood River and Cascade Locks passed out all CARES funding to businesses. Hood River finished phase 1 of the waterfront stormwater project but still has three phases to go. The hope is the state will reconsider and replenish the lottery funds that were previously promised but lost.

Mike Foreaker – The City of Antelope completed the water supply system project. The City of Dufur is working on infrastructure projects, including a \$4 million sewer system upgrade. Once complete, the City will work on well upgrades, paving, sidewalks, and possibly a residential development that may move forward if the infrastructure can support it. The City of Mosier is working on the Mosier Center and is in the financing phase. Mosier is also working on Rock Creek restoration after the train derailment in 2016. City of Maupin highlights include the school passed a \$4 million bond which is eligible for \$4 million in match funding from the State. This will allow for \$8 million improvements on school infrastructure. The Deschutes River Athletic Complex held an online fundraiser that successfully raised over \$250,000. The City of The Dalles is focused on COVID-related impacts and will take up goal setting at the next council meeting in January.

Bob Hamlin –Skamania County was holding jury trials in the courts and the restaurants were doing reasonably well with outdoor dining, but currently juries are being canceled and restaurants are struggling with only offering take-out dining. The County Commissioners have done a commercial re-zone in Carson so Backwoods Brewing can build new facilities for their operations sometime in the future. The planning department also approved plans for a Dollar General store to be built in Carson.

Mark Zanmiller – A 4<sup>th</sup> quarter survey was sent out to 25 tech companies to look at the impacts of COVID in the industry. The response rate was low, but those who responded reported business trends are positive. Some reported business in 2020 has improved compared to business in 2019. More than 80% of those who responded have hired or will be hiring in the next six months.

David Griffith – The Port of Hood River continues to work on the bridge project. They are currently receiving public comment about the project and working on organizing the bistrate bridge authority with the two state legislatures of Oregon and Washington. At the Port of Cascade Locks, the Renewal Workshop building is on schedule and getting ready to pour foundation. The integrative medical health clinic is in the final phase of building improvements and will provide a full-service medical clinic. Thunder Island Brewing is officially opened in the new building. Gorges Brewing is underway and construction is schedule to be finished by July 2021. Port of The Dalles has a RARE working on a project to develop an interactive map to allow the Port to know where available property is in the area and in the Port District. The Port is partnering with the Wasco EDC and the City of The Dalles on a brownfield redevelopment project. The City received \$600,000 to help with this effort.

Ken Bailey – It was a good year for cherries. Orchard View is investing in roads and housing to prepare for next year. The orchard focused on the correct protocols to address COVID-19 and has seen very few issues during the pandemic.

Bill Schmitt – The Port is looking for new director. Interviews take place on December 15th. Construction will break ground on Monday for the new building after many delays.

**NEW BUSINESS**

No new business.

**ADJOURNMENT**

Meeting adjourned at 6:05 p.m.

*Respectfully submitted by Lauren Hernandez, Office Administrator*

## Memorandum

**To: MCEDD Board of Directors**  
**From: Jessica Metta, Executive Director**  
**Date: March 9, 2021**  
**Re: Consent Agenda - Budget Committee**

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### **Request**

Appoint the Budget Committee as follows:

| <b>Name</b>   | <b>Term Expires</b> |
|---|---------------------|
| Sam Bauer (At Large)  | February 2022       |
| Jan Brending (Board)  | February 2022       |
| Andrea Krol (At Large)  | February 2023       |
| Leana Kinley (Board)  | February 2023       |
| Tiffany Prince (At Large)   | February 2024       |
| Eric Proffitt (Board)   | February 2024       |
| <i>Budget Officer: Dana Woods, MCEDD Finance and Operations Manager</i> |                     |

### **Overview**

The MCEDD Budget Committee is an unpaid committee that meets to review and approve the MCEDD budget. The budget is adopted by the MCEDD Board. The Budget Committee consists of an equal number of at-large members and MCEDD board members. Members serve three-year terms, staggered so that one third of the terms of the appointive members end each year. Members are appointed by the MCEDD Board based on recommendations from the MCEDD Executive Committee. The primary qualification for appointive members is that they must be representative of the services provided by MCEDD.

### **Expiring Terms**

#### ***Board Position***

One board position on the Budget Committee expires; the position held by Eric Proffitt. He has expressed interest in continuing to serve on the Budget Committee.

#### ***At-Large Positions***

One at-large position, held by Tiffany Prince also expires. She has also expressed interest in seeking reappointment.

## **MCEDD FY 2022 BUDGET PROCESS**

*(July 1, 2021 - June 30, 2022)*

1. MCEDD Board approval of Budget Process **March 18**
  
2. MCEDD Board appoints/reappoints Budget Committee **March 18**
  - a. Budget Committee consists of (3-Year Terms):
    - 3 MCEDD Board Members:
      - (1) Eric Proffitt
      - (2) Jan Brending
      - (3) Leana Kinley
    - 3 At-Large Members
      - (1) Tiffany Prince
      - (2) Sam Bauer
      - (3) Andrea Krol
  
  - b. Budget Officer-Dana Woods, MCEDD Finance & Operations Manager
  
3. Budget Officer prepares Expenditure Estimates **Mar 19 – April 30**
  
4. Budget Officer Publishes Notice of Budget Committee Meeting (8-14 days prior, one publication in each county)(*Columbia Gorge News, Goldendale Sentinel, Skamania Pioneer*) (Budget documents available for inspection) **May 8-May12**
  
5. Budget Committee Meets and Approves Budget **May 20**
  
6. Publish Notice of Public Hearing and Budget Summary (8-14 days prior to hearing, one publication in each county)(*Goldendale Sentinel, Columbia Gorge News, Skamania Pioneer*) **June 5 – June 9**
  
7. MCEDD Board holds Public Hearing (Quarterly MCEDD Board Meeting) **June 17**
  - a.) Adopts budget by Resolution
  
8. Keep a copy of the budget, notices required and resolution adopting the budget for two years following the end of the fiscal year for which the budget was adopted.

## Memorandum

**To: MCEDD Board of Directors**  
**From: Jessica Metta, Executive Director**  
**Date: March 9, 2021**  
**Re: Consent Agenda - Executive Committee Vacancy**

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### Request

Appoint Leana Kinley to the Executive Committee.

### Overview

With the resignation of Dana Peck from our Board, we have a private sector opening on the Executive Committee as well. I reached out to MCEDD Board members who are not on the Executive Committee to inquire about their interest in joining the Committee. Three Board members expressed interest:

- Leana Kinley. Leana serves as City Administrator for Stevenson and represents Skamania County cities on the MCEDD Board. She served on the MCEDD Budget Committee as an at-large position and joined the MCEDD Board in 2018. She has continued to serve on the MCEDD Budget Committee in her Board role.
- Jan Brending. Jan serves as Clerk/ Treasurer for White Salmon and represents Klickitat County cities on the MCEDD Board. Jan has been on the MCEDD Board since 2003 and has served on the Executive Committee, Budget Committee and as past Board Chair.
- David Griffith. David serves on the Board for the Port of The Dalles and represents Oregon ports on the MCEDD Board. David has been on the MCEDD Board since 2018. He has not served on any MCEDD committees.

The Executive Committee considered the three candidates and recommended Leana Kinley to the position.

## Memorandum

**To: MCEDD Board of Directors**

**From: Jessica Metta, Executive Director**

**Date: March 9, 2021**

**Re: Consent Agenda - 2022 CEDS Strategy Committee Appointment**

---

### **Request**

Appoint Jonathan Lewis to the CEDS Strategy Committee in Dana Peck's seat.

### **Overview**

At the December 2020 MCEDD Board meeting, Dana Peck was appointed to the 2022 CEDS Strategy Committee. In January, he resigned from the MCEDD Board and committees. Staff has found Jonathan Lewis as a replacement for consideration. Jonathan is just joining the MCEDD Board as the Washington Chambers representative. He serves on the Economic Development Committee of the Goldendale Chamber and is the Director of Support Services at Klickitat Valley Health. Jonathan would provide a number of beneficial perspectives: small business, eastern Klickitat County, healthcare.

## Memorandum

**To: MCEDD Board of Directors**

**From: Jessica Metta, Executive Director**

**Date: March 9, 2021**

**Re: Consent Agenda - Emergency Succession Plan Update**

---

### **Request**

Approve the updated Emergency Succession Plan.

### **Overview**

The Emergency Succession Plan is a document referenced by the Succession Policy and was created in March 2019. Considering the staffing reorganization which has happened since its creation, the Emergency Succession Plan is in need of an update where it refers to specific staff roles. An edited version with strikes and underlines is attached. The Succession Policy itself is not in need of updates at this time.

The Executive Committee reviewed a draft and recommended its approval with a change to page 2. Rather than having third in line for Acting Executive Director be a past Board Chair, the Executive Committee recommended that they make a selection.

## Mid-Columbia Economic Development District Emergency Succession Plan

### 1. Rationale

The Executive Director position is a central element in the organization's success. Therefore, ensuring that the functions of the Executive Director are well understood and shared among senior staff is important for safeguarding the organization against unplanned and unexpected change. This kind of risk management is equally helpful in facilitating a smooth leadership transition when it is predictable and planned.

This document outlines a leadership development and emergency succession plan for the Mid-Columbia Economic Development District (MCEDD). This plan reflects MCEDD's Executive Succession Policy and its commitment to sustaining a healthy functioning organization. The purpose of this plan is to insure that the organization's leadership has adequate information and a strategy to effectively manage MCEDD and its affiliate organizations in the event the Executive Director is unable to fulfill her/his duties.

### 2. Plan Implementation

The Board of Directors authorizes the Board Chair to implement the terms of this emergency succession plan in the event of a planned or unplanned short-term absence.

- ◆ It is the responsibility of the Executive Director to inform the Board of Directors of a planned short-term absence, and to plan accordingly.
- ◆ As soon as feasible, following notification of an unplanned short-term absence, the Board Chair shall convene an Executive Committee meeting to affirm the procedures prescribed in this plan, or to modify them if needed.

### 3. Priority Functions of the Executive Director at MCEDD

The full Executive Director job description is attached to this plan.

Among the duties listed in the position description, the following are considered to be the key functions of the Executive Director and have a corresponding temporary staffing strategy (see Section #4 for further guidance about temporary staffing).

#### Key Executive Director Functions Temporary Staffing Strategy

|   |  |
|---|--|
| Leadership and Vision                           | Board Chair                                    |
| Board Administration and Support                | Deputy Director <u>of Economic Development</u> |
| Financial Management                            | Finance Director                               |
| Revolving Loan Program Administration           | Loan Fund Manager                              |
| Transportation Program Administration           | Deputy Director <u>of Transportation</u>       |
| Grant Preparation, Reporting and Administration | Finance Director                               |
| Comprehensive Economic Development Strategy     | Deputy Director <u>of Economic Development</u> |

|                                |                         |
|--------------------------------|-------------------------|
| Community and Public Relations | Board Chair or designee |
| Spokesperson                   | Board Chair or designee |

The positions assigned in the Temporary Staffing Strategy are based on MCEDD's organizational structure as of March ~~2019~~ 2021. In the event this plan is implemented and assigned positions are vacant or no longer available, the Board Chair shall select other staff to support each of the key Executive Director functions.

#### **4. Succession plan in the event of a temporary, planned or unplanned absence - Short-Term**

##### **a. Definitions**

- ◆ A temporary absence is one in which it is expected that the Executive Director will return once the events precipitating the absence are resolved.
- ◆ An unplanned absence is one that arises unexpectedly, in contrast to a planned leave such as vacation or a sabbatical.
- ◆ A temporary absence is 30 days or less.
- ◆ A temporary short-term absence is between 30 and 90 days.

##### **b. Temporary Staffing Strategy**

- ◆ For temporary planned or unplanned absences of 30 or fewer days, the Temporary Staffing Strategy described above may become effective.
- ◆ In the event of a temporary short-term planned or unplanned absence, the Executive Committee shall determine if the Temporary Staffing Strategy is sufficient for this period of time. If not, the Executive Committee shall take appropriate action in accordance with this plan.

##### **c. Appointing an Acting Executive Director**

- ◆ Based on the anticipated duration of the absence, the anticipated return date, and accessibility of the current Executive Director, the Executive Committee may appoint an Acting Executive Director, as well as continue to implement the Temporary Staffing Strategy.

##### **d. Standing Appointees to the Position of Acting Executive Director**

- ◆ The first position in line to be Acting Executive Director is the current Board Chair. If the current Board Chair accepts the position he/she will take a temporary leave from the Board of Directors.
- ◆ The second position in line is the Deputy Director of Economic Development.
- ~~◆ The third position in line is a previous Board Chair.~~
- ◆ In the event the available staff is new to the position or fairly inexperienced with MCEDD, the Executive Committee may consider another appointee or the option of splitting executive duties among designated appointees.

##### **e. Cross-Training Plan**

- ◆ The Executive Director shall ensure cross-training for each staff position for each of the key functions of the Executive Director listed in Section 3.

**f. Authority and Restrictions of the Acting Executive Director**

- ◆ The Acting Executive Director shall have full authority for day-to-day decision making and independent action as the regular Executive Director.
- ◆ Decisions that shall be made in consultation with the Board Chair and/or Executive Committee include staff hiring and terminations, financial issues, taking on a new project, and taking public policy positions on behalf of the organization.

**g. Compensation**

- ◆ Director-level staff appointed as Acting Executive Director may receive an end of year bonus or additional benefit. This shall be determined by the Executive Committee based on the duration of the assignment and available resources.
- ◆ If staff serves as Acting Executive Director for 6 months or more, the Executive Committee may consider a salary adjustment.
- ◆ A current or former board member appointed as Acting Director may enter into an independent contractor agreement, depending on the circumstances of their availability.

**h. Board Oversight and Support to the Acting Executive Director**

- ◆ The Acting Executive Director reports to the Board Chair. In the event the Board Chair becomes the Acting Executive Director, the Vice Chair shall be appointed Board Chair.
- ◆ The Executive Committee shall be alert to the special support needs of the Acting Executive Director in this temporary role. The Executive Committee shall convene monthly when an Acting Executive Director is appointed.

**i. Communications Plan**

- ◆ Within 48 hours after an Acting Executive Director is appointed, the Board Chair and the Acting Executive Director shall meet to develop a communications plan including the kind of information that will be shared and with whom. This includes notification of funding agencies for approval of the staffing changes.

**5. Succession plan in the event of a temporary, unplanned absence – Long-term**

**a. Definition**

- ◆ A long-term absence is 90 days or more.

**b. Procedures**

- ◆ Procedures and conditions to be followed shall be the same as for a temporary short term absence with the following addition:
  - The Executive Committee shall give immediate consideration, in consultation with the Acting Executive Director, to temporarily filling the management position left vacant by the Acting Executive Director, or reassigning priority responsibilities where help is needed to other staff. This is in recognition

that, for a term of 90 days or more, it may not be reasonable to expect the Acting Director to carry the duties of both positions.

- The Board Chair and Executive Committee are responsible for gathering input from staff and reviewing the performance of the Acting Executive Director according to the organization's Performance Review Policy. A review shall be completed between 30 and 45 days.

## **6. Succession plan in the event of a PERMANENT planned or unplanned absence.**

### **a. Definition**

- ◆ A permanent absence is one in which it is firmly determined that the Executive Director will not be returning to the position.

### **b. Procedures and Hiring an Interim Executive Director**

- ◆ The "Procedures for Succession" in the Succession Plan Policy shall be followed
- ◆ If an external consultant is hired, the Board Chair and Executive Committee shall negotiate an independent contractor agreement with a defined scope of work. The scope of the agreement shall be determined based on an assessment of the organization's needs at the time of the leadership transition.

### **d. Responsibilities of the Interim Executive Director**

- ◆ An interim Executive Director shall have full authority for day-to-day decision making and independent action as the regular Executive Director.
- ◆ Decisions that shall be made in consultation with the Board Chair and/or Executive Committee include staff hiring and terminations, financial issues, taking on a new project, and taking policy positions on behalf of the organization.

### **e. Board Oversight and Support to the Interim Executive Director**

- ◆ The interim Executive Director reports to the Board Chair.
- ◆ The Executive Committee shall be alert to the special support needs of the interim Executive Director in this temporary role. The Executive Committee shall convene at least monthly when an interim Executive Director is hired.
- ◆ The Board Chair and Executive Committee are responsible for gathering input from staff and reviewing the performance of the interim Executive Director according to the organization's Performance Review Policy. An initial review shall be completed between 30 and 45 days and 90 days thereafter.

## **7. Approvals and maintenance of record**

### **a. Emergency Succession Plan Approval**

- ◆ This emergency succession plan shall be approved initially by the Board of Directors.
- ◆ Thereafter, the Executive Committee shall review the plan and recommend amendments to the full Board as needed.

### **b. Signatories**

- ◆ At all times the Board Chair and Treasurer, in addition to the Executive Director, shall have signature authorization for checks and contracts for the organization.

**c. Maintenance or record**

- ◆ Copies of this plan shall be maintained in accordance with MCEDD's document retention requirements.

**d. Financial Considerations**

- ◆ It shall be the responsibility of the Executive Committee to review the organization's finances during an unplanned absence of the Executive Director.
- ◆ MCEDD maintains an operating reserve that the Board Chair is authorized to access with Executive Committee approval.

## Memorandum

**To: MCEDD Board of Directors**  
**From: Jessica Metta, Executive Director**  
**Date: March 9, 2021**  
**Re: Consent Agenda - COVID-19 Vaccination Policy**

---

### **Request**

Approve the COVID-19 Vaccination Policy.

### **Overview**

Currently, the COVID-19 vaccine has been available to our staff involved with non-emergency medical transport (drivers and dispatchers) and staff who are regularly coming to the office to support them. Many have chosen to take the vaccine and a number have had to use Personal Time Off (PTO) after the second shot due to side effects. As a way to thank staff for getting the vaccine and encourage others to do so, the MCEDD Executive Committee is recommending providing one day of PTO to each person that gets the vaccine.

The attached COVID-19 Vaccination Policy was created with a sample from the HR staff with the Special Districts Association of Oregon. It encourages the vaccine but does not make it mandatory, and outlines how the incentive program works, as well as Reasonable Accommodations for those exempt from the vaccine. The Executive Committee also recommended making the policy good for one year with the ability to consider extensions.

## **MCEDD COVID-19 Vaccination Policy**

### **1. Vaccinations**

In accordance with MCEDD's duty to provide and maintain a workplace that is free of known hazards, we are adopting this policy to safeguard the health of our employees and their families, our customers and visitors, and the community at large from COVID-19 and/or other similarly infectious contagions, viruses, or diseases that may pose a potentially serious, if not deadly, health risk to the population. To the extent COVID-19 or other types of infectious contagions, viruses, or diseases may be reduced by vaccinations, this policy seeks to mitigate the risk of possible exposure and infection by encouraging employees to be vaccinated. This policy may become mandatory in the future to reflect applicable law and/or the needs of the organization.

This policy will comply with all applicable laws, including consideration and provision of reasonable pregnancy, disability, or religious accommodations. Nothing in this policy is meant to change, modify, or otherwise interfere with MCEDD's decisions regarding coaching, performance management, discipline, termination or reductions in force.

### **2. Vaccinations are Encouraged**

COVID-19 and other similarly infectious contagions, viruses and diseases pose a direct threat to the health and safety of others and allowing infected employees to work onsite poses an undue hardship on MCEDD. Therefore, to protect the health and safety of our employees and customers, all employees are strongly encouraged to receive vaccinations against infectious contagions, viruses, and diseases (e.g., COVID-19 vaccine) as management may outline.

If you decline or refuse to get the recommended vaccination(s) for reasons other than pregnancy, disability, or religion, you may be required to employ heightened safety measures while working onsite such as wearing a mask and/or face shield (regardless of whether mandated by law), social distancing, sanitizing your work area on a regular schedule, and any other worksite specific safety precautions we may deem appropriate to mitigate the likely exposure and spread of infectious viruses and diseases.

As an additional safety measure, we may also choose to modify your hours working onsite for a limited time and/or where and when you can return to work if you have not been vaccinated. Decisions regarding scheduling will depend on various factors including, but not necessarily limited to, the nature and scope of your job duties, the potential risk of exposure to others, the availability of the vaccine, the availability of work, and the overall needs of your team and department. If you are not scheduled to work, the time off is considered unpaid and you may use your available accrued PTO. If you do not have paid time available, the time off will be unpaid.

### **3. Vaccine Incentive**

MCEDD has developed an incentive program to further encourage and reward employees who voluntarily receive the vaccination(s) management has outlined. The incentive(s) may be modified or discontinued at the sole discretion of MCEDD.

Upon providing written proof to MCEDD's Finance and Operations Manager that you received the COVID-19 vaccination (both doses, if applicable) within 45 days of it becoming available to you, you will receive an extra day of PTO. A similar reward or incentive may be offered in the future, but is not guaranteed, for vaccines related to other similarly infectious diseases. The Finance and Operations Manager will provide notice to employees of which vaccines are subject to this incentive program and when proof of vaccination must be provided to be eligible for the reward.

Employees who provide proof that they received the COVID-19 vaccination prior to the implementation date of this policy are similarly eligible for the incentive reward. New employees are eligible for the incentive reward upon providing proof of COVID-19 vaccination within 45 days of starting employment.

If you are willing to be vaccinated but are currently pregnant, disabled or otherwise experiencing a health condition or circumstances beyond your control that limits your ability to be vaccinated within the 45-day window, please speak with the Finance and Operations Manager about accommodation or extending your eligibility and deadline to earn the incentive reward.

Employees who decline to be vaccinated for reasons other than pregnancy, disability or a sincerely held religious belief are not eligible to earn the incentive reward.

### **4. Procedures**

Employees will be notified by the Finance and Operations Manager as to the type of vaccination(s) covered by this policy and the timeframe(s) for having the vaccine(s) administered. MCEDD will provide either onsite access to the vaccines or a list of locations to assist employees in receiving the vaccine on their own. MCEDD will pay the out of pocket costs an employee incurs for any required vaccinations.

If vaccinations are offered onsite, employees will be paid for time taken to receive their vaccinations. If you plan to receive your vaccination offsite, please notify your direct supervisor of your anticipated appointment date and time so that we can ensure coverage for your duties. If you need assistance in finding a vaccination location or scheduling an appointment, please speak with the Finance and Operations Manager.

### **5. Reasonable Accommodations**

If you are unable to be vaccinated due to pregnancy, disability, or because of a sincerely held religious belief, please speak with the Finance and Operations Manager as soon as possible after the

vaccination deadlines are announced to request an accommodation or waiver if you are interested in qualifying for the vaccine incentive. Employees may be asked to provide written verification of the need for an accommodation from their healthcare provider or religious leader. Accommodations will be granted only if they do not cause MCEDD undue hardship or pose a direct threat to the health and safety of others.

#### **6. Term**

This policy is in effect for one year from the date of adoption, March 18, 2021. The Board may consider an extension but it is not guaranteed.



## FINANCIAL SUMMARY

As of January 31, 2021

Balance Sheet. Total Cash balance as of 1/31/2021 is \$5,784,033.60, a slight increase from the previous month. Accounts Receivable (1202) balance of \$341,200.77. Loans Receivable (1300) continues to decrease due to principal payments received. January principal payments totaled \$50,997, thus reducing the Loans Receivable balance. Accrued Loan Payment (2030) of \$68,469.70 represents the total liability (P&I) through January 31, 2021. Current Net Position is \$11,991,541.76.

Operations Budget vs. Actual. Total Revenues for the month of January are at 89% of budget. Federal income continues to appear to be significantly under budget, mainly due to the EDA Cares Act RLF. There is \$770,000 budgeted as Federal Income, but those funds are only received as loans from that fund are approved. To date, there has only been one approved loan in that fund in the amount of \$20,750. YTD revenue is at 107.8% of budget. Total expenses for the month of January are at 84.4% of budget. The Bonds and Insurance budgeted amount appears to be about half of what it was for the prior fiscal year, which would partially account for the overage of that line. Additional overage would be due to rate increases as well as additional facilities (Bus Barn and Bus Shelters) being added to the coverage. YTD expenses are at 76.5% of budget.

Respectfully Submitted,

Dana Woods  
Finance Manager

**Mid-Columbia Economic Development District**  
**Balance Sheet**  
As of January 31, 2021

|  | Jan 31, 21          | Jan 31, 20          |
|--|---------------------|---------------------|
| <b>ASSETS</b>                                  |                     |                     |
| <b>Current Assets</b>                          |                     |                     |
| <b>Checking/Savings</b>                        |                     |                     |
| <b>1000 · Bank Demand Deposits</b>             |                     |                     |
| <b>1010 · MCEDD Checking</b>                   |                     |                     |
| 10372 · MCEDD Micro Loan Checking              | 7,205.00            | 0.00                |
| 10601 · LINK Cash                              | 455,133.76          | 1,206.40            |
| 1010 · MCEDD Checking - Other                  | 12,911.96           | 209,800.99          |
| <b>Total 1010 · MCEDD Checking</b>             | <b>475,250.72</b>   | <b>211,007.39</b>   |
| <b>1015 · MCEDD MM</b>                         |                     |                     |
| 15372 · MCEDD Micro Loan MM                    | 4,761.39            | 26,859.37           |
| 15601 · LINK MM                                | 258,001.45          | 154,333.15          |
| 1015 · MCEDD MM - Other                        | 34,900.32           | 253,417.07          |
| <b>Total 1015 · MCEDD MM</b>                   | <b>297,663.16</b>   | <b>434,609.59</b>   |
| <b>1020 · IRP</b>                              |                     |                     |
| 1021 · IRP - Sherman                           | 85,695.29           | 80,882.46           |
| 1022 · IRP - WA                                | 51,105.63           | 25,530.40           |
| 1020 · IRP - Other                             | 102,329.58          | 153,362.79          |
| <b>Total 1020 · IRP</b>                        | <b>239,130.50</b>   | <b>259,775.65</b>   |
| <b>1030 · Loan Funds</b>                       |                     |                     |
| 1036 · EDA RLFs                                | 308,386.98          | 146,950.15          |
| 1045 · Reg Strat                               | 143,470.70          | 52,024.83           |
| 1050 · RBEG-OR                                 | 154,535.37          | 41,785.86           |
| 1055 · RBEG-WA                                 | 96,326.05           | 3,735.84            |
| 1057 · RBEG-KL                                 | 123,136.80          | 43,973.83           |
| 1067 · CDBG Microenterprises                   | 108,366.11          | 84,433.87           |
| 1030 · Loan Funds - Other                      | 53.66               | -0.01               |
| <b>Total 1030 · Loan Funds</b>                 | <b>934,275.67</b>   | <b>372,904.37</b>   |
| 1031 · Housing RLF                             | 1,499,045.19        | 1,804,583.21        |
| 1070 · National Scenic Fund                    | 1,501,531.29        | 1,227,456.32        |
| <b>Total 1000 · Bank Demand Deposits</b>       | <b>4,946,896.53</b> | <b>4,310,336.53</b> |
| <b>1100 · CDS</b>                              |                     |                     |
| 1121 · IRP Reserve                             | 96,006.93           | 96,072.01           |
| 1100 · CDS - Other                             | 0.00                | -8.14               |
| <b>Total 1100 · CDS</b>                        | <b>96,006.93</b>    | <b>96,063.87</b>    |
| 1122 · IRP - DDM Product                       | 740,980.14          | 452,812.88          |
| 1125 · LINK Petty Cash                         | 150.00              | 150.00              |
| <b>Total Checking/Savings</b>                  | <b>5,784,033.60</b> | <b>4,859,363.28</b> |
| <b>Accounts Receivable</b>                     |                     |                     |
| 1202 · Accounts Receivable                     | 341,200.77          | 154,867.12          |
| 1205 · Interfund Loan Receivable               | 70,450.49           | 0.00                |
| <b>Total Accounts Receivable</b>               | <b>411,651.26</b>   | <b>154,867.12</b>   |
| <b>Other Current Assets</b>                    |                     |                     |
| <b>1200 · Receivables &amp; Accruals</b>       |                     |                     |
| 1210 · Accrued Revenue                         | 6,418.75            | 10,000.00           |
| 1240 · Prepaid Expenses                        | 11,237.37           | 9,160.98            |
| 1260 · Accrued Loan Interest                   | 29,267.83           | 33,728.72           |
| <b>Total 1200 · Receivables &amp; Accruals</b> | <b>46,923.95</b>    | <b>52,889.70</b>    |

**Mid-Columbia Economic Development District**  
**Balance Sheet**  
As of January 31, 2021

|  | <u>Jan 31, 21</u>           | <u>Jan 31, 20</u>           |
|--|-----------------------------|-----------------------------|
| <b>1300 · Loans Receivable</b>                   |                             |                             |
| <b>1330 · MCEDD Loans Receivable</b>             |                             |                             |
| 1337 · EDA Cares RLF                             | 20,750.00                   | 0.00                        |
| 1320 · IRP                                       | 1,679,066.79                | 1,985,547.79                |
| 1321 · IRP - Sherman                             | 152,812.13                  | 161,793.58                  |
| 1322 · IRP - WA                                  | 270,124.92                  | 297,933.94                  |
| 1336 · EDA RLFs                                  | 515,746.44                  | 629,620.93                  |
| 1345 · Reg Strat                                 | 31,791.57                   | 122,905.18                  |
| 1350 · RBEG-OR                                   | 151,819.06                  | 283,973.02                  |
| 1355 · RBEG-WA                                   | 0.00                        | 93,834.09                   |
| 1357 · RBEG-KL/SK                                | -6.30                       | 84,794.10                   |
| 1367 · CDBG Microenterprises                     | 0.00                        | 24,346.72                   |
| 1371 · Housing RLF                               | 564,676.60                  | 242,618.59                  |
| 1372 · MCEDD Micro Loan                          | 14,500.59                   | 0.00                        |
| <b>Total 1330 · MCEDD Loans Receivable</b>       | <u>3,401,281.80</u>         | <u>3,927,367.94</u>         |
| 1370 · OIB Loans Receivable                      | 1,408,036.96                | 1,750,939.40                |
| <b>Total 1300 · Loans Receivable</b>             | <u>4,809,318.76</u>         | <u>5,678,307.34</u>         |
| <b>1400 · Loan Payments Holding</b>              |                             |                             |
| 1467 · CDBG Microenterprises                     | -12.40                      | 0.00                        |
| 1475 · OIB                                       | 261.05                      | 0.00                        |
| <b>Total 1400 · Loan Payments Holding</b>        | <u>248.65</u>               | <u>0.00</u>                 |
| <b>1500 · Allowance for Doubtful Loans</b>       |                             |                             |
| 1520 · IRP Allowance                             | -112,150.28                 | -132,493.11                 |
| 1521 · IRP - SH Co                               | -9,329.15                   | -10,387.61                  |
| 1522 · IRP - WA                                  | -17,452.77                  | -15,257.43                  |
| 1536 · EDA RLFs Allowance                        | -33,468.48                  | -41,277.39                  |
| 1545 · Reg Strat Allowance                       | -1,947.64                   | -10,036.11                  |
| 1555 · RBEG Allowance                            | -9,445.49                   | -30,833.86                  |
| 1567 · CDBG Microenterprises                     | 0.00                        | -2,021.76                   |
| 1571 · Housing RLF Allowance                     | -33,936.18                  | -14,737.95                  |
| 1575 · OIB Allowance                             | -148,149.53                 | -48,906.65                  |
| <b>Total 1500 · Allowance for Doubtful Loans</b> | <u>-365,879.52</u>          | <u>-305,951.87</u>          |
| <b>Total Other Current Assets</b>                | <u>4,490,611.84</u>         | <u>5,425,245.17</u>         |
| <b>Total Current Assets</b>                      | <u>10,686,296.70</u>        | <u>10,439,475.57</u>        |
| <b>Fixed Assets</b>                              |                             |                             |
| <b>1600 · Fixed Assets</b>                       |                             |                             |
| 1610 · Building/Land                             | 1,216,060.00                | 1,216,060.00                |
| 1605 · Vehicles                                  | 164,627.00                  | 164,627.00                  |
| 1650 · Accumulated Depreciation                  | -75,418.00                  | -75,418.00                  |
| <b>Total 1600 · Fixed Assets</b>                 | <u>1,305,269.00</u>         | <u>1,305,269.00</u>         |
| <b>Total Fixed Assets</b>                        | <u>1,305,269.00</u>         | <u>1,305,269.00</u>         |
| <b>Other Assets</b>                              |                             |                             |
| <b>87 · Due To/From Internal Accounts</b>        |                             |                             |
| 88 · Due From Accounts                           | 1,517,495.92                | 142,624.99                  |
| 94 · Due To Accounts                             | -1,517,519.86               | -142,624.99                 |
| <b>Total 87 · Due To/From Internal Accounts</b>  | <u>-23.94</u>               | <u>0.00</u>                 |
| <b>Total Other Assets</b>                        | <u>-23.94</u>               | <u>0.00</u>                 |
| <b>TOTAL ASSETS</b>                              | <u><u>11,991,541.76</u></u> | <u><u>11,744,744.57</u></u> |

**Mid-Columbia Economic Development District**  
**Balance Sheet**  
As of January 31, 2021

|  | Jan 31, 21           | Jan 31, 20           |
|--|----------------------|----------------------|
| <b>LIABILITIES &amp; EQUITY</b>                  |                      |                      |
| <b>Liabilities</b>                               |                      |                      |
| <b>Current Liabilities</b>                       |                      |                      |
| <b>Accounts Payable</b>                          |                      |                      |
| 2010 · A/P General                               | 13,030.00            | 0.00                 |
| 2005 · Interfund Loan Payable                    | 70,450.53            | 0.00                 |
| <b>Total Accounts Payable</b>                    | 83,480.53            | 0.00                 |
| <b>Other Current Liabilities</b>                 |                      |                      |
| 2030 · Accrued Loan Payment                      | 68,469.70            | 67,957.79            |
| 2035 · Accrued Interest Payable                  | 162.84               | 257.82               |
| 2050 · PTO - Accrued                             | 57,299.21            | 50,619.87            |
| 2070 · Health Insurance Payable                  | -20,320.82           | -23,868.72           |
| 2080 · Life & Disability Payable                 | -267.53              | -772.99              |
| 2090 · WC SAIF Ins                               | 4,349.72             | -6,369.01            |
| <b>2100 · Payroll Liabilities</b>                |                      |                      |
| 2110 · Federal Payroll Liability                 | -187.49              | -187.49              |
| <b>2120 · State Payroll Liabilities</b>          |                      |                      |
| <b>2115 · OR- SUTA Payroll Liabilities</b>       |                      |                      |
| 2105 · WBF Payroll Assessment                    | 158.86               | 158.44               |
| 2115 · OR- SUTA Payroll Liabilities - Other      | 109.36               | 93.09                |
| <b>Total 2115 · OR- SUTA Payroll Liabilities</b> | 268.22               | 251.53               |
| 2120 · State Payroll Liabilities - Other         | 94.85                | 71.25                |
| <b>Total 2120 · State Payroll Liabilities</b>    | 363.07               | 322.78               |
| 2100 · Payroll Liabilities - Other               | 420.74               | 0.00                 |
| <b>Total 2100 · Payroll Liabilities</b>          | 596.32               | 135.29               |
| 2800 · Deferred Revenue                          | 17,583.30            | 11,304.20            |
| <b>Total Other Current Liabilities</b>           | 127,872.74           | 99,264.25            |
| <b>Total Current Liabilities</b>                 | 211,353.27           | 99,264.25            |
| <b>Long Term Liabilities</b>                     |                      |                      |
| 2820 · IRP Loan Payable \$1million               | 363,344.34           | 401,776.57           |
| 2821 · IRP Loan Payable \$600,000                | 331,054.82           | 352,994.87           |
| 2822 · IRP Loan Payable \$750,000                | 495,323.28           | 521,941.86           |
| 2823 · IRP Loan Payable - WA \$310,000           | 258,740.95           | 269,206.32           |
| 2824 · IRP Loan Payable - SH \$200,000           | 159,779.14           | 166,603.11           |
| <b>Total Long Term Liabilities</b>               | 1,608,242.53         | 1,712,522.73         |
| <b>Total Liabilities</b>                         | 1,819,595.80         | 1,811,786.98         |
| <b>Equity</b>                                    |                      |                      |
| 3100 · Fund Balances                             | 4,224,238.85         | 4,224,238.85         |
| 3110 · Carryforward Balance                      | -116,667.81          | -94,957.37           |
| 3900 · Retained Earnings                         | 5,659,363.57         | 5,471,435.59         |
| Net Income                                       | 405,011.35           | 332,240.52           |
| <b>Total Equity</b>                              | 10,171,945.96        | 9,932,957.59         |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>            | <b>11,991,541.76</b> | <b>11,744,744.57</b> |

**Mid-Columbia Economic Development District**  
**Budget vs. Actual FY21**  
**July 2020 through January 2021**

|                                      | Jul '20 - Jan 21    | Budget              | \$ Over Budget     | % of Budget   |
|--------------------------------------|---------------------|---------------------|--------------------|---------------|
| <b>Ordinary Income/Expense</b>       |                     |                     |                    |               |
| <b>Income</b>                        |                     |                     |                    |               |
| 4000 · Carryover Revenue             | 730,597.81          | 550,595.75          | 180,002.06         | 132.7%        |
| 4010 · Trans Frm/To Fund (MATCH)     | 0.00                | 2,000.00            | -2,000.00          | 0.0%          |
| 4012 · Trans From/To Fund (SUPPORT)  | -6,739.73           | 14,583.43           | -21,323.16         | -46.2%        |
| 4100 · Federal                       | 360,329.94          | 486,601.09          | -126,271.15        | 74.1%         |
| 4200 · State                         | 405,013.00          | 327,975.70          | 77,037.30          | 123.5%        |
| 4300 · Local Match                   | 77,500.00           | 52,499.99           | 25,000.01          | 147.6%        |
| 4400 · Local Assessment              | 62,710.00           | 39,340.00           | 23,370.00          | 159.4%        |
| 4500 · Contract Reimbursement        | 403,789.29          | 331,963.12          | 71,826.17          | 121.6%        |
| 4600 · Loan Interest                 | 153,456.35          | 195,358.51          | -41,902.16         | 78.6%         |
| 4700 · Loan Processing Fees          | 8,121.38            | 16,391.69           | -8,270.31          | 49.5%         |
| 4705 · Loan Filing Fees              | 0.00                | 2,683.40            | -2,683.40          | 0.0%          |
| 4710 · Loan Late Fee                 | 985.12              | 2,420.84            | -1,435.72          | 40.7%         |
| 4750 · Investment Interest           | 921.19              | 341.30              | 579.89             | 269.9%        |
| 4800 · Other Revenue                 | 3,847.21            | 5,028.35            | -1,181.14          | 76.5%         |
| 4803 · Sponsor Donations             | 500.00              |                     |                    |               |
| 4805 · Farebox Revenue               | 8,843.64            | 22,026.69           | -13,183.05         | 40.1%         |
| <b>Total Income</b>                  | <b>2,209,875.20</b> | <b>2,049,809.86</b> | <b>160,065.34</b>  | <b>107.8%</b> |
| <b>Gross Profit</b>                  | <b>2,209,875.20</b> | <b>2,049,809.86</b> | <b>160,065.34</b>  | <b>107.8%</b> |
| <b>Expense</b>                       |                     |                     |                    |               |
| 66900 · Reconciliation Discrepancies | -485.00             |                     |                    |               |
| 5000 · Personnel Expense             | 667,643.45          | 883,157.70          | -215,514.25        | 75.6%         |
| 6110 · Travel & Conference           | 1,184.43            | 15,633.47           | -14,449.04         | 7.6%          |
| 6190 · Event Services                | 0.00                | 9,291.69            | -9,291.69          | 0.0%          |
| 6200 · Equipment                     | 2,079.72            | 13,611.55           | -11,531.83         | 15.3%         |
| 6300 · Supplies                      | 12,476.09           | 27,056.89           | -14,580.80         | 46.1%         |
| 6400 · Professional Services         | 51,301.66           | 139,850.69          | -88,549.03         | 36.7%         |
| 6500 · Vehicle Costs                 | 42,542.03           | 50,901.69           | -8,359.66          | 83.6%         |
| 6600 · Communications                | 16,023.83           | 29,652.01           | -13,628.18         | 54.0%         |
| 6700 · Building Costs                | 16,853.90           | 11,513.88           | 5,340.02           | 146.4%        |
| 6800 · Bonds & Insurance             | 16,338.50           | 3,376.35            | 12,962.15          | 483.9%        |
| 6900 · Other Materials & Supplies    | 7,492.17            | 11,889.26           | -4,397.09          | 63.0%         |
| 9000 · Indirect Spread               | -21,293.26          | -29,748.89          | 8,455.63           | 71.6%         |
| 9100 · Capital Purchase              | 172,180.28          | 103,028.35          | 69,151.93          | 167.1%        |
| 9600 · Transfer to/from Source       | -12,408.00          | 1,166.65            | -13,574.65         | -1,063.6%     |
| <b>Total Expense</b>                 | <b>971,929.80</b>   | <b>1,270,381.29</b> | <b>-298,451.49</b> | <b>76.5%</b>  |
| <b>Net Ordinary Income</b>           | <b>1,237,945.40</b> | <b>779,428.57</b>   | <b>458,516.83</b>  | <b>158.8%</b> |
| <b>Other Income/Expense</b>          |                     |                     |                    |               |
| <b>Other Expense</b>                 |                     |                     |                    |               |
| 7400 · Loan Payment                  | 71,185.31           | 71,179.50           | 5.81               | 100.0%        |
| 7500 · Carryover to Next Year        | 589,174.00          | 588,958.00          | 216.00             | 100.0%        |
| <b>Total Other Expense</b>           | <b>660,359.31</b>   | <b>660,137.50</b>   | <b>221.81</b>      | <b>100.0%</b> |
| <b>Net Other Income</b>              | <b>-660,359.31</b>  | <b>-660,137.50</b>  | <b>-221.81</b>     | <b>100.0%</b> |
| <b>Net Income</b>                    | <b>577,586.09</b>   | <b>119,291.07</b>   | <b>458,295.02</b>  | <b>484.2%</b> |

**Mid-Columbia Economic Development District**  
**Budget vs. Actual FY21**  
**January 2021**

|                                     | Jan 21                  | Budget                  | \$ Over Budget         | % of Budget          |
|-------------------------------------|-------------------------|-------------------------|------------------------|----------------------|
| <b>Ordinary Income/Expense</b>      |                         |                         |                        |                      |
| <b>Income</b>                       |                         |                         |                        |                      |
| 4012 · Trans From/To Fund (SUPPORT) | 1,979.83                | 2,083.33                | -103.50                | 95.0%                |
| 4100 · Federal                      | 6,666.67                | 97,609.66               | -90,942.99             | 6.8%                 |
| 4200 · State                        | 121,657.00              | 49,421.66               | 72,235.34              | 246.2%               |
| 4300 · Local Match                  | 0.00                    | 7,500.01                | -7,500.01              | 0.0%                 |
| 4400 · Local Assessment             | 0.00                    | 5,470.00                | -5,470.00              | 0.0%                 |
| 4500 · Contract Reimbursement       | 59,700.06               | 41,750.67               | 17,949.39              | 143.0%               |
| 4600 · Loan Interest                | 21,240.15               | 27,908.33               | -6,668.18              | 76.1%                |
| 4700 · Loan Processing Fees         | 30.00                   | 2,341.67                | -2,311.67              | 1.3%                 |
| 4705 · Loan Filing Fees             | 0.00                    | 383.32                  | -383.32                | 0.0%                 |
| 4710 · Loan Late Fee                | 0.00                    | 345.84                  | -345.84                | 0.0%                 |
| 4750 · Investment Interest          | 99.41                   | 45.18                   | 54.23                  | 220.0%               |
| 4800 · Other Revenue                | 0.00                    | 718.33                  | -718.33                | 0.0%                 |
| 4805 · Farebox Revenue              | 1,007.22                | 3,146.67                | -2,139.45              | 32.0%                |
| <b>Total Income</b>                 | <u>212,380.34</u>       | <u>238,724.67</u>       | <u>-26,344.33</u>      | <u>89.0%</u>         |
| <b>Gross Profit</b>                 | 212,380.34              | 238,724.67              | -26,344.33             | 89.0%                |
| <b>Expense</b>                      |                         |                         |                        |                      |
| 5000 · Personnel Expense            | 124,004.92              | 141,036.33              | -17,031.41             | 87.9%                |
| 6110 · Travel & Conference          | 25.99                   | 2,341.67                | -2,315.68              | 1.1%                 |
| 6190 · Event Services               | 0.00                    | 708.34                  | -708.34                | 0.0%                 |
| 6200 · Equipment                    | 341.98                  | 2,527.82                | -2,185.84              | 13.5%                |
| 6300 · Supplies                     | 3,760.55                | 3,873.56                | -113.01                | 97.1%                |
| 6400 · Professional Services        | 23,031.20               | 23,696.53               | -665.33                | 97.2%                |
| 6500 · Vehicle Costs                | 8,791.45                | 7,271.67                | 1,519.78               | 120.9%               |
| 6600 · Communications               | 1,896.32                | 4,868.50                | -2,972.18              | 39.0%                |
| 6700 · Building Costs               | 3,739.25                | 4,570.60                | -831.35                | 81.8%                |
| 6800 · Bonds & Insurance            | 8,704.00                | 482.33                  | 8,221.67               | 1,804.6%             |
| 6900 · Other Materials & Supplies   | 272.88                  | 1,683.18                | -1,410.30              | 16.2%                |
| 9000 · Indirect Spread              | -243.34                 | -1,376.90               | 1,133.56               | 17.7%                |
| 9100 · Capital Purchase             | 0.00                    | 14,718.33               | -14,718.33             | 0.0%                 |
| 9600 · Transfer to/from Source      | 0.00                    | 166.67                  | -166.67                | 0.0%                 |
| <b>Total Expense</b>                | <u>174,325.20</u>       | <u>206,568.63</u>       | <u>-32,243.43</u>      | <u>84.4%</u>         |
| <b>Net Ordinary Income</b>          | 38,055.14               | 32,156.04               | 5,899.10               | 118.3%               |
| <b>Other Income/Expense</b>         |                         |                         |                        |                      |
| <b>Other Expense</b>                |                         |                         |                        |                      |
| 7400 · Loan Payment                 | 10,169.33               | 10,168.50               | 0.83                   | 100.0%               |
| <b>Total Other Expense</b>          | <u>10,169.33</u>        | <u>10,168.50</u>        | <u>0.83</u>            | <u>100.0%</u>        |
| <b>Net Other Income</b>             | <u>-10,169.33</u>       | <u>-10,168.50</u>       | <u>-0.83</u>           | <u>100.0%</u>        |
| <b>Net Income</b>                   | <u><u>27,885.81</u></u> | <u><u>21,987.54</u></u> | <u><u>5,898.27</u></u> | <u><u>126.8%</u></u> |

**Mid-Columbia Economic Development District**  
**Transportation YTD P&L**  
 July 2020 through January 2021

|                                       | Jul '20 - Jan 21 |
|---------------------------------------|------------------|
| <b>Ordinary Income/Expense</b>        |                  |
| <b>Income</b>                         |                  |
| 4000 · Carryover Revenue              | -71,557.00       |
| 4012 · Trans From/To Fund (SUPPORT)   | 7,952.18         |
| 4100 · Federal                        | 281,245.47       |
| 4200 · State                          | 382,513.00       |
| 4300 · Local Match                    | 51,666.69        |
| 4500 · Contract Reimbursement         | 67,414.92        |
| 4800 · Other Revenue                  | 770.96           |
| 4805 · Farebox Revenue                | 8,843.64         |
| <b>Total Income</b>                   | 728,849.86       |
| <b>Gross Profit</b>                   | 728,849.86       |
| <b>Expense</b>                        |                  |
| 5000 · Personnel Expense              |                  |
| 5100 · Wages                          | 279,594.56       |
| 5500 · Fringe Benefits                | 75,601.33        |
| 5700 · Payroll Taxes                  | 27,029.50        |
| 5800 · Payroll Expense - Prior Period | -13,835.77       |
| <b>Total 5000 · Personnel Expense</b> | 368,389.62       |
| 6110 · Travel & Conference            | 3.45             |
| 6200 · Equipment                      | 3,155.36         |
| 6300 · Supplies                       | 8,729.78         |
| 6400 · Professional Services          | 17,150.95        |
| 6500 · Vehicle Costs                  | 53,700.94        |
| 6600 · Communications                 | 13,008.96        |
| 6700 · Building Costs                 | 15,528.90        |
| 6800 · Bonds & Insurance              | 7,667.00         |
| 6900 · Other Materials & Supplies     | 954.03           |
| 9000 · Indirect Spread                | 44,523.27        |
| 9100 · Capital Purchase               | 172,180.28       |
| <b>Total Expense</b>                  | 704,992.54       |
| <b>Net Ordinary Income</b>            | 23,857.32        |
| <b>Other Income/Expense</b>           |                  |
| <b>Other Expense</b>                  |                  |
| 7500 · Carryover to Next Year         | 402,941.00       |
| <b>Total Other Expense</b>            | 402,941.00       |
| <b>Net Other Income</b>               | -402,941.00      |
| <b>Net Income</b>                     | -379,083.68      |

Mid-Columbia Economic Development District  
**Planning YTD P&L**

July 2020 through January 2021

|  | 101 Planning<br>(100 Federal Grants) | 102 EDA Cares Planning Grant<br>(100 Federal Grants) |
|--|--------------------------------------|--|
| <b>Ordinary Income/Expense</b>                     |                                      |  |
| <b>Income</b>                                      |                                      |  |
| 4000 - Carryover Revenue                           | 26,111.00                            | 0.00   |
| 4100 - Federal                                     | 46,666.69                            | 0.00   |
| 4300 - Local Match                                 | 36,540.00                            | 0.00   |
| 4500 - Contract Reimbursement                      | 0.00                                 | 20,659.00  |
| 4803 - Sponsor Donations                           | 500.00                               | 0.00   |
| <b>Total Income</b>                                | <b>109,817.69</b>                    | <b>20,659.00</b>                                     |
| <b>Gross Profit</b>                                | <b>109,817.69</b>                    | <b>20,659.00</b>                                     |
| <b>Expense</b>                                     |                                      |  |
| <b>5000 - Personnel Expense</b>                    |                                      |  |
| 5100 - Wages                                       | 35,305.92                            | 15,567.41  |
| 5500 - Fringe Benefits                             | 8,231.24                             | 3,635.84   |
| 5700 - Payroll Taxes                               | 2,899.78                             | 1,305.75   |
| 5800 - Payroll Expense - Prior Period              | -3,395.17                            | 0.00   |
| <b>Total 5000 - Personnel Expense</b>              | <b>43,041.77</b>                     | <b>20,509.00</b>                                     |
| 6110 - Travel & Conference                         | 525.00                               | 188.52   |
| 6300 - Supplies                                    | 194.93                               | 649.00   |
| <b>6400 - Professional Services</b>                |                                      |  |
| 6420 - Audit Services                              | 1,189.00                             | 0.00   |
| 6450 - Contractual                                 | 0.00                                 | 750.00   |
| <b>Total 6400 - Professional Services</b>          | <b>1,189.00</b>                      | <b>750.00</b>  |
| <b>6600 - Communications</b>                       |                                      |  |
| 6610 - Advertising                                 | 0.00                                 | 244.00   |
| 6650 - Telephone & Networking                      | 180.00                               | 0.00   |
| <b>Total 6600 - Communications</b>                 | <b>180.00</b>                        | <b>244.00</b>  |
| <b>6700 - Building Costs</b>                       |                                      |  |
| 6710 - Building Rent                               | 1,017.01                             | 550.17   |
| <b>Total 6700 - Building Costs</b>                 | <b>1,017.01</b>                      | <b>550.17</b>  |
| <b>6900 - Other Materials &amp; Supplies</b>       |                                      |  |
| 6910 - Dues and Fees                               | 2,750.00                             | 0.00   |
| <b>Total 6900 - Other Materials &amp; Supplies</b> | <b>2,750.00</b>                      | <b>0.00</b>  |
| 9000 - Indirect Spread                             | 6,587.57                             | 3,138.91   |
| <b>Total Expense</b>                               | <b>55,485.28</b>                     | <b>26,029.60</b>                                     |
| <b>Net Ordinary Income</b>                         | <b>54,332.41</b>                     | <b>-5,370.60</b>                                     |
| <b>Other Income/Expense</b>                        |                                      |  |
| <b>Other Expense</b>                               |                                      |  |
| 7500 - Carryover to Next Year                      | 9,879.00                             | 0.00   |
| <b>Total Other Expense</b>                         | <b>9,879.00</b>                      | <b>0.00</b>  |
| <b>Net Other Income</b>                            | <b>-9,879.00</b>                     | <b>0.00</b>  |
| <b>Net Income</b>                                  | <b>44,453.41</b>                     | <b>-5,370.60</b>                                     |

**Mid-Columbia Economic Development District**  
**Loans YTD P&L**  
July 2020 through January 2021

|                                   | <u>320 IRP</u><br><u>(300 Loan Funds)</u> | <u>321 IRP Sherman</u><br><u>(300 Loan Funds)</u> | <u>322 IRP WA</u><br><u>(300 Loan Funds)</u> | <u>336 EDA RLFs</u><br><u>(300 Loan Funds)</u> |
|-----------------------------------|---|---|--|--|
| <b>Ordinary Income/Expense</b>    |   |   |  |  |
| <b>Income</b>                     |   |   |  |  |
| 4000 · Carryover Revenue          | 70,685.00                                 | 210.00  | 1,288.00                                     | 0.00   |
| 4200 · State                      | 0.00                                      | 0.00  | 0.00   | 0.00   |
| 4500 · Contract Reimbursement     | 0.00                                      | 0.00  | 0.00   | 0.00   |
| 4600 · Loan Interest              | 80,175.19                                 | 7,052.07  | 12,737.89                                    | 24,342.29                                      |
| 4700 · Loan Processing Fees       | 4,916.49                                  | 0.00  | 0.00   | 1,539.74                                       |
| 4705 · Loan Filing Fees           | 0.00                                      | 0.00  | 0.00   | 0.00   |
| 4710 · Loan Late Fee              | 488.99                                    | 0.00  | 80.00  | 222.70   |
| 4750 · Investment Interest        | 139.06                                    | 6.26  | 3.50   | 62.01  |
| <b>Total Income</b>               | <u>156,404.73</u>                         | <u>7,268.33</u>                                   | <u>14,109.39</u>                             | <u>26,166.74</u>                               |
| <b>Gross Profit</b>               | 156,404.73                                | 7,268.33  | 14,109.39                                    | 26,166.74                                      |
| <b>Expense</b>                    |   |   |  |  |
| 5000 · Personnel Expense          | 5,706.19                                  | 1,248.09  | 1,278.66                                     | 4,513.46                                       |
| 6110 · Travel & Conference        | 9.05                                      | 0.00  | 0.00   | 5.10   |
| 6300 · Supplies                   | 0.00                                      | 0.00  | 0.00   | 0.00   |
| 6400 · Professional Services      | 3,758.48                                  | 122.00  | 269.48                                       | 1,149.31                                       |
| 6600 · Communications             | 0.00                                      | 0.00  | 0.00   | 0.00   |
| 6700 · Building Costs             | 143.96                                    | 34.63   | 35.32  | 102.97   |
| 6800 · Bonds & Insurance          | 0.00                                      | 0.00  | 0.00   | 434.00   |
| 6900 · Other Materials & Supplies | 193.24                                    | 22.74   | 21.47  | 35.89  |
| 9000 · Indirect Spread            | 2,439.86                                  | 533.66  | 546.72                                       | 1,929.88                                       |
| <b>Total Expense</b>              | <u>12,250.78</u>                          | <u>1,961.12</u>                                   | <u>2,151.65</u>                              | <u>8,170.61</u>                                |
| <b>Net Ordinary Income</b>        | 144,153.95                                | 5,307.21  | 11,957.74                                    | 17,996.13                                      |
| <b>Other Income/Expense</b>       |   |   |  |  |
| <b>Other Expense</b>              |   |   |  |  |
| 7400 · Loan Payment               | 58,572.50                                 | 4,952.50  | 7,660.31                                     | 0.00   |
| 7500 · Carryover to Next Year     | 48,149.00                                 | 98.00   | 12,086.00                                    | 0.00   |
| <b>Total Other Expense</b>        | <u>106,721.50</u>                         | <u>5,050.50</u>                                   | <u>19,746.31</u>                             | <u>0.00</u>                                    |
| <b>Net Other Income</b>           | <u>-106,721.50</u>                        | <u>-5,050.50</u>                                  | <u>-19,746.31</u>                            | <u>0.00</u>                                    |
| <b>Net Income</b>                 | <u><u>37,432.45</u></u>                   | <u><u>256.71</u></u>                              | <u><u>-7,788.57</u></u>                      | <u><u>17,996.13</u></u>                        |

**Mid-Columbia Economic Development District**  
**Loans YTD P&L**  
July 2020 through January 2021

|                                   | <u>337 EDA Cares Act RLF</u><br><u>(300 Loan Funds)</u> | <u>345 Reg Strat</u><br><u>(300 Loan Funds)</u> | <u>350 RBEG-OR</u><br><u>(300 Loan Funds)</u> | <u>355 RBEG-WA</u><br><u>(300 Loan Funds)</u> |
|-----------------------------------|---|---|---|---|
| <b>Ordinary Income/Expense</b>    |   |   |   |   |
| <b>Income</b>                     |   |   |   |   |
| 4000 · Carryover Revenue          | 0.00  | 0.00  | 0.00  | 0.00  |
| 4200 · State                      | 0.00  | 0.00  | 0.00  | 0.00  |
| 4500 · Contract Reimbursement     | 23,712.00   | 0.00  | 0.00  | 0.00  |
| 4600 · Loan Interest              | 217.80  | 2,673.52  | 6,765.23                                      | 433.96  |
| 4700 · Loan Processing Fees       | 311.25  | 252.81  | 1,117.96                                      | 43.28   |
| 4705 · Loan Filing Fees           | 332.33  | 0.00  | 0.00  | 0.00  |
| 4710 · Loan Late Fee              | 0.00  | 0.00  | 193.43  | 0.00  |
| 4750 · Investment Interest        | 0.00  | 29.89   | 34.71   | 22.04   |
| <b>Total Income</b>               | <u>24,573.38</u>  | <u>2,956.22</u>                                 | <u>8,111.33</u>                               | <u>499.28</u>                                 |
| <b>Gross Profit</b>               | 24,573.38   | 2,956.22  | 8,111.33                                      | 499.28  |
| <b>Expense</b>                    |   |   |   |   |
| 5000 · Personnel Expense          | 736.31  | 184.41  | 355.03  | 204.31  |
| 6110 · Travel & Conference        | 25.98   | 0.00  | 0.00  | 0.00  |
| 6300 · Supplies                   | 599.00  | 0.00  | 0.00  | 0.00  |
| 6400 · Professional Services      | 343.41  | 676.00  | 587.16  | 123.28  |
| 6600 · Communications             | 0.00  | 0.00  | 0.00  | 0.00  |
| 6700 · Building Costs             | 15.63   | 3.22  | 6.48  | 3.84  |
| 6800 · Bonds & Insurance          | 0.00  | 0.00  | 0.00  | 0.00  |
| 6900 · Other Materials & Supplies | 3,207.64  | 11.38   | 6.60  | 0.97  |
| 9000 · Indirect Spread            | 314.84  | 78.86   | 151.81  | 87.40   |
| <b>Total Expense</b>              | <u>5,242.81</u>   | <u>953.87</u>                                   | <u>1,107.08</u>                               | <u>419.80</u>                                 |
| <b>Net Ordinary Income</b>        | 19,330.57   | 2,002.35  | 7,004.25                                      | 79.48   |
| <b>Other Income/Expense</b>       |   |   |   |   |
| <b>Other Expense</b>              |   |   |   |   |
| 7400 · Loan Payment               | 0.00  | 0.00  | 0.00  | 0.00  |
| 7500 · Carryover to Next Year     | 0.00  | -2,868.00                                       | 0.00  | 0.00  |
| <b>Total Other Expense</b>        | <u>0.00</u>   | <u>-2,868.00</u>                                | <u>0.00</u>                                   | <u>0.00</u>                                   |
| <b>Net Other Income</b>           | 0.00  | 2,868.00  | 0.00  | 0.00  |
| <b>Net Income</b>                 | <u><u>19,330.57</u></u>                                 | <u><u>4,870.35</u></u>                          | <u><u>7,004.25</u></u>                        | <u><u>79.48</u></u>                           |

**Mid-Columbia Economic Development District**  
**Loans YTD P&L**  
July 2020 through January 2021

|                                   | <u>357 RBEG-KL</u><br><u>(300 Loan Funds)</u> | <u>370 CDBG Micro</u><br><u>(300 Loan Funds)</u> | <u>371 Housing RLF</u><br><u>(300 Loan Funds)</u> | <u>372 MCEDD Micro Loan</u><br><u>(300 Loan Funds)</u> |
|-----------------------------------|---|--|---|--|
| <b>Ordinary Income/Expense</b>    |   |  |   |  |
| <b>Income</b>                     |   |  |   |  |
| 4000 · Carryover Revenue          | 0.00  | 0.00   | 0.00  | 0.00   |
| 4200 · State                      | 0.00  | 0.00   | 0.00  | 0.00   |
| 4500 · Contract Reimbursement     | 0.00  | 0.00   | 0.00  | 0.00   |
| 4600 · Loan Interest              | 957.39  | 17.96  | 17,247.72   | 1,053.13   |
| 4700 · Loan Processing Fees       | 233.10  | 18.00  | 0.00  | 0.00   |
| 4705 · Loan Filing Fees           | 0.00  | 0.00   | 0.00  | 0.00   |
| 4710 · Loan Late Fee              | 0.00  | 0.00   | 0.00  | 0.00   |
| 4750 · Investment Interest        | 26.32   | 24.38  | 358.42  | 0.00   |
| <b>Total Income</b>               | <u>1,216.81</u>                               | <u>60.34</u>                                     | <u>17,606.14</u>                                  | <u>1,053.13</u>  |
| <b>Gross Profit</b>               | 1,216.81                                      | 60.34  | 17,606.14   | 1,053.13   |
| <b>Expense</b>                    |   |  |   |  |
| 5000 · Personnel Expense          | 122.15  | 43.01  | 1,235.50  | 243.20   |
| 6110 · Travel & Conference        | 0.00  | 0.00   | 0.00  | 0.00   |
| 6300 · Supplies                   | 0.00  | 0.00   | 0.00  | 0.00   |
| 6400 · Professional Services      | 78.00   | 25.00  | 435.00  | 15.00  |
| 6600 · Communications             | 0.00  | 0.00   | 0.00  | 0.00   |
| 6700 · Building Costs             | 2.44  | 0.77   | 30.07   | 5.12   |
| 6800 · Bonds & Insurance          | 0.00  | 0.00   | 0.00  | 0.00   |
| 6900 · Other Materials & Supplies | 2.05  | 2.05   | 53.90   | 53.48  |
| 9000 · Indirect Spread            | 52.23   | 18.39  | 528.28  | 103.98   |
| <b>Total Expense</b>              | <u>256.87</u>                                 | <u>89.22</u>                                     | <u>2,282.75</u>                                   | <u>420.78</u>  |
| <b>Net Ordinary Income</b>        | 959.94  | -28.88   | 15,323.39   | 632.35   |
| <b>Other Income/Expense</b>       |   |  |   |  |
| <b>Other Expense</b>              |   |  |   |  |
| 7400 · Loan Payment               | 0.00  | 0.00   | 0.00  | 0.00   |
| 7500 · Carryover to Next Year     | 0.00  | 0.00   | 38,156.00   | 0.00   |
| <b>Total Other Expense</b>        | <u>0.00</u>                                   | <u>0.00</u>                                      | <u>38,156.00</u>                                  | <u>0.00</u>  |
| <b>Net Other Income</b>           | 0.00  | 0.00   | -38,156.00  | 0.00   |
| <b>Net Income</b>                 | <u><u>959.94</u></u>                          | <u><u>-28.88</u></u>                             | <u><u>-22,832.61</u></u>                          | <u><u>632.35</u></u>                                   |

**Mid-Columbia Economic Development District**  
**Loans YTD P&L**  
July 2020 through January 2021

|                                   | <b>390 Loan Fund Costs</b> | <b>391 Oregon Community Foundation</b> | <b>Total 300 Loan Funds</b> |
|-----------------------------------|----------------------------|--|-----------------------------|
|                                   | <b>(300 Loan Funds)</b>    | <b>(300 Loan Funds)</b>                |                             |
| <b>Ordinary Income/Expense</b>    |                            |  |                             |
| <b>Income</b>                     |                            |  |                             |
| 4000 · Carryover Revenue          | 0.00                       | 0.00                                   | 72,183.00                   |
| 4200 · State                      | 0.00                       | 50,000.00                              | 50,000.00                   |
| 4500 · Contract Reimbursement     | 0.00                       | 0.00                                   | 23,712.00                   |
| 4600 · Loan Interest              | 0.00                       | 0.00                                   | 153,674.15                  |
| 4700 · Loan Processing Fees       | 0.00                       | 0.00                                   | 8,432.63                    |
| 4705 · Loan Filing Fees           | 0.00                       | 0.00                                   | 332.33                      |
| 4710 · Loan Late Fee              | 0.00                       | 0.00                                   | 985.12                      |
| 4750 · Investment Interest        | 0.00                       | 0.00                                   | 706.59                      |
| <b>Total Income</b>               | <b>0.00</b>                | <b>50,000.00</b>                       | <b>310,025.82</b>           |
| <b>Gross Profit</b>               | <b>0.00</b>                | <b>50,000.00</b>                       | <b>310,025.82</b>           |
| <b>Expense</b>                    |                            |  |                             |
| 5000 · Personnel Expense          | 11,104.96                  | 38,526.41                              | 65,501.69                   |
| 6110 · Travel & Conference        | 128.82                     | 225.00                                 | 393.95                      |
| 6300 · Supplies                   | 414.93                     | 0.00                                   | 1,013.93                    |
| 6400 · Professional Services      | 337.50                     | 0.00                                   | 7,919.62                    |
| 6600 · Communications             | 164.00                     | 0.00                                   | 164.00                      |
| 6700 · Building Costs             | 271.10                     | 1,024.67                               | 1,680.22                    |
| 6800 · Bonds & Insurance          | 0.00                       | 0.00                                   | 434.00                      |
| 6900 · Other Materials & Supplies | 964.25                     | 0.00                                   | 4,575.66                    |
| 9000 · Indirect Spread            | -13,233.67                 | 16,472.94                              | 10,025.18                   |
| <b>Total Expense</b>              | <b>151.89</b>              | <b>56,249.02</b>                       | <b>91,708.25</b>            |
| <b>Net Ordinary Income</b>        | <b>-151.89</b>             | <b>-6,249.02</b>                       | <b>218,317.57</b>           |
| <b>Other Income/Expense</b>       |                            |  |                             |
| <b>Other Expense</b>              |                            |  |                             |
| 7400 · Loan Payment               | 0.00                       | 0.00                                   | 71,185.31                   |
| 7500 · Carryover to Next Year     | 0.00                       | 25,000.00                              | 120,621.00                  |
| <b>Total Other Expense</b>        | <b>0.00</b>                | <b>25,000.00</b>                       | <b>191,806.31</b>           |
| <b>Net Other Income</b>           | <b>0.00</b>                | <b>-25,000.00</b>                      | <b>-191,806.31</b>          |
| <b>Net Income</b>                 | <b>-151.89</b>             | <b>-31,249.02</b>                      | <b>26,511.26</b>            |

Mid-Columbia Economic Development District  
Loans YTD P&L  
July 2020 through January 2021

|                                   | <u>TOTAL</u>            |
|-----------------------------------|-------------------------|
| <b>Ordinary Income/Expense</b>    |                         |
| <b>Income</b>                     |                         |
| 4000 - Carryover Revenue          | 72,183.00               |
| 4200 - State                      | 50,000.00               |
| 4500 - Contract Reimbursement     | 23,712.00               |
| 4600 - Loan Interest              | 153,674.15              |
| 4700 - Loan Processing Fees       | 8,432.63                |
| 4705 - Loan Filing Fees           | 332.33                  |
| 4710 - Loan Late Fee              | 985.12                  |
| 4750 - Investment Interest        | 706.59                  |
| <b>Total Income</b>               | <u>310,025.82</u>       |
| <b>Gross Profit</b>               | 310,025.82              |
| <b>Expense</b>                    |                         |
| 5000 - Personnel Expense          | 65,501.69               |
| 6110 - Travel & Conference        | 393.95                  |
| 6300 - Supplies                   | 1,013.93                |
| 6400 - Professional Services      | 7,919.62                |
| 6600 - Communications             | 164.00                  |
| 6700 - Building Costs             | 1,680.22                |
| 6800 - Bonds & Insurance          | 434.00                  |
| 6900 - Other Materials & Supplies | 4,575.66                |
| 9000 - Indirect Spread            | 10,025.18               |
| <b>Total Expense</b>              | <u>91,708.25</u>        |
| <b>Net Ordinary Income</b>        | 218,317.57              |
| <b>Other Income/Expense</b>       |                         |
| <b>Other Expense</b>              |                         |
| 7400 - Loan Payment               | 71,185.31               |
| 7500 - Carryover to Next Year     | 120,621.00              |
| <b>Total Other Expense</b>        | <u>191,806.31</u>       |
| <b>Net Other Income</b>           | <u>-191,806.31</u>      |
| <b>Net Income</b>                 | <u><u>26,511.26</u></u> |

**Mid-Columbia Economic Development District**  
**Special Projects & Grants YTD P&L**  
 July 2020 through January 2021

|   | Jul '20 - Jan 21 |
|---|------------------|
| <b>Ordinary Income/Expense</b>            |                  |
| <b>Income</b>                             |                  |
| 4000 · Carryover Revenue                  | 161,633.00       |
| 4100 · Federal                            | 91,404.47        |
| 4200 · State                              | 2,679,334.37     |
| 4300 · Local Match                        | 81,402.50        |
| 4500 · Contract Reimbursement             | 339,955.62       |
| 4800 · Other Revenue                      | 300.00           |
| 4803 · Sponsor Donations                  | 500.00           |
| <b>Total Income</b>                       | 3,354,529.96     |
| <b>Gross Profit</b>                       | 3,354,529.96     |
| <b>Expense</b>                            |                  |
| 5000 · Personnel Expense                  |                  |
| 5100 · Wages                              | 208,999.57       |
| 5500 · Fringe Benefits                    | 47,111.12        |
| 5700 · Payroll Taxes                      | 17,766.75        |
| 5800 · Payroll Expense - Prior Period     | -14,439.88       |
| <b>Total 5000 · Personnel Expense</b>     | 259,437.56       |
| 6110 · Travel & Conference                | 868.15           |
| 6300 · Supplies                           | 1,004.15         |
| 6400 · Professional Services              |                  |
| 6410 · Legal Services                     | 80.00            |
| 6420 · Audit Services                     | 4,189.00         |
| 6450 · Contractual                        | 13,542.50        |
| <b>Total 6400 · Professional Services</b> | 17,811.50        |
| 6600 · Communications                     | 570.52           |
| 6700 · Building Costs                     | 6,164.99         |
| 6900 · Other Materials & Supplies         | 3,295.00         |
| 6950 · Grants Disbursed                   | 2,633,539.97     |
| 9000 · Indirect Spread                    | 35,630.77        |
| <b>Total Expense</b>                      | 2,958,322.61     |
| <b>Net Ordinary Income</b>                | 396,207.35       |
| <b>Other Income/Expense</b>               |                  |
| <b>Other Expense</b>                      |                  |
| 7500 · Carryover to Next Year             | 85,072.00        |
| <b>Total Other Expense</b>                | 85,072.00        |
| <b>Net Other Income</b>                   | -85,072.00       |
| <b>Net Income</b>                         | 311,135.35       |

**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT  
FY 20-21 COMBINED PIPELINE**

| SPECIAL PROJECTS SUMMARY         |   | ANTICIPATED<br>FY 20 | Anticipated<br>FY 21 | SUBMITTED   | IN PROCESS | TOTAL   | CONFIRMED % |
|----------------------------------|---|----------------------|----------------------|---|------------|---------|-------------|
|                                  | Special Projects - Anticipated Revenue              | 608,972              | 786,693              | 25,000  | 25,000     | 836,693 | 94.02%      |
|                                  | Budgeted Expenses (Excludes In-Kind)                | 538,326              | 620,803              |   |            |         |             |
|                                  | Gap/Surplus   | 70,646               | 165,890              |   |            |         |             |
|                                  |   |                      |                      |   |            |         |             |
| PROJ<br>CODE                     | SPECIAL PROJECTS DETAILS                            | FY20                 | FY21                 | NOTES   |            |         |             |
| 205                              | LEOF Resilience                                     | 43,497               | -                    | Completed in FY20                                     |            |         |             |
| 206                              | Rural Opportunity Initiative                        |                      | 115,000              |   |            |         |             |
| 207                              | Business Oregon COVID-19 Business Admin- Ps 2       |                      | 5,000                | Phase 2 \$5000 from HR County partners                |            |         |             |
| 525                              | GTA Wind Challenge                                  |                      | 20,000               | FY20 event canceled, funds eliminated                 |            |         |             |
| 526                              | MCCFL - CDBG  | 12,000               | -                    | Complete in FY20                                      |            |         |             |
| 527                              | City of Antelope - CDBG /SDWRLF                     | 25,000               | 11,500               | Complete Fall of FY21                                 |            |         |             |
| 534                              | Crystal Springs                                     | -                    | 56,250               | Some funds could extend into FY22                     |            |         |             |
| 5011                             | CREA - Financial Services                           | 6,000                | 6,000                |   |            |         |             |
| 549                              | CL-HR Enterprise Zone                               | 5,981                | 5,000                |   |            |         |             |
| 550                              | Broadband Support - SBDC                            | 3,456                | 500                  |   |            |         |             |
| 554                              | Sherman Co EDC                                      | 45,000               | 45,000               |   |            |         |             |
| 557                              | GTA Staffing  | 60,000               | 60,000               |   |            |         |             |
| 559                              | Wasco Co EDC  | 75,000               | 75,000               |   |            |         |             |
| 5593                             | South Wasco Parks & Rec Dist                        | 2,000                | -                    | Complete in FY20                                      |            |         |             |
| 570                              | OEDD Website  | 700                  | 700                  |   |            |         |             |
| 571                              | Mobility Management                                 | 72,720               | 112,925              | Biennium  |            |         |             |
| 5715                             | MM County Planning Support - Sherman                | -                    | 3,581                | Project Completed : 12/31/20                          |            |         |             |
| 575                              | GTA Robotics  | 8,402                | 14,750               |   |            |         |             |
| 582                              | Hood River EDG                                      | 7,000                | 7,000                |   |            |         |             |
| 585                              | Commute Options                                     | 8,000                | 9,167                |   |            |         |             |
| 587                              | HR Drive Less Connect - ODOT                        | 15,988               | 21,315               | 3-yr ODOT grant, ends 6/30/21                         |            |         |             |
| 574                              | Hood River Energy Plan                              | 94,209               | 35,000               | \$36,000 in hand for local match                      |            |         |             |
| 574                              | Energy - Meyer Memorial Trust                       |                      | 65,000               |   |            |         |             |
| 5741                             | Energy Trust of Oregon - Comm Solar                 | 3,400                | 5,550                | Sustainable Northwest \$5000                          |            |         |             |
| 5742                             | CGBREZ  | 9,079                | 7,300                |   |            |         |             |
| 5743                             | Energy - HRC Energy Trust of Oregon                 |                      | 75,000               |   |            |         |             |
| 500                              | AmeriCorps RARE TFFF match                          | 10,000               | 10,000               |   |            |         |             |
| 701                              | Commuter Pass                                       | 71,540               | 40,040               | Multi-year project                                    |            |         |             |
| 5110                             | Cascade Locks Corrosion Control                     | 20,000               | -                    | Complete in FY20                                      |            |         |             |
| 5112                             | Biggs Water Development                             | 10,000               | 20,000               | Multi-year project                                    |            |         |             |
| 5113                             | CL Wastewater System Upgrade                        | -                    | 3,000                |   |            |         |             |
| 5760                             | Wasco County Business Grant admin                   |                      | 5,747                |   |            |         |             |
| 5761                             | Hood River County Business Grant Admin              |                      | 7,618                |   |            |         |             |
| <b>TOTAL ANTICIPATED REVENUE</b> |   | <b>608,972</b>       | <b>786,693</b>       |   |            |         |             |
| <b>PROPOSALS SUBMITTED</b>       |   |                      |                      |   |            |         |             |
|                                  | Cascade Locks Electrical (EDA Disaster application) | 25,000               | 25,000               |   |            |         |             |
| <b>TOTAL PROPOSALS SUBMITTED</b> |   | <b>25,000</b>        | <b>25,000</b>        |   |            |         |             |
| <b>IN DEVELOPMENT</b>            |   |                      |                      |   |            |         |             |
|                                  | Goldendale Community Strategic Planning             |                      |                      |   |            |         |             |
|                                  | City of HR Stormwater                               |                      |                      | \$11,000 anticipated FY22 - \$31,000 anticipated FY23 |            |         |             |
|                                  | Gorge Regional Airport - EDA                        |                      | 25,000               |   |            |         |             |
| <b>TOTAL IN DEVELOPMENT</b>      |   | <b>-</b>             | <b>25,000</b>        |   |            |         |             |
| <b>DECLINED</b>                  |   |                      |                      |   |            |         |             |
| <b>TOTAL DECLINED</b>            |   | <b>-</b>             | <b>-</b>             |   |            |         |             |

**MCEDD Dashboard**

| <b>Loan Program</b>                  | <b>Target</b>   | <b>Q1 FY2020<br/>(July 1 - Sept 30)</b> | <b>Q2 FY2020<br/>(Oct 1 - Dec 31)</b> | <b>Q3 FY2020<br/>(Jan 1 - Mar 31)</b> | <b>Q4 FY2020<br/>(Apr 1 - June 30)</b> | <b>Q1 FY2021<br/>(July 1 - Sept 30)</b> |
|--------------------------------------|---|---|---------------------------------------|---------------------------------------|--|---|
| Lending Activity                     | \$215,000<br>loaned/quarter                               | \$ 52,000.00                            | \$ -                                  | \$ 884,500.02                         |  | \$ -                                    |
| Loan Utilization Rate- All RLFs      | 75% or more   | 89.19%                                  | 94.40%                                | 91.91%                                | 80.96%                                 | 62.40%                                  |
| Loan Utilization rate- EDA RLFs      | 75% or more   | *                                       | 90.30%                                | *                                     | 74.81%                                 | *                                       |
| Loan Delinquency Rate (>30 days)     | 5% or less  | 1.33%                                   | 13.80%                                | 10.75%                                | 0.00%                                  | 20.70%                                  |
| Job creation and retention/\$ loaned | 1 job/\$35,000 loaned                                     | 1 Job /\$52,000 Loaned                  | 0                                     | 1 Job /\$52,029 Loaned                | 0                                      | 0                                       |
| Inquiries/outreach                   | 20 inquiries per quarter<br>5 outreach visits per quarter | 18 inquiries<br>6 outreach visits       | 20 inquiries<br>5 outreach visits     | 10 Inquires<br>3 outreach visits      | 15 inquiries<br>3 outreach visits      | 20 Inquiries, 4 outreach visits         |
| Reporting Completed on Time          | All   | All                                     | ALL                                   | ALL                                   | ALL                                    | ALL                                     |

Key: Yellow Highlight= Watch. Red Highlight= Action Needed.

| <b>Finance</b>  | <b>Target</b>                                   | <b>Q1 FY2020<br/>(July 1 - Sept 30)</b> | <b>Q2 FY2020<br/>(Oct 1 - Dec 31)</b> | <b>Q3 FY2020<br/>(Jan 1 - Mar 31)</b> | <b>Q4 FY2020<br/>(Apr 1 - June 30)</b> | <b>Q1 FY2021<br/>(July 1 - Sept 30)</b> |
|---|---|---|---------------------------------------|---------------------------------------|--|---|
| Special Projects Revenue Gap                            | At or exceeding budget                          | 135,567                                 | 155,817                               |                                       | 70,646                                 | 229,147                                 |
| Local Jurisdiction Participation                        | 100%  | 100%                                    | 100%                                  | 100%                                  | 100%                                   | 100%                                    |
| Average days of accounts receivable                     | 33  | 26.91                                   | 30.14                                 | 27.05                                 | 27.23                                  | 27.52                                   |
| Operational YTD Actual vs. Budget by Revenue & Expenses | Revenue: 100% or more<br>Expenses: 100% or less | Revenue: 79.3%<br>Expenses: 52.1%       | Revenue: 45%<br>Expenses: 40.5%       | Revenue: 82.8%<br>Expenses: 73.1%     | Revenue: 84.2%<br>Expenses: 74.2%      | Revenue: 70.1%<br>Expenses: 54.5%       |

| <b>Human Resources</b>                   | <b>Target</b> | <b>Q1 FY2020<br/>(July 1 - Sept 30)</b> | <b>Q2 FY2020<br/>(Oct 1 - Dec 31)</b> | <b>Q3 FY2020<br/>(Jan 1 - Mar 31)</b> | <b>Q4 FY2020<br/>(Apr 1 - June 30)</b> | <b>Q1 FY2021<br/>(July 1 - Sept 30)</b> |
|--|---------------|---|---------------------------------------|---------------------------------------|--|---|
| Performance Evaluation Completed on Time | 100%          | 100%                                    | 100%                                  | 100%                                  | 100%                                   | 100%                                    |
| Average Employment Length (Years)        | 3 years       | 2.7                                     | 2.97                                  | 2.60                                  | 2.80                                   | 2.43                                    |

| <b>Board of Directors</b> | <b>Target</b> | <b>Q1 FY2020<br/>(July 1 - Sept 30)</b> | <b>Q2 FY2020<br/>(Oct 1 - Dec 31)</b> | <b>Q3 FY2020<br/>(Jan 1 - Mar 31)</b> | <b>Q4 FY2020<br/>(Apr 1 - June 30)</b> | <b>Q1 FY2021<br/>(July 1 - Sept 30)</b> |
|---------------------------|---------------|---|---------------------------------------|---------------------------------------|--|---|
| Board Meeting Attendance  | 75%           | 67%                                     | 81%                                   | 81%                                   | 76%                                    | 66%                                     |
| Meetings Lacking Quorum   | 0             | 1                                       | 0                                     | 0                                     | 0                                      | 0                                       |
| Board Vacancies           | 0             | 0                                       | 0                                     | 0                                     | 0                                      | 0                                       |

| <b>Project Mgmt/<br/>Regional Coordination</b>                       | <b>Target</b> | <b>Q1 FY2020<br/>(July 1 - Sept 30)</b> | <b>Q2 FY2020<br/>(Oct 1 - Dec 31)</b> | <b>Q3 FY2020<br/>(Jan 1 - Mar 31)</b> | <b>Q4 FY2020<br/>(Apr 1 - June 30)</b> | <b>Q1 FY2021<br/>(July 1 - Sept 30)</b> |
|--|---------------|---|---------------------------------------|---------------------------------------|--|---|
| Number of objectives addressed from CEDS Reporting Completed on Time | 2/quarter     | 8                                       | 8                                     | 8                                     | 8                                      | 7                                       |
|  | All           | All                                     | All                                   | All                                   | All                                    | All                                     |

Key: Yellow Highlight= Watch. Red Highlight= Action Needed.

## Memorandum

**To: MCEDD Board of Directors**  
**From: Jessica Metta, Executive Director**  
**Date: March 9, 2021**  
**Re: EDA RLF Defederalization**

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### Overview

For many years, MCEDD and others have been advocating for the Economic Development Administration (EDA) to defederalize their Revolving Loan Funds (RLF). MCEDD's original loan funds were created with EDA RLF awards in 1980 and 1985. We received a third award in 2002, as well as a 2020 EDA CARES RLF award. While our three older awards have been revolved many times over, we have still been required to report on their use every six months and conform to all EDA standards.

We were therefore pleased when the Reinvigorating Lending for the Future Act (the Act) in October 2020 authorized the EDA to release its federal interest in certain RLF awards that have operated satisfactorily for seven years beyond disbursement of grant funds. By authorizing EDA to release its federal interest in certain RLF awards, the Act will reduce RLF recipient administrative burden and allow RLF award funds to be used for broader economic development purposes. The 2020 EDA CARES RLF award we received will not be eligible for this process until roughly 2029.

To request that EDA release its federal interest in an RLF award, we must submit to EDA a written request for release that includes some basic information, financial information, final reporting, our plans for the funds once released, and a Board resolution.

Staff discussed use of the funds with the Loan Administration Board (LAB), who confirmed our desire to continue their use as a revolving loan fund. As we begin the process to review our EDA RLF Plan in 2021, we could use it as an opportunity to discuss with the LAB if we want to put different rules around the defederalized funds. The EDA has also noted that if we decide in the future that we wish to use the defederalized funds for another economic development purpose besides an RLF, we are able to make that change.

All options for how the funds could be used include:

- Operation of an RLF that makes loans to for-profit organizations,
- Investments that support construction, non-construction, planning, technical assistance, and revolving loan fund projects, and
- Contracting with for-profit entities for goods and services for activities that continue to carry out the economic development purposes of the Public Works and Economic Development Act of 1965.

EDA has placed some continuing stipulations:

- Funds cannot be used to construct schools, community centers, municipal buildings or pay general costs of government.
- Construction must still meet prevailing wage/ Davis Bacon requirements.
- Funds cannot be used to finance the relocation of a business.

Regarding the Board resolution, the EDA requires a resolution “supporting the request to release EDA’s federal interest and committing to using the RLF for one or more activities that continue to carry out the economic development purposes of PWEDA in compliance with on-going restrictions required by the Act as articulated in the release agreement.” Staff has prepared the attached Resolution to meet this requirement and is prepared to submit the full request for defederalization to the EDA this month.

**Request**

Approve Resolution 2021-1 to support staff’s request to defederalize MCEDD’s EDA RLF awards that meet the requirements of the Act.



**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT  
RESOLUTION 2021-1  
DEFEDERALIZATION OF ECONOMIC DEVELOPMENT ADMINISTRATION  
REVOLVING LOAN FUNDS**

**WHEREAS**, the Economic Development Administration (EDA), pursuant to its authority under the Public Works and Economic Development Act of 1965 (PWEDA) (42 U.S.C. § 3121 *et seq.*), awarded to Mid-Columbia Economic Development District (MCEDD) multiple grants to capitalize a Revolving Loan Fund (RLF); and

**WHEREAS**, the Reinvigorating Lending for the Future Act authorizes the EDA to release its federal interest in certain RLF awards that have operated satisfactorily for seven years beyond disbursement of grant funds; and

**WHEREAS**, MCEDD seeks to reduce the RLF administrative burden and allow RLF award funds to be used for broader economic development purposes; and

**WHEREAS**, MCEDD attests that 1) more than seven years have passed since the final EDA disbursement to MCEDD of funds under the Award, 2) MCEDD has complied with the terms and conditions of the Award, and 3) MCEDD proposes to use the Award Funds for one or more activities that continue to carry out the economic development purposes of PWEDA

**NOW THEREFORE, BE IT RESOLVED** that the Mid-Columbia Economic Development District Board of Directors does hereby request that EDA release its federal interest in the Award consistent with the requirements of the Reinvigorating Lending for the Future Act (Pub. L. 116-192).

**PASSED AND APPROVED** this 18<sup>th</sup> day of March 2021.

**ATTEST:**

**MID-COLUMBIA ECONOMIC  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Lauren Hernandez, Office Administrator

\_\_\_\_\_  
Bill Schmitt, Chair

## Memorandum

**To: MCEDD Board of Directors**  
**From: Carrie Pipinich, Deputy Director of Economic Development**  
**Date: March 10, 2021**  
**Re: CEDS Project Prioritization**

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### **Action Requested:**

As a Board member for MCEDD you also serve as a MCEDD CEDS Strategy Committee member and you are responsible for developing regional priorities for Technical Assistance and Public Works projects. At this meeting you are asked to:

1. Approve projects which will be incorporated into the MCEDD CEDS update.
2. Establish regional priorities for incorporation into the Mid-Columbia region's CEDS by determining the top ten Technical Assistance/Public works projects in Oregon and top ten in Washington. A *draft* priority ranking is attached as a place to begin discussion. The Board is expected to have a robust discussion on ranking and shift projects around to best reflect regional priorities.

### **Overview**

Annually, the MCEDD Board, acting as the CEDS Strategy Committee, prioritizes Public Works and Technical Assistance projects for incorporation to the MCEDD CEDS. These are categorized based upon the following characteristics:

- **Connection to CEDS strategies** with projects that tie to the broader regional strategy.
- **Community ranking** with preference given the projects that are highly ranked by local governing bodies.
- **Economic impact** with preference given to projects with current and future job growth/retention and projects in economically distressed areas.
- **Regional significance/ impact** with preference given to projects that impact the entire region or a large portion of the region, rather than a single community.
- **Geographic disbursement** with preference to ensure ranking impacts communities across the five-county region.
- **Potential availability of funding sources** with preference given to projects with a higher degree of local match and with avenues for additional funding identified.
- **Readiness to proceed** with preference given to projects ready to start immediately.

The intended purpose of prioritization is to:

- Inventory and prioritize economic development project needs and regional issues;
- Develop regional consensus on high priorities;
- Develop a tool to promote high priority projects or issues to funders.

Attached are projects submitted for consideration of inclusion and ranking in the regional strategy. These are solicited through our local partners. They are first ranked by our County economic development entities prior to submission to MCEDD.

Also attached is a review of priority project status from the 2020 adopted list.

## 2021 Regional Priority Rank (Washington) - DRAFT

| <i>Rank</i> | <i>Sponsor</i>    | <i>Project</i>   | <i>Reasoning</i>   |
|-------------|-------------------|--|--|
| 1           | Klickitat County  | <p><b><u>Goldendale Pumped Storage Hydro</u></b><br/>                     Project is a proposed \$2 billion pumped-hydro energy storage project. Using existing pumping infrastructure from an old aluminum smelting facility, the closed-loop system would include three variable-speed reversible pump-turbines for a total generating capacity of 1200 MW and a total pumping capacity of 1552 MW. The project would provide a range of services to the grid to support reliability and resilience in addition to specifically balancing variable wind generation. They have submitted documents to FERC and WA Dept. of Ecology for the project’s license.</p>   | Key industry sector impact and potential to open huge economic development opportunities regionally. Adds resiliency to the region.          |
| 2           | City of Stevenson | <p><b><u>Stevenson Wastewater System – Public Infrastructure</u></b><br/>                     The City of Stevenson is in need of a wastewater treatment plant upgrade to address the administrative order they are under due to processing more than their current system capacity. The public portion of the project is to bring the treatment plant into compliance and to allow for future growth, upgrade the collection system to reduce inflow and infiltration, and better manage the increased capacity. The City has drafted a final design for the treatment plant and collection system. They have received EDA supplemental disaster funding, a USDA RD loan to cover the matching costs to the EDA grant and have an application in to the Dept. of Ecology for financing the construction of the treatment plant. Collection system construction will begin Spring 2021 and the treatment plant will begin in 2022. Construction on the plant and collection system will continue through 2023.</p> | Addresses key business needs and industry sector and infrastructure. Adds resiliency to the region.  |
| 3           | Port of Skamania  | <p><b><u>Cascade Business Park Integrated Planning</u></b><br/>                     Cascades Business Park is one of the few large remaining industrial sites in the Columbia River Gorge NSA within a one-hour drive of Portland. An integrated planning process would help prepare the 42-acre industrial/business park for development. The project would include an environmental site assessment, remedial investigation, feasibility study, site planning, and community involvement. The Port will be submitting an Integrated Planning Grant application with Dept. of Ecology in January 2021 to fund the project.</p>  | Opens development in an otherwise severely land-constrained county.  |
| 4           | Port of Klickitat | <p><b><u>Dallesport Industrial Park -DIP Lot 39 Development</u></b><br/>                     Port of Klickitat is seeking funds to complete a 5,000 sq ft light industrial building. This building will be the first of five buildings proposed for the future development of Lot 39 in Dallesport.</p>  | Addresses opportunities for key industry sectors, creates the “curb appeal” to encourage development in a more economically distressed area. |

|    |                                 |   |   |
|----|---------------------------------|---|---|
| 5  | City of White Salmon            | <p><b><u>Buck Creek Water System</u></b><br/> Replace 7 miles of 14-inch water line that supplies water from Buck Creek to the City of White Salmon. The line is old and needs replacement as soon as possible as it would likely collapse in an earthquake, leaving the City without water until it could be repaired.</p>   | Primary city water source. Addresses key infrastructure needs. Adds resiliency to the region.                             |
| 6  | Columbia Gorge Regional Airport | <p><b><u>Aviation Maintenance Training Facility</u></b><br/> Project would include construction of a multi-use flex space and utilities expansion in airport business park. Airport has a tenant identified to use the flex-space for Columbia Gorge Community College's aviation mechanic training program.</p>  | Addresses opportunities for key industry sectors and encourages/ spurs development in a more economically distressed area |
| 7  | City of North Bonneville        | <p><b><u>City of North Bonneville Lift Station Replacement</u></b><br/> The City's lift station #3, built in 1976, experienced issues in Fall 2017 and continues to need constant maintenance and patching to function without the funds for complete replacement. Lift station #4 is also in need of upgrades, but priority is on #3.</p>  | Support for primary infrastructure in an economically distressed community. Adds resiliency to the region.                |
| 8  | City of Goldendale              | <p><b><u>City of Goldendale Wastewater Treatment Plant Improvements</u></b><br/> Project includes grit removal, solids handling system, aeration system and process configuration system improvements.</p>  | Addresses key business, industry sector, and infrastructure needs   |
| 9  | Port of Klickitat               | <p><b><u>Bingen Point Business Park</u></b><br/> <b>Task 1: BPBP Improvement</b><br/> Bring up to 5 acres to shovel ready condition<br/> <b>Task 2: Flex Building</b><br/> Construction of a 15,000 sq. ft. flex building<br/> <b>Task 3: Maple Street Improvements</b><br/> Construct street and public utility improvements for targeted properties</p>   | Addresses opportunities for key industry sectors  |
| 10 | Klickitat and Skamania Counties | <p><b><u>Broadband- Klickitat and Skamania</u></b><br/> Stevenson and Goldendale are in the process of developing updated Broadband Action Plans as well as leveraging existing planning efforts to address broadband needs. A variety of strategies for improving broadband access and utilization are identified from regulatory changes to investments in infrastructure. Klickitat and Skamania Counties and their communities are seeking support for implementation of these strategies to address this critical infrastructure need.</p> | Primary CEDS focus area. Important to expand opportunities regionally. Adds resiliency to the region.                     |

## 2021 Regional Priority Rank (Oregon) - DRAFT

| <b>Rank</b> | <b>Sponsor(s)</b>  | <b>Project</b>   | <b>Reasoning</b>  |
|-------------|--|--|---|
| 1           | Ports of Hood River and Klickitat, Klickitat County, Cities of Bingen & White Salmon | <p><b><u>Hood River-White Salmon Interstate Bridge Replacement</u></b><br/>                     The existing bridge is nearly 90 years old, structurally obsolete and seismically deficient. A new bridge is needed to improve and ensure multi-modal transportation of people and goods across the Columbia River between the communities of Bingen and White Salmon in WA, and Hood River in OR.</p>   | Core transportation connection. Resilience issue. Impact to key industry sectors  |
| 2           | Hood River, Sherman and Wasco Counties   | <p><b><u>Housing</u></b><br/> <b>Hood River:</b> Development of the 780 Rand Road Housing Development project for affordable housing as well as additional land acquisition for affordable and attainable housing development in the City of Hood River and Hood River Co.<br/> <b>Sherman:</b> Sherman County has created incentives to encourage the construction of new rental housing and the rehabilitation of existing housing. The County continues to look for creative ideas that would solve the housing issues and is exploring additional investment in this area.<br/> <b>Wasco:</b> Challenges in access and affordability for residents and potential employees have hindered businesses' ability to grow. Better understanding this need and opportunities to address it will impact access to a robust workforce moving forward.</p>  | Addressing housing constraints is the #1 overall strategy for the CEDS  |
| 3           | City of The Dalles   | <p><b><u>Dog River Pipeline Upgrade</u></b><br/>                     The existing Dog River pipeline, which currently transports over 50% of the City's annual water supply, was constructed in the early 20th century. The City plans to replace it with a new 24-inch diameter ductile iron pipeline to supply future municipal water demands. The City has completed the permitting process for the project with the Forest Service and is beginning final engineering for the project. The City is still seeking the last pieces of the funding package.</p>   | Would address deteriorating infrastructure serving the region's largest city. Supports housing, key industry sectors and water infrastructure. Adds resiliency to the region. |
| 4           | Sherman and Wasco Counties   | <p><b><u>Broadband</u></b><br/> <b>Cascades East Interconnection Colocation Facility:</b> In the Northwest, major colocation facilities are in areas threatened by the Cascadia Subduction earthquake. Q-life is developing a carrier neutral internet exchange where providers and emergency communications networks can meet in The Dalles and access scalable communication paths. The space for this facility would be collocated with the 911 Dispatch Center and Emergency Operations Center to also support enhanced emergency communications.<br/> <b>Sherman:</b> Sherman County and its four cities have invested in robust connectivity within each community as well as improvements to their wireless system that serves outlying areas. The County has installed four solar-powered trailers that can pick up the signal from wireless towers and redirect to those not in the direct line of towers. They would like to expand on this project.</p> | Broadband is a key infrastructure need outlined in the CEDS. Regional in nature. Adds resiliency to the region.   |

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| 5  | Port of Hood River                                | <p><b><u>Hood River Lot 1</u></b><br/> Lot 1 is the largest remaining light industrial property in the City of Hood River. A significant infrastructure investment- specifically, water, sewer, and public streets - is necessary to prepare the site for industrial development to meet long-term job creation and economic development goals of the community.</p>   | Addresses opportunities for key industry sectors  |
| 6  | City of Hood River                                | <p><b><u>Hood River Elevated Sewer Line</u></b><br/> The existing elevated sewer main on the south side of Interstate 84 is very old, exposed and there is no means to divert or stop the flow if there is a break on the main, with potentially catastrophic environmental costs. This project will install a lift station and re-route the sewer line.</p>   | Addresses key business needs and industry sector and infrastructure. Adds resiliency to the region. |
| 7  | Cities of Moro, Rufus, Wasco                      | <p><b><u>Backup Power/ Emergency Generator Purchase and Integration for Primary Municipal Wells</u></b><br/> The Cities of Moro, Rufus and Wasco have identified the need to install a 3-phase emergency backup generator for their primary municipal wells. This would ensure clean/adequate water supplies for sanitation and fire suppression efforts during a grid down scenario. This would help to mitigate the hazards associated with power outages such as with wildfire.</p>   | Safety/security/resilience  |
| 8  | Wasco County Soil and Water Conservation District | <p><b><u>Fifteenmile Water Below Ground Storage Pilot Project</u></b><br/> Low stream flow is identified as a primary limiting factor in the Fifteenmile watershed, impacting protected species, agricultural producers, and the City of The Dalles's water sources. The proposed pilot project would address two key uncertainties for determining the feasibility of a subsurface storage project to store water during high flow times and provide a more stable and ecologically beneficial water supply. The total cost of the full project if the pilot proves successful would be approximately \$1.5 million. The pilot portion could be completed if the submitted grant applications are funded.</p> | Addresses key industry sector and infrastructure needs  |
| 9  | Port of Cascade Locks                             | <p><b><u>Bridge of the Gods Maintenance</u></b><br/> Maintenance of the Bridge of the Gods and improvements to include a WaNaPa and Toll Booth Road intersection traffic circle or signalized intersection. The Port is also looking to design / construct a Pacific Crest Trail link across the river adjacent to the Bridge.</p>   | Core transportation mechanism. Support for economically distressed community.                       |
| 10 | Sherman Health District                           | <p><b><u>Clinic Expansion/ Backup Generator</u></b><br/> The Sherman Health District is researching expanding services be able to provide more healthcare services such as x-rays, physical therapy, dentistry, and integrated behavioral health. To accommodate, the Clinic would require more space and/or upgraded facilities. They would also like to upgrade the emergency generator currently onsite to be able to provide backup power to more key equipment.</p>   | Addresses key business, industry sector, and resilience needs; opportunity for job creation.        |



## Status of Prioritized 2020 Projects

| <b>Washington Technical Assistance/Public Works</b> |  |   |
|---|--|---|
| <b>Rank</b>   | <b>Project</b>   | <b>Status</b>   |
| 1   | Goldendale Pumped Storage Hydro  | Project's ownership structure has changed but they have continued to work through the permitting process with submission of a final license application in 2020 with a request for expedited review.  |
| 2   | Stevenson Wastewater System – Public Infrastructure                      | The City has received EDA supplemental disaster funding, a USDA RD loan to cover the matching costs to the EDA grant and has an application in to the Dept. of Ecology for financing the construction of the treatment plant. Collection system construction will begin Spring 2021 and the treatment plant will begin in 2022. |
| 3   | Cascades Business Park Feasibility Study                                 | The Port submitted an Integrated Planning Grant application with Dept. of Ecology in January 2021.  |
| 4   | Dallesport Industrial Park Improvement Projects                          | No updates provided.  |
| 5   | Buck Creek Water System  | City of White Salmon contracted with Anderson Perry for design. They intend to look to Public Works Board and USDA RD for project funding.  |
| 6   | Aviation Maintenance Training Facility (Columbia Gorge Regional Airport) | Application submitted to EDA in 2020 and is under review.   |
| 7   | Goldendale Wastewater Treatment Plant Improvements                       | No updates provided.  |
| 9   | Bingen Point Industrial Park Projects                                    | No updates provided.  |
| 9   | Broadband- Klickitat and Skamania  | Skamania PUD received a CERB grant in the fall of 2020 to support a needs assessment and feasibility study.   |
| 10  | City of North Bonneville Lift Station                                    | Lift stations continue to need constant maintenance to function, City has some reserves to use as funding match and is looking for additional resources.  |

| <b>Oregon Technical Assistance/Public Works</b> |                              |   |
|---|------------------------------|---|
| <b>Rank</b>                                     | <b>Project</b>               | <b>Status</b>   |
| 1   | Hood River Interstate Bridge | Draft EIS for the project released in November 2020. Comments received will be responded to in the combined Final EIS/Record of Decision, anticipated for release in Summer 2021. |
| 2   | Workforce Housing Projects   | Hood River: Pursuing development of 780 Rand Road housing; continued activity and focus on housing as a   |

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|    |  | core topic in project and policy discussions. Sherman: County working with MCEDD to develop additional incentives programs to provide grants for demolition and new construction.  |
| 3  | Dog River Pipeline Upgrade   | The City of The Dalles has completed the permitting process with the Forest Service and is beginning final engineering for the project. They are still seeking the last pieces of the funding package through IFA.   |
| 4  | Waterfront Storm Line Replacement  | The City of Hood River secured DEQ funding for the first phase of the project and is seeking USDA RD funding for subsequent phases.  |
| 5  | Broadband: Cascadia East Interconnection and Sherman Service Expansion               | Cascadia East Interconnection project submitted a FEMA BRIC application via the State of Oregon to fund facility improvements necessary for this project. Sherman Fiber has completed efforts to improve connectivity within each community as well as improvements to their wireless system that serves outlying areas. The County has installed four solar-powered trailers that can pick up the signal from wireless towers and redirect to those not in the direct line of towers. |
| 6  | Hood River County Treatment of Wastewater  | Odell Sanitary District is applying for funds to resolve issues related to Total Maximum Daily Load. The County continues to work with regional group to plan for future needs.  |
| 7  | Cascade Locks Substation   | The City received EDA supplemental disaster funding in January 2021.   |
| 8  | Backup Power/Emergency Generator Purchase and Integration for Primary Municipal Well | The cities are working to establish cost estimates.  |
| 9  | Bridge of the Gods Maintenance   | Updates unknown.   |
| 10 | Dufur Wastewater Treatment System Improvements                                       | The City is planning to advertise bids for construction in spring 2021.  |

## 2021 Wasco County Community Enhancement Projects

| <i>Rank</i> | <i>Project Sponsor</i>                                   | <i>Project</i>  |
|-------------|--|---|
| 1           | <b>City of The Dalles</b>                                | <b><u>Dog River Pipeline Upgrade:</u></b> The City has completed the permitting process for the project with the Forest Service and is beginning of final engineering for the project. The City is still seeking the last pieces of the funding package in 2020 but has secured the majority of the funding.  |
| 2           | <b>Q-Life Intergovernmental Agency</b>                   | <b><u>Cascades East Interconnection Colocation Facility:</u></b> In the Northwest, major locations are in areas threatened by the Cascadia Subduction. This would mean that the internet was largely inaccessible in the event of a subduction event. Q-life is developing a carrier neutral internet exchange where providers and emergency communications networks can meet in The Dalles, Oregon and access scalable communication paths. The new location for this facility's colocation with the 911 Dispatch Center and Emergency Operations Center also supports enhanced emergency communications.  |
| 3           | <b>City of Mosier</b>                                    | <b><u>Joint Use Facility + Plaza:</u></b> The City of Mosier and the Mosier Fire District are partnering to develop a joint use facility that will include a City Hall, Fire Hall, and multipurpose community space in downtown Mosier on the North side of Highway 30. The building will house a full-service, 3-bay fire station, city hall offices, and community meeting & training center. In addition to these core functions, the approximately 10,000 sf building will include a kitchen, restrooms, public works garage, storage, outdoor plaza, and parking. In addition, the outdoor space around the Joint Use Facility would be developed into an outdoor plaza with a bike hub to support community gatherings and welcome cyclists coming into town off of the Historic Columbia River Highway The estimated total project cost is \$4.5 million and is estimated to be completed by 2023. |
| 4           | <b>Wasco County Soil and Water Conservation District</b> | <b><u>Fifteenmile Water Below Ground Storage Pilot Project:</u></b> Low stream flow is identified as a primary limiting factor in the Fifteenmile watershed, impacting protected species, agricultural producers, and the City's water sources. The proposed pilot project would address two key uncertainties for determining the feasibility of a subsurface storage project to store water during high flow times and provide a more stable and ecologically beneficial water supply. The total cost of the full project if the pilot proves successful would be approximately \$1.5 million. The pilot portion could be completed if the submitted grant applications are funded.   |

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| 5 | <b>Maupin Chamber of Commerce, Maupin School District</b> | <b><u>Deschutes Rim Athletic Complex:</u></b> Maupin has begun the development process for a multi-purpose athletic facility at South Wasco County High School called the Deschutes River Athletic Complex that will replace the current, egg-shaped track. The new, state-of-the-art complex will include track and field facilities with an 8-lane IAAF certified track, a football field, and related spectator facilities that will accommodate a wide range of uses with opportunities for significant local impacts. For the first time, track and field athletes will get the opportunity to perform in Maupin for a home audience for regular season meets and the District will have the opportunity to host larger high school meets as well as provide opportunities to host concerts or sports camp groups. These opportunities for additional use of the facility will bring additional traffic to local businesses in the off season. Lastly, the facility will also provide a safe and level walking, jogging, and running facility that will contribute to community fitness. The project team is working to be completed by the World Track and Field Championships in 2022. Total estimated project cost is \$1.26 million. |
| 6 | <b>Columbia Gorge Regional Airport</b>                    | <b><u>Fuel Farm Upgrades:</u></b> The airport needs to expand capacity to store aviation fuel to meet increasing demand for Jet A fuel. Additionally, the current equipment for refilling tanks is not adequate, and the airport is interested in moving them above ground to be proactive about reducing opportunities for environmental contamination. Reliable fuel access is critical for use as an airbase for firefighting apparatus and to attract additional aviation-related industries. This project is estimated at less than \$400,000.   |
| 7 | <b>Columbia Gorge Regional Airport</b>                    | <b><u>Aviation Maintenance Training Hangar:</u></b> CGRA is partnering with Columbia Gorge Community College to construct a training hangar for the College's Aviation Maintenance Program. This project would be mutually beneficial for both the airport and the college, generating greater use of the airport's facilities and create an improved workforce pipeline for this industry. Total estimated costs for the building and construction of site infrastructure are \$3.5 million.   |
| 8 | <b>City of Mosier</b>                                     | <b><u>Mosier Wastewater Treatment Plant:</u></b> This project focuses on needed maintenance and improvements for the wastewater treatment plan as well as implementation of a tertiary treatment wetland that will replace a damaged outfall pipe that empties into the Columbia River. This solution provides several environmental benefits and avoids potential adverse impacts of extending the existing outfall pipe farther into the Columbia River. In addition, the 2020 WWTP Plan Update proposes further improvements to the facility that will reduce solids output and provide useable phosphorous collection for agricultural fertilizer. The final plan was recently sent the Department of Environmental Quality for approval and would cost \$2.5 million.  |

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|----|--|---|
| 9  | City of Maupin                           | <b>Donkey Trail:</b> The City of Maupin is working to redesign the “Donkey Trail” in town. The trail is an old dirt track at the east end of town and is often used by students and others to access the downtown area, despite the trail itself being very rocky, covered in sagebrush, and sitting partially on private land. The redesign plans include connecting the trail to residential areas in Upper Maupin as well as connecting Mt. Fir Park to the downtown Kaiser Park. This trail would address critical pedestrian safety concerns throughout the City and support greater school safety. It would also provide an emergency access route for fire and ambulance in the event of a closure of the highway between the curves leading to downtown. Estimated cost would be \$250,000. |
| 10 | North Wasco Park and Recreation District | <b>Mill Creek Greenway:</b> Several years ago, the Park District initiated an effort to connect and enhance existing trail segments in the Mill Creek Greenway that would allow for residents, seniors, and children to travel between the senior complex (at the south end) and Thompson Park (at the north end) without crossing a street. The proposed project would construct a paved, ADA compliant path through the Greenway to allow for greater accessibility and safety as well as improve access to the existing Riverfront Trail with very limited traffic interactions from these areas. Engineering and construction bids have been developed for the project.   |

**Priority Issues:**

- The Dalles Urban Growth Boundary/Urban Area Boundary Expansion Process:** There has been significant activity on this front in 2020. The Gorge Commission adopted a new policy framework through their Management Plan update limiting cumulative opportunities for urban areas to expand moving forward. The City of The Dalles also completed a buildable lands inventory for its employment lands. This inventory indicated that per state requirements, the City is not able to expand its UGB based on the undeveloped land within the current boundary. Developable employment lands are critical to supporting business development, retention and expansion opportunities for this community moving forward. To meet this need, The City, Port, and EDC are collaborating on a brownfield assessment program with funding from EPA and exploring opportunities to leverage the current employment lands within the UGB to support economic development. As additional development occurs that reduces the inventory of vacant or underutilized land, other next steps are being evaluated.
- Issue: Columbia Gorge Childcare:** There continues to be a shortage of qualified childcare in the Columbia Gorge region, particularly in The Dalles and Wasco County. A public childcare center could help address this shortage along with other potential strategies. A feasibility study would be the first step in this process to identify potential partners, the physical scope, regulatory requirements and capital construction sources; as well as identify the long-term operational costs of a childcare center. Potential partners should recognize

that a public childcare center, if it is to meet the needs of residents from all income levels, will likely require an on-going operational subsidy. This speaks to the need for long-term partnership agreements to ensure the center's economic viability. The study would cost approximately \$100,000. CGCC is spearheading this discussion.

- **Issue: Housing:** Housing prices have continued to rise quickly in Wasco County over the last several years for both home purchases and rental units. We have consistently heard from employers and real estate professionals that the challenges in access and affordability for residents and potential employees seeking to come to Wasco County have hindered businesses' ability to grow. Better understanding this need and opportunities to address it will impact access to a robust workforce moving forward.
- **Issue: Broadband.** COVID-19 has further highlighted the gaps in broadband service availability for communities across Wasco County. Continuing to focus on creative strategies to address this need will support diverse businesses, educational access, and many more key services to create vibrant communities.

**Additional Projects Not Ranked:**

|                                    |   |
|------------------------------------|---|
| Wamic Water and Sanitary Authority | Waste Water System I & I Improvements         |
| City of Shaniko                    | Water Source Improvements                     |
| Mosier Community School            | Building Upgrades and Addition                |
| City of Mosier                     | Resiliency Plan and Comprehensive Plan Update |
| City of Maupin                     | City Park Improvements                        |
| City of Maupin                     | City Park Expansion                           |
| White River Health District        | Deschutes Rim Clinic Expansion                |
| Bakeoven Watershed Council         | Watershed Enhancement Projects                |
| Life Raft Health Clinic            | Clinic Establishment                          |
| City of Dufur                      | Sidewalk Improvements                         |
| The Dalles Art Center              | People's Forge Project Sculpture              |
| The Dalles Art Center              | WOOL Project                                  |

## Hood River County 2021 Proposed Priority Projects

| Draft Rank | Project Sponsor                              | Project (as submitted by Project Sponsor)   |
|------------|--|---|
| 1          | <b>Port of Cascade Locks</b>                 | <p><b><u>Bridge of the Gods Maintenance</u></b><br/>           Maintenance of the Bridge of the Gods and improvements to include:</p> <ul style="list-style-type: none"> <li>a. WaNaPa and Toll Booth Road intersection traffic circle (\$1,690,000) or signalized intersection (\$2,709,000).</li> <li>b. Design and construction of Pacific Crest Trail link across the river adjacent to the Bridge. Total project cost estimate: \$28M.</li> </ul>  |
| 2          | <b>City of Hood River, Hood River County</b> | <p><b><u>Affordable Housing</u></b><br/>           Development of the 780 Rand Road Housing Development project for affordable housing as well as additional land acquisition for affordable and attainable housing development in the City of Hood River and Hood River County.</p>  |
| 3          | <b>Port of Hood River</b>                    | <p><b><u>Hood River Lot 1</u></b><br/>           Lot 1 is the largest remaining light industrial property in Hood River. A significant infrastructure investment- specifically, water, sewer, and public streets - is necessary to prepare the site for industrial development to meet long term job creation and economic development goals of the community. Total project cost estimate: \$8,319,050.</p>  |
| 4          | <b>City of Hood River</b>                    | <p><b><u>Hood River Elevated Sewer Line</u></b><br/>           The existing elevated sewer main on the south side of the interstate is very old, exposed and there is no means to divert or stop the flow if there is a break on the main, with potentially catastrophic environmental costs. This project will install a lift station and re-route the sewer line. Total project cost estimate: \$3,340,000</p>  |
| 5          | <b>Columbia Gorge Community College</b>      | <p><b><u>Agriculture Technical Program</u></b><br/>           Hood River County School District and Columbia Gorge Community College are exploring an articulated Agriculture Program of Study, offering high school students an opportunity to earn early college credit. Potential topics identified thus far include UAV/UAS and robotics, sustainable practices, farm management, succession planning, forestry, earth sciences, environmental studies and other skills pertinent to orchards, viticulture, specialty crops and the “farm to table” supply chain. Initial cost estimates: \$60,000 for workforce needs assessment, curriculum development, outdoor learning lab design and soils analysis of the proposed learning lab site; \$20,000 to develop a business model for program sustainability.</p> |
| 6          | <b>Port of Cascade Locks</b>                 | <p><b><u>Port of Cascade Locks Recreation Facilities and Enhancements</u></b><br/>           Enhancements to the several recreation areas are needed to serve the growing recreational facility needs and to meet the demand of ever-increasing tourists and recreationalists, including hiking, biking, nature center, fishing areas, marina, sailing facilities, parking areas, disc golf, etc.</p>   |

|    |                           |  |
|----|---------------------------|--|
|    |                           | <p>a. Cascade Locks 26-Mile Multi-Use Travel project with trail head, parking, and restrooms. Total project cost estimate: \$500,000</p> <p>b. Business Park recreational areas development. Total project cost estimate: \$2,000,000.</p>   |
| 7  | <b>City of Hood River</b> | <p><b><u>Hood River Waterfront Stormwater Line Replacement</u></b><br/> This project will relocate a stormwater line that serves downtown, I-84, and the waterfront and bring the storm drainage system into correct operation. The original line was installed in the 1960s, is under the level of the Columbia River, and buildings were placed over the line. Total project cost estimate: \$6,200,000</p>  |
| 8  | <b>Hood River County</b>  | <p><b><u>Treatment of Wastewater</u></b></p> <ol style="list-style-type: none"> <li>1. Address the Total Maximum Daily Load issues at Odell Sanitary District. The District completed an Excess Thermal Load Treatment analysis that concluded relocating the outfall from Odell Creek to the Hood River was the optimal solution. Total project cost estimate: \$900,000</li> <li>2. Work with regional group to plan for future - processing of sludge and land application of biosolids.</li> </ol> |
| 9  | <b>City of Hood River</b> | <p><b><u>Hood River Intersection Improvements</u></b><br/> Reconfiguration and signalization at Cascade Avenue and Rand Road intersection (Total project cost estimate: \$3M), and construction of a traffic signal at the intersection of 2nd Street and Oak Street (Historic Highway 30) in Hood River (Total project cost estimate: \$700,000).</p>   |
| 10 | <b>Port of Hood River</b> | <p><b><u>Hood River-White Salmon Interstate Bridge Replacement</u></b><br/> The existing bridge is nearly 90 years old, structurally obsolete and seismically deficient. A new bridge is needed to improve and ensure multi-modal transportation of people and goods across the Columbia River between the communities of Bingen and White Salmon in Washington, and Hood River in Oregon. Total project cost estimate: \$350M.</p>  |

**Additional Projects Submitted for Consideration of Ranking**

The following projects were also submitted for consideration of ranking and are presented in no particular order, with an opportunity to include all or part of those listed as “additional priority projects.”

| <b>Project Name/<br/>Sponsor</b>                  | <b>Description</b>  |
|---|---|
| City Hall Refurbishment (City of Cascade Locks)   | City Hall needs to have all electrical and lighting systems, all heating/air conditioning systems, all windows, all plumbing and the roof replaced and brought up to the current building code requirements. This would also include the seismic upgrade of \$2.5 million. Total project cost: \$5 million  |
| Reconstruction of Barker Road (Hood River County) | <p>Barker Road functions as:</p> <ul style="list-style-type: none"> <li>• Primary access for approximately 20 homes and businesses.</li> <li>• Primary access to Hood River Garbage from south and west.</li> <li>• Secondary access for approximately 10 businesses in an industrial area.</li> <li>• Alternate route for local closures of Hwy 281/Tucker Road.</li> </ul> <p>Estimated cost: \$450,000</p> |

|   |  |
|---|--|
| <p>Transportation Improvements (City and Port of Cascade Locks)</p>     | <p><b>City of Cascade Locks submitted:</b></p> <ol style="list-style-type: none"> <li>1. Forest Lane Reconstructions: The City needs to rebuild Forest Lane from WaNaPa Street to I-84 overcrossing (10,000 feet) with sidewalks on at least one side, curbs and gutters, bike lanes, signage, and paving. Total Project Cost: \$10 million</li> <li>2. Gravel Pit Road Rebuild: Rebuild Gravel Pit Road from Forest Lane to the UPRR at grade crossing including upgrading the crossing. The road would include sidewalk on the west side, curbs and gutters for a full width (24 foot) Street. Total project cost: \$1.75 million</li> <li>3. Herman Creek Lane Rebuild: Rebuild Herman Creek Lane from Forest Lane to Attwell Lane (865 feet) with a sidewalk on the west side, curbs and gutters for a full width (24 foot) Street. Total project cost: \$650,000</li> <li>4. Build Atwell Lane: Construct Attwell Lane from Herman Creek Lane to the Gravel Pit (540 feet) with sidewalk on one side, curbs and gutters for a full width (24 foot) street. Total project cost: \$400,000</li> <li>5. WaNaPa/Tollhouse Road Roundabout: Upgrade the intersection of WaNaPa Street and Tollhouse Road for aesthetic welcome to the City and safety improvements reducing speed of vehicles coming off of east bound I-84. Total Project Cost: \$2 million</li> <li>6. Forest Lane/WaNaPa Roundabout: Upgrade the intersection of WaNaPa Street and Forest Lane for aesthetic welcome to the City and safety improvements reducing speed of vehicles coming off of west bound I-84. Total Project Cost: \$2 million</li> <li>7. I-84 Full Interchange Access: A complete interchange at the east end of town would facilitate easier access to the Business Park. The estimate is to build a complete new interchange where Forest Land crosses I-84. A cheaper alternative would be to add a westbound on ramp and an east bound off ramp at Exit 47. Total project cost: \$120 million</li> <li>8. Cascade Locks Truck Route Improvements: This project seeks to add a west bound on ramp at this intersection allowing trucks to easily come into and out of the Business Park and access I-84 heading west, as well as widen and rebuild Forest Lane/Frontage Road from Cramblett Way to Exit 47 for trucks. East bound trucks on I-84 would also be able to come through the State Weigh Station, access the frontage service road immediately south of I-84 and travel to the Cascade Locks Business Park with this project. Additional improvements would be incorporated on surface streets to accommodate these access points effectively and safely. Total project cost: \$20 million</li> </ol> <p><b>Port of Cascade Locks submitted:</b></p> <ol style="list-style-type: none"> <li>1. Frontage Road Improvements (Exit 47, Herman Creek Road) \$14,270,000.</li> <li>2. Diamond interchange at Wyeth \$28,000,000.</li> <li>3. Forest Lane street improvements \$10,000,000.</li> <li>4. Forest Lane and Cramblett Way intersection \$4,598,000.</li> <li>5. Emergency community escape route in case of fire or other disaster \$2,000,000.</li> <li>6. Marine Park Pedestrian Overcrossing \$5,000,000.</li> </ol> |
| <p>Business Park Infrastructure Development (Port of Cascade Locks)</p> | <p>Development of roads and other infrastructure related to commercial developments. Total cost: \$3 million.</p>  |
| <p>Historic Preservation (Port of Cascade Locks)</p>                    | <p>Historic preservation enhancements to historic buildings in Marine Park. Total cost: \$1 million</p>  |

|  |   |
|--|---|
| <p>Historic Columbia River Highway Urban Connection (City of Hood River)</p>                                     | <p>In partnership with ODOT, this project anticipates the completion of the Historic Columbia Highway Trail through Hood River. The project would involve high-level planning and alternatives for the urban connection of the Historic Columbia River Highway including gateway concepts, connections through the City and parking considerations for users of the trail. The project also includes the transportation facility design, including revisiting the street cross-section.</p> |
| <p>Commercial Hangar at Ken Jernstedt Airfield (Port of Hood River)</p>  | <p>Construction of a multi-tenant, commercial hangar at the Ken Jernstedt Airfield to facilitate growth of aviation technology businesses. Total project cost: \$3.3 million.</p>   |
| <p>Multi-Use Facility (Performing Arts Initiative)</p>   | <p>The Performing Arts Initiative’s mission is to lead the development of a multi-use facility that will be a destination for outstanding performing arts in the Gorge. Land (for lease) has been identified for the location of the construction of a 600-seat, state-of-the-art theatre in Hood River. The PAI is seeking seed funding of approximately one million dollars to help support the next phase of the project to include architectural designs and fund development.</p>      |
| <p>Solar and battery backup resilience microgrids for critical facilities (Hood River County Energy Council)</p> | <p>Complete feasibility and secure funding for up to 10 solar-plus-storage microgrid systems to increase the resilience of critical facilities. These systems reduce disruptions for critical services like emergency operations and vulnerable populations by providing continuous power during extended grid disturbances. Status: Feasibility studies are near complete. System funding opportunities under investigation.</p>   |

## Klickitat County 2021 Proposed Priority Projects

| Priority | Project Sponsor(s)  | Description   |
|----------|---|---|
| 1.       | Klickitat County  | <p><b><u>Goldendale Pumped Storage Hydro</u></b><br/>                     Project is a proposed \$2 billion pumped-hydro energy storage project. Using existing pumping infrastructure from an old aluminum smelting facility, the closed-loop system would include three variable-speed reversible pump-turbines for a total generating capacity of 1200 MW and a total pumping capacity of 1552 MW. The project would provide a range of services to the grid to support reliability and resilience in addition to specifically balancing variable wind generation. A preliminary permit for the project was issued by the Federal Energy Regulatory Commission (FERC) in March 2018.</p> |
| 2.       | Klickitat County<br>Port of Klickitat<br>City of Bingen<br>City of White Salmon | <p><b><u>Hood River Bridge Replacement</u></b><br/>                     Replace bridge connecting Washington and Oregon</p>   |
| 3.       | Port of Klickitat   | <p><b><u>Dallesport Industrial Park -DIP Lot 39 Development</u></b><br/>                     Port of Klickitat is seeking funds to complete a 5,000 sq ft light industrial building. This building will be the first of five buildings proposed for the future development of Lot 39 in Dallesport.</p>   |
| 4.       | Columbia Gorge<br>Regional Airport  | <p><b><u>Aviation Maintenance Training Facility</u></b><br/>                     Project would include construction of a multi-use flex space and utilities expansion in airport business park. Airport has tenant identified to use the flex-space for Columbia Gorge Community College's aviation mechanic training program.</p>  |
| 5.       | City of Goldendale  | <p><b><u>Waste Water Treatment Plant Improvements</u></b><br/>                     Project includes grit removal, solids handling system, aeration system and process configuration system improvements.</p>  |
| 6.       | Port of Klickitat   | <p><b><u>Bingen Point Business Park</u></b><br/> <b>Task 1: BPBP Improvement</b><br/>                     Bring up to an additional 5 acres to shovel ready condition</p>   |

|     |   |   |
|-----|---|---|
|     |   | <p><b>Task 2: Flex Building</b><br/>Construction of a 15,000 sq. ft. flex building</p> <p><b>Task 3: Maple Street Improvements</b><br/>Construct street and public utility improvements for targeted properties</p>   |
| 7.  | City of White Salmon                      | <p><b><u>Buck Creek water distribution line replacement</u></b><br/>Replace 7 miles of deteriorating water main</p>   |
| 8.  | Klickitat Valley Health Hospital District | <p><b><u>KVH Building Addition</u></b><br/>KVH is seeking funding for an addition of 6,000 square feet for a new acute care unit, surgery department and long term care unit, and 6,000 square feet of shell space for future growth.</p>   |
| 9.  | City of Goldendale                        | <p><b><u>Municipal Airport Improvements</u></b><br/>The present runway is 3,491-feet long and 40-feet wide and needs a runway extension to 5,000-foot length and 60-foot width and full-length taxiway to accommodate jet planes. It also needs a helicopter landing pad to accommodate helicopters used for firefighting purposes, as well as a jet fuel tank.</p> |
| 10. | City of Goldendale                        | <p><b><u>Water Supply Improvement Project</u></b><br/>Replacement of an aging water transmission line including an Aquifer Storage and Recovery (ASR) Project, with a peak hydropower of 500 kW.</p>  |
|     |   |   |

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Note: Klickitat County submitted their project list in a different format than usual for the County lists. Their submission included priorities in two categories approved by the Board of Commissioners (public works and technical assistance) and an additional set from their Commission approved strategic plan. MCEDD staff combined the lists in order to reflect a standardized single list, but retained the relative rankings by category area.

## Sherman County 2021 Proposed Priority Projects

| <i>Priority</i> | <i>Applicant</i>                    | <i>Project</i>   | <i>Readiness to Proceed</i>   | <i>Federal State Assistance</i> | <i>Total Project Cost</i>           |
|-----------------|-------------------------------------|--|---|---------------------------------|-------------------------------------|
| 1               | <b>Sherman County</b>               | <p><b><u>Work Force Housing</u></b><br/>                     The housing stock in Sherman County is lacking the quantity and quality necessary for new employees to find a place to live in the County. Sherman County has created incentives to encourage the construction of new rental housing (\$10,000 grant per unit) and the rehabilitation of existing housing (up to \$20,000 per house). The County continues to look for creative ideas that would solve the housing issues.</p>  | Partnering with MCEDD to establish work force rental housing.               | 200,000<br>County contribution  | 500,000                             |
| 2               | <b>Sherman County</b>               | <p><b><u>Broadband Project</u></b><br/>                     Sherman County and its four cities have invested in robust connectivity within each community. The project would identify an approach to addressing this need in conjunction with public and private partners. The County has purchased four solar-powered trailers with mounted repeating antennas that can pick up the signal from wireless towers and redirect the signal to homes that are not in the direct line of those towers. They would like to continue this project into Biggs Junction.</p> | The 4 cities have been connected to fiber. A 820,000 grant was utilized.    |                                 | 1,900,000                           |
| 3               | <b>Cities of Moro, Rufus, Wasco</b> | <p><b><u>Backup Power/Emergency Generator Purchase and Integration for Primary Municipal Well</u></b><br/>                     These 3 cities have identified the need to install a 3-phase emergency backup generator for their primary</p>   | Need identified<br>The City of Moro has received a quote for 100,000 and is |                                 | 100,000- City of Moro<br><br>Rufus, |

|   |                                |  |  |  |                         |
|---|--------------------------------|--|--|--|-------------------------|
|   |                                | municipal wells. A backup power source would help to ensure clean/adequate water supplies for sanitation, and fire suppression efforts during a grid down scenario. This would help to mitigate the hazards associated with grid down events, such as with a Wildfire.   | researching grant funds                        |  | Wasco, To be determined |
| 4 | <b>City of Grass Valley</b>    | <b><u>Waste Water Study</u></b><br>The City is researching the concept of a waste water for the community. The council has hired an engineer to do a feasibility study for the system. A community outreach meeting will be held to receive public input for the project. A grant will be applied for to pay for the study.  | An engineer has been retained to do the study. |  | \$50,000                |
| 5 | <b>Kent Service District</b>   | <b><u>Kent Well</u></b><br>The current system does not allow for any future development. A 2016 study to find a new water source within the district did not locate one. The closet water supply was located a mile away which would be cost prohibitive. The district is currently exploring the option of putting in a new reservoir to store water for fire suppression and other emergencies.  | Need identified                                |  | To be determined        |
| 6 | <b>Sherman Health District</b> | <b><u>Clinic Expansion/Backup Generator</u></b><br>The Health District is researching the possibility of expanding to be able to provide more healthcare services such as x-rays, physical therapy, dentistry, and integrated behavioral health. To be able to provide expanded services the Clinic will require more space and/or upgraded facilities. They would also like to upgrade the emergency generator currently onsite. The current generator is only hooked up to provide power to our laboratory area to keep our freezers and | Need Identified                                |  | \$950,000               |

|    |                            |   |  |                |   |
|----|----------------------------|---|--|----------------|---|
| 7  | <b>City of Rufus</b>       | <b><u>Community Center</u></b><br>The City of Rufus is wanting to bring the center back to life and start using it. They have interest from the Sherman County School Boosters that want to use it for movie nights and other activities. The roof is the most urgent need at this time. They have put in for an SDL grant for repairs. They have Plumbing then heat as their next priorities. They have electric heat for now, as the boiler is torn out. The Bathrooms don't work and are currently using port-o-potties. New floors are also needed. | Needs Identified<br>20,000 SDL grant has been applied for  |                | To be determined                          |
| 8  | <b>City of Wasco</b>       | <b><u>Road Resurfacing Project</u></b><br>Resurface/repair most of the roads in the city. They have applied for and received a grant from ODOT but still need to determine the final cost.  | The city applied for and received an ODOT grant for \$100,000. They still need to determine the final costs for the project. | \$100,000      |   |
| 9  | <b>Wasco Events Center</b> | <b><u>Exterior Building and Paint Project</u></b><br>The Wasco Events Center is seeking to update the center and adjacent buildings by replacing the windows, shore up the walls and paint the exterior of the building, This needs to be done to protect the integrity of the structures. They are currently researching several grant options.  | Need identified  | 356,000-grants | 148,000-county funds<br>Total:<br>504,000 |
| 10 | <b>City of Moro</b>        | <b><u>Water System/Telemetry Upgrade</u></b><br>The City of Moro is currently looking to install PLC's (Programmable Logic Controllers) on their water system. A new PLC would help eliminate malfunctions from decades old system, facilitate increased water conservation and provide monitoring capability.  | Project identified,<br>Quotes obtained   |                | 65,000                                    |

## Skamania County 2021 Priority Projects

| <i>Rank</i> | <i>Sponsor</i>           | <i>Project</i>  |
|-------------|--------------------------|---|
| 1           | City of Stevenson        | <p><b><u>Stevenson Wastewater System – Public Infrastructure</u></b></p> <p>The City of Stevenson is in need of a wastewater treatment plant upgrade. The plant is currently receiving more waste than permitted and is under an administrative order to mitigate the issue, which includes infrastructure improvements.</p> <p>The public portion of the project is to bring the treatment plant into compliance and to allow for future growth. It also includes upgrades to the collection system to reduce inflow and infiltration and better manage the increased capacity. Using grant/loan funds from the Department of Ecology, the City has drafted a final design for the treatment plant and collection system. The City has received EDA supplemental disaster funding award that will fund a portion of the construction costs. They also have received a USDA RD loan to cover the matching costs to the EDA grant. They have an application in to the Department of Ecology for financing the construction of the treatment plant.</p> <p>Collection system construction will begin spring of 2021 and the treatment plant will begin in 2022. Construction on the plant and collection system will continue through 2023.</p> |
| 2 – tie     | Port of Skamania         | <p><b><u>Cascade Business Park Integrated Planning</u></b></p> <p>Cascades Business Park is one of the few large remaining industrial sites in the Columbia River Gorge NSA that’s within a one-hour drive of Portland. An integrated planning process would help prepare the 42-acre industrial/business park for development. Elements of the project would include an environmental site assessment, remedial investigation, feasibility study, site planning, and community involvement. The Port will be submitting an Integrated Planning Grant application with WA Dept. of Ecology in January 2021 to fund the project.</p>   |
| 2 - tie     | City of Stevenson        | <p><b><u>Columbia Avenue Realignment</u></b></p> <p>The realignment of Columbia Avenue is identified as a project in the city’s recent Downtown Plan. It will move the lower section of Columbia Avenue to the east, in line with the northern part of the road. This will improve safety, create a view corridor, and allow for increased development options. The City will be submitting an Integrated Planning Grant application through WA Dept. of Ecology due to the possibility of contamination under the roadway. Additional funding applications will be submitted for the construction of the project.</p>  |
| 3           | City of North Bonneville | <p><b><u>City of North Bonneville Lift Station Replacement</u></b></p> <p>The city’s lift station #3, built in 1976, experienced issues in the fall of 2017 and continues to need constant maintenance and patching to function without the funds for complete replacement. Lift station #4 is also in need of upgrades, but priority is on #3.</p>   |
| 4           | Skamania County          | <p><b><u>High Bridge Park</u></b></p> <p>Improvements for the park. The County has done minor improvements but is targeting RCO as a funding source for other improvements.</p>   |

|    |                   |  |
|----|-------------------|--|
| 5  | City of Stevenson | <b><u>Stevenson Fire Station</u></b><br>Replacement of fire station. This project is in the design phase. The City is targeting additional funding sources in addition to a possible voter-approved bond.  |
| 6  | City of Stevenson | <b><u>Stevenson Broadband Project</u></b><br>The City is working on developing a Broadband Plan. In the interim it plans on working with the Skamania PUD and their feasibility study obtained through CERB to determine the possibility of partnerships with additional agencies for community-wide broadband. Future funding sources will be pursued based on the outcomes of the PUD study.   |
| 7  | Skamania County   | <b><u>Brownfield Assessment and Redevelopment</u></b><br>Funds available to support environmental investigation of properties in the County that are suspected of being contaminated.  |
| 8  | City of Stevenson | <b><u>First Street Traffic Calming &amp; Sidewalk Pedestrian Path Connection</u></b><br>The City is looking to improve the appearance of First Street and will begin by installing a pedestrian overlook near the intersection of First Street and Columbia, connect a pedestrian footpath leading to the Columbia River Waterfront under the BNSF rail line, extend the sidewalk along the south side of First Street, provide streetscape enhancements in keeping with the enhancements to 2 <sup>nd</sup> street, and realign Columbia Street. The city has received some funding and is still looking for additional grants or local support to cover the remaining costs. Construction is expected to begin the spring of 2021. |
| 9  | City of Stevenson | <b><u>Stevenson Wastewater System – Private Infrastructure</u></b><br>The City of Stevenson is in need of a wastewater treatment plant upgrade. The plant is currently receiving more waste than permitted and is under an administrative order to mitigate the issue, which includes infrastructure improvements.<br>The private portion of the project is for pretreatment of sewer for high-load commercial users, such as breweries, cider producers, distilleries, and other industrial beverage producers.   |
| 10 | City of Stevenson | <b><u>Stevenson – Upper Russell Avenue Upgrades</u></b><br>The project is a continuation of the mid and lower Russell Avenue upgrades and involves rehabilitation of water, sewer, and storm water lines. It also includes sidewalk rehabilitation, paving the entire street, new street lights and landscaping.   |

Other projects on Community Action Team list:

- Stevenson Park Plaza
- Skamania County ADA Project
- Kanaka – Stevenson Elementary Sidewalk Connection



**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT  
RESOLUTION 2021-2  
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)**

**WHEREAS**, the Mid-Columbia Economic Development District (MCEDD) is responsible for planning and coordination of economic development activities to stimulate new private and public investments to provide employment and growth opportunities; and

**WHEREAS**, MCEDD is organized in accordance with federal requirements of the Economic Development Administration to broadly represent the area including representation of local government, business, and other community interests; and

**WHEREAS**, MCEDD has prepared an update to the Comprehensive Economic Development Strategy as a guide for economic development activities;

**NOW THEREFORE, BE IT RESOLVED** that the Mid-Columbia Comprehensive Economic Development Strategy Committee through the Mid-Columbia Economic Development District Board of Directors does hereby adopt the update for the Comprehensive Economic Development Strategy Plan for the Mid-Columbia region.

**PASSED AND APPROVED** this 18<sup>th</sup> day of March 2021.

**ATTEST:**

**MID-COLUMBIA ECONOMIC  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Lauren Hernandez, Office Administrator

\_\_\_\_\_  
Bill Schmitt, Chair



**Executive Director's Report**  
**Prepared for the March 2021 Full Board Meeting**  
*Items not covered elsewhere in the meeting*

**Regional**

- We are meeting monthly with the CEDS Steering Committee with a meeting in January and February! RARE Jane Allen and Carrie Pipinich have been supporting the work to plan the community meetings, which start March 31 with a COVID-19 impact and resiliency discussion. The University of Oregon's EDA-funded center will provide some data presentations at the March 31 meeting, as well as research on our key industry sectors later in the series. We have issued a press release about the process and are taking RSVPs. Details and registration link can be found on our website at: <https://www.mcedd.org/strategy/get-involved/>
- There was a news article in the Columbia Gorge News that highlighted our work with the Resiliency Team. At the recommendation of the Executive Committee, we have been working for find more ways to communicate the good work of our staff. You can read the article here: [https://www.columbiagorgenews.com/hoodriver/regional-economic-developers-team-up-for-pandemic-response/article\\_80b212a2-552b-11eb-bddd-1f40dd999dee.html](https://www.columbiagorgenews.com/hoodriver/regional-economic-developers-team-up-for-pandemic-response/article_80b212a2-552b-11eb-bddd-1f40dd999dee.html)
- We are continuing to host monthly/ as needed meetings of the Mid-Columbia Economic Resiliency Team with the January meeting focused on vaccinations and the February meeting discussing childcare, a public health update, and federal support.
- I have continued meeting with regional partners to deepen a connection as the new ED, including Klickitat County EDA staff, the Port of Klickitat, USFS Scenic Area, and staff with Sen. Murray, Sen. Merkley, Sen. Wyden, and Rep. Herrera Beutler. I am also providing MCEDD Overview presentations to interested agencies and thus far have targeted our County Commissions for the updates.
- I presented at a Port of Cascade Locks "Gorge Economic Forum" on our work to support COVID-19 recovery. Staff also supported the Hood River Economic Development Group in compiling their 2021 CEDS project list at their January meeting and presented it to the Hood River Board of Commissioners for approval.
- At the invitation of One Gorge, I was filmed as part of their 2021 legislative advocacy agenda. The video was featured in a virtual annual outreach event, which I attended, rather than in-person visits to Olympia and Salem. In the video, I discussed infrastructure projects on the CEDS list as well as our work in regional transportation.
- I participated in a panel as part of the "Mighty Columbia" conference focused on legal issues around the river. The panel is discussing challenges facing large economic development projects along the river and I will focus on the Goldendale Pumped Storage project.
- I worked with the three Washington Chambers of Commerce to identify Jonathan Lewis as being interested in joining the MCEDD Board as their representative. They submitted a letter making the position official. Jonathan had been vice president of the Goldendale Chamber and is now on their economic development committee. He works in facilities at Klickitat Valley Health and his background is in renewable energy installation.
- Oregon Economic Development Districts have been meeting to coordinate our COVID-19 recovery plans funded by the EDA. We are meeting monthly to continue resiliency plans conversations, check in on legislative priorities, and develop the annual work plan and budget.

We also approved OEDD contracting with The Ford Family Foundation for a new entrepreneurship ecosystem model that will be available for our Oregon communities to apply for.

### **Business Assistance**

- We have adjusted loan program responsibilities with Ami Beaver in the new Assistant Project Manager position. Ami is getting more involved with drafting documents and processing applications to allow for Israel to focus on proposal development. She also completed a much needed clean up/ purge of our hard copy loan files and is researching collateral valuation and loan application improvements.
- We held a meeting for the Mount Hood Economic Alliance (MHEA) Board of Directors in December to discuss existing loan clients and COVID-19 relief and have one on March 12 to review a new loan request.
- I submitted a letter of support to Oregon Ways and Means co-chairs for returning full funding to the Oregon Small Business Development Center budget. The Governor proposed a significant cut in her budget.
- Oregon Investment Board:
  - I have been working with Governor Brown's office and Multnomah County to recruit and appoint a new member for the OIB to fill a vacancy that has been open for about a year. Multnomah County recommended Kirk Wright. The recommendation was recently forwarded to the Governor and we hope for a quick approval. We have also just started recruitment for a new Hood River County representative.
  - Conversations have started with Business Oregon about an extension of the OIB Contract, which expires June 30, 2021.
  - The OIB approved their budget in March with a 2% increase for MCEDD. Their budget is incorporated into the MCEDD budget so this is an important step in our budget development.
  - I have also been working with the OIB and other partners in the Bi-State Advisory Council on the five-year update of the Economic Vitality Plan for the entities (OIB, WIB, Gorge Commission, USFS). An updated plan is essentially ready for approval by the Bi-State Advisory Council and a meeting needs to be scheduled.

### **The Link Transportation**

- I am pleased to welcome Jesus Mendoza as our new Transportation Operations Manager as of March 15! I will be focused on training him at his new position.
- The Transportation Administration Board meeting for January was canceled due to a lack of pressing business.
- We held a quarterly meeting of the Wasco County Public Transportation Advisory Committee to review pending grant applications and updates to service.
- Kathy Fitzpatrick completed the Wasco County Coordinated Human Services Transportation Plan with the final adoption by the Wasco County Commission in December. This is an important plan for informing The Link's services through needs of transit-dependent populations.
- These have been an important few months for regular funding for The Link:
  - We supported Wasco County in adoption of their 2021-23 Statewide Transportation Improvement Fund Formula Plan. The next plan continues many of the services started over these last few years.

- Three backbone grants were submitted on March 1 as approved by the Executive Committee: one with MCEDD as the applicant and two with Wasco County as the applicant. I received approval from the Wasco County Board of Commissioners for their two grants. Thanks to Lauren Hernandez for her assistance with the applications.
- We submitted our annual funding request for a contribution from the City of The Dalles. We asked for an increase but were told a level amount (\$20,000) would be budgeted.
- Planning for two additional bus shelters for The Link continues, with possible sites in development on Klindt Drive and at The Next Door's Kelly Ave. facility in The Dalles. We have received the building permit finally for the Klindt Drive site.
- We issued the RFQ and then a purchase order for five new buses for The Link, a huge investment in the future of The Link! Four are replacements of our aging vehicles and one would represent an expansion. These are grant funded and we hope to receive the buses on July 1.
- Our staff involved in non-emergency medical transport (drivers and support staff in the office) were eligible to receive the COVID-19 vaccine. About half elected to get the vaccine now.
- Kathy Fitzpatrick has worked hard to support vaccination events for the Native American communities in the Gorge, connecting people to transit for accessing the clinics. I participated in an outreach event to the Lone Pine In-Lieu site in The Dalles to promote The Link and help get people signed up for rides.

### **Facilities and Operations**

- We are pleased to welcome Jill Brandt as our new Administrative Assistant after holding interviews in January. I am grateful to Lauren and Ami for their work in training Jill Brandt as our new Administrative Assistant. She is coming up to speed! She will be taking over meeting administration from Lauren Hernandez.
- Dana Woods worked hard to evaluate seven different finance software options and with Executive Committee guidance, we selected Caselle. We are signing contracts and hope to start implementation soon.
- I held Board orientations with Klickitat County Commissioner David Sauter and Jonathan Lewis.
- I have implemented a six-month trial period of flexible schedules. A handful of staff are working hours that result in every-other Friday off, and others are working adjusted hours to end earlier. I am not proposing a flexible schedule for myself at this time.
- I conducted evaluations of Israel, Dana, Ami, Carrie, and bus drivers Margaret, Jack, Louis, Nancy, Antonio, Fred and Scott.
- I finalized the job description of the new Deputy Director of Economic Development and promoted Carrie to the position as of March 1.
- Unfortunately our auditor Yvonne Roberts had to cancel our contract after losing staff. We have enjoyed working with her over the last four years. The RFP for a new auditor is posted through March for responses.
- Dana has started on the budget process for FY22! Lauren worked to set the Budget Committee Meeting date for May 20. The process and committee will be brought to the March Full Board meeting for approval.
- After discussions with the Executive Committee, I changed the title of the vacant position to Deputy Director of Transportation and created a Deputy Director of Economic Development. These title and position changes reflect the roles that I need support from in the organization. As of March 1, Carrie Pipinich has been promoted to Deputy Director of Economic Development. We are interviewing currently for the Deputy Director of Transportation position.



**Executive Committee Report  
March 2021**

The MCEDD Executive Committee met in February and March to address business of the District. The activities of the committee included the following:

- Discussed seven options for MCEDD's financial software and selected Caselle based on costs, local partners that use the system, and recommendation from Summer Sears who supported our finances on an interim basis in 2020.
- Approved receipt of a Business Oregon pass through grant of \$60,000 plus \$6,000 in administration for MCEDD that would support the Devonshire Group in developing a biomass utilization campus in Hood River County. The Business Oregon grant is contingent on Devonshire Group receiving a USFS Wood Utilization Grant which will be decided in May.
- Approved submittal of several transportation grants to support The Link and the Gorge Regional Transit Strategy Phase 2.
- Discussed strategies for the \$2 Million in additional National Scenic Area economic development funds that have been appropriated. Direction to staff was that MCEDD would apply and evenly distribute the funds to the OIB and WIB. Staff supported Klickitat County in eligibility for these new funds through WIB. Staff is awaiting a grant application process.
- Discussed a change in staff structure versus subcontracting with Columbia Area Transit to operate The Link. The Committee decided more analysis would be needed for subcontracting and approved the structure change with the Deputy Director of Economic Development position.
- Reviewed the process to fill the Executive Committee vacancy, reviewed interested Board Members and recommended Leana Kinley.
- Reviewed updates to the Emergency Succession Plan and recommended approval to the Full Board.
- Reviewed a draft COVID-19 Vaccination Policy and recommended approval to the Full Board.
- Held a one-year evaluation of Executive Director Jessica Metta.



To: MCEDD Board of Directors

Date: March 18, 2021

From: Alice zaWitt, Project Manager

**Re: Project Management Report**

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### **Economic Resilience**

- **CARES Grant Communication Strategy:** Staff developed a Communication Strategy as part of MCEDD's EDA CARES ACT Planning Recovery Grant. This Strategy builds on the recommendations from MCEDD's 2019 report titled *Assessment of Strategies to Support Economic Resiliency*. The Strategy outlines goals and actions for MCEDD staff to take to improve awareness of resources and strategies for preparedness to reduce impacts of the economic shock associated with COVID-19 as well as future events. Actions include improving resources on MCEDD.org/ready to better target business needs, improving communication streams between businesses, community partners, and funding agencies, developing industry and disaster specific recovery resources, and identifying short- and long-term communication needs resulting from the CEDS process.

### **Wasco County Economic Development Commission (EDC):**

- **The Dalles Brownfield Program: In partnership with the Port,** staff developed a Public Involvement Plan for the City of The Dalles' Coalition Brownfield Assessment Grant, which outlines the strategies the Coalition will use to engage stakeholders throughout the project. Strategies include assembling two Brownfield Advisory Committees (one smaller, core group of decisionmakers and one larger group including members of the Coalition as well as stakeholders from multiple community partner organizations). Information about the Brownfield Assessment project will be shared through fact sheets, a webpage hosted by the City of The Dalles, and public meetings. The group is finalizing initial materials for the webpage in the coming weeks.

### **Hood River County Economic Development Group (EDG):**

- The Cascade Locks-Hood River Enterprise Zone, which provides three- to five-year local property tax exemptions for businesses on new investments, was designated in 2010 and will sunset on June 30, 2021 unless renewed. Staff is coordinating with the sponsors and consenting entities through Hood River County EDG and Business Oregon to move through the process to redesignate the Enterprise Zone. All of the current zone sponsors (County of Hood River, City of Hood River, Port of Hood River, and the City of Cascade Locks) are rejoining the zone as sponsors. The Port of Cascade Locks, which is currently a consenting entity, has signaled intent to join the Enterprise Zone as a sponsor. A public meeting with all taxing entities affected will be held in April.

### **Gorge Technology Alliance (GTA):**

- **Events:** GTA events continue to be held virtually to meet COVID-19 health and safety guidelines. Geek Lunches continue to provide opportunities for members to learn about exciting work happening in the region and have included presentations from Overwatch Imaging on their aerial support of wildfire monitoring, from OSU Extension about research on biodegradable agricultural fabrics, and from VertueLab on cleantech and small businesses innovation funding opportunities. GTA is continuing to host virtual, bi-monthly coffee chats for the human resources and recruiting staff of member and sponsor companies, which has provided an important platform for technology

companies in the region to navigate the impacts on businesses and workers from the pandemic. The Gorge Women in STEM group of the GTA hosted an inaugural book club meeting in January, co-sponsored by Chasing Grace producer Jennifer Cloer of Story Changes Culture Media. The meeting started with breakout rooms to discuss the book (*Broad Band: The Untold Story of the Women Who Made the Internet*), and then went to a panel discussion moderated by Jennifer Cloer. The event was well attended and reviewed, and another Gorge Women in STEM book club event is being planned for the spring. All events are now being recorded and posted to the GTA YouTube channel for members who are not able to make the live events.

- **Tech Awards:** The GTA completed its 2020 Tech Awards process, the first year with member voting to decide the winners from two finalists in each category selected by the Board. Tom Dalbey of May Street Elementary was chosen as STEM Educator of the Year and Rob Coatney from Zepher Flight Labs was selected as the Tech Leader of the Year. As is customary, Tom Dalbey was awarded a \$1,000 donation to May Street Elementary STEM program. For the first time this year, the Tech Leader of the Year was given a \$1,000 donation made on behalf of the winner by the GTA, which Rob Coatney directed to the White Salmon Valley Education Foundation. The GTA has announced the winners via the newsletter and website and hopes to honor Tom and Rob at a member party later in 2021.
- **Strategic Plan:** Staff are working with the GTA Board to begin the process to develop a GTA Strategic Plan for 2022-2025. An RFP has been released to strategic planning consultants to help shape and facilitate the process with the Board, sponsors, and members.
- **Board Updates:** Annual GTA Board elections will occur in April 2021. Three regular spots will be up for election. In addition, the Board will select a new Board member to fill the remainder of Brad Schrick's term, which runs until April 2022.



To: MCEDD Board of Directors

Date: March 8, 2021

From: Carrie Pipinich, Deputy Director of Economic Development

**Re: Deputy Director of Economic Development Report**

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### **Broadband and Economic Resilience**

- **Business Training:** As part of the Rural Opportunities Initiative and Rural Business Development grant supported trainings, staff has begun planning with The Next Door Inc and the SBDC to support Spanish language trainings for four of the five training topics supported by these grants. Staff has also completed an [RFP](#) for videography to create online content for the training topics that will be available on the MCEDD website for businesses to leverage at their convenience. Staff is also working through the budget update process for this funding resource to support full expenditure during this fiscal year. More information, visit the Business Trainings page on MCEDD's [website \(https://www.mcedd.org/business-trainings/\)](https://www.mcedd.org/business-trainings/) .
- **Mobile Classroom:** With support from the Rural Business Development Grant from USDA RD staff has been researching and developing a purchase list for equipment. This would allow for improved video of training sessions while using an online meeting platform to support remote attendance when in person events are safe again.
- Staff met with Sherman County and a local technology company to explore opportunities around the mobile solar broadband repeater units that have been supporting expansion of the County's broadband systems into more rural areas.
- Staff completed a workplan focused on broadband needs assessments in the region and is beginning its implementation through outreach to various partners to determine interest in participation. Staff met with the Center on Rural Innovation to discuss opportunities to leverage their work in conducting a broadband needs assessment in Wasco County.
- Staff met with several ISPs to discuss upcoming plans in the region and known gaps as well as discuss the potential for an upcoming needs assessment process. Additionally, the FCC's Rural Digital Opportunity Fund awards [were announced](#) with the Hood River Electric Co-op, CenturyLink, and SpaceX being awarded funds in our region.
- Staff worked closely with the project management team to implement the County level business grant programs in Hood River and Wasco counties. For details please see Project Manager Jacque Schei's report. A huge thank you to the team for stepping up and taking this on!

### **Wasco County Economic Development Commission (EDC):**

- **COVID-19 Response:** Staff has completed a second round of intake with Northern Wasco County PUD to support their small business utility bill relief program. Staff processed 73 applications and supported approximately \$34,000 total in bill reduction to businesses. The program is still open for businesses who may need relief. Additionally, staff has continued to work with the County to support getting information to businesses about programs available.
- **Technical Assistance:** Staff worked with a variety of communities to support connecting to resources and a few are noted. Staff worked Tooley Water District to support submission of a Letter of Interest to the State's Sustainable Infrastructure Planning Program. Staff worked with the City of Maupin to support a grant application for Kaiser Park improvements.

- Staff completed the Wasco County Community Enhancement Project Process in December and presented a recommendation to the Wasco County Commission for acknowledgement in January. The process added priority issues in addition to projects this year, and focused on leveraging existing land assets within urban areas, housing, child care, and broadband as key challenges facing Wasco County's economy.
- Staff participated in a discussion with the Wasco County planning department regarding the FEMA flood plain map redrawing process and began discussing opportunities to mitigate potential hazards in key areas.
- Staff completed draft workplans for the Wasco County Economic Development Commission for 2021 in preparation for its March 4<sup>th</sup> meeting. The meeting also included a proposal for the process to update the EDC's Strategic Action Plan in alignment with the CEDS.
- Staff supported outreach around two open seats on the EDC representing South Wasco County and North Wasco County and is bringing forward recommendations for two candidates to the Wasco County Board of Commissioners.
- Staff participated in a North Central Regional Solutions Team Outreach meeting focused on projects in Mosier over the coming year. The community continues to focus on the Mosier Center joint use City Hall/Fire Hall project as well as planning for utilization of a tertiary wetland waste water treatment facility to replace their damaged outfall pipe into the Columbia River.

#### **Sherman County Economic Development:**

- Staff has been working with the City of Grass Valley regarding next steps for the development of a wastewater system. They are working through the contracting process with Curran McLeod. An application for Water/Waste Water technical assistance has also been submitted for funding. Staff is working with project partners to plan for robust community engagement.
- Staff has continued to participate in the John Day River Territory's Management Team to represent Sherman County. The group worked to finalize the region's section in the Eastern Oregon Visitor's guide and is developing "We Speak" training for frontline staff in the four county region focused on cultural resources, events, and recreation. The training will be held April 26, 2021.
- Staff met with the Wasco Event Center and Business Oregon to discuss funding opportunities. They are considering moving through a strategic planning effort while developing a capital campaign to support critical building maintenance.
- Staff met with the City of Rufus to discuss priority projects for them, including major roof repairs or replacement for their Community Center as well as improvements to their backup wells.

#### **Additional Items:**

- **Conferences and Trainings:** Staff participated in several training opportunities this year. The Special Districts Association of Oregon Conference was virtual and provided good refreshers on management practices and communications. Staff participated in a training focused on managing remote employees as well. The RARE program hosted a "Strategic Doing" training open to members and supervisors. This model is focused on a collaborative, action-oriented approach.
- Staff worked through the training and onboarding process for the new Project Manager Alice zaWitt and has completed a three-month review for her.



To: MCEDD Board of Directors  
From: Jacque Schei, Project Manager  
Date: March 4, 2021  
**Re: Project Manager's Report**

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**Grant Administration/Labor Standards Projects**

For the following projects, Jacque serves as a main contact to coordinate grant activities, ensures grant recipients meet the conditions of the grant contract, monitors progress of the project, and ensures that contractors fulfill contractual obligations.

**City of Antelope:** The City of Antelope Water System Improvements project has been completed as of December 31, 2020. However, the Department of Housing and Urban Development has selected the project for in-depth labor standards monitoring. The review will cover all aspects of labor standards enforcement and administration, so staff will provide all associated documentation to Business Oregon for the review.

**Crystal Springs Water District (CSWD) Mid-Valley Reservoir:** CSWD in Hood River County has been awarded funds from the Safe Drinking Water Revolving Loan Fund (SDWRLF; \$6,144,200 loan and \$530,000 forgivable loan) for the mid-valley reservoir and replacement of 13,000 feet of pipe. Construction on Phase 2 started in November 2020 and is expected to be complete by November 2021.

**CSWD South Valley Reservoir:** CSWD has received funding from the SDWRLF (\$2,717,000 loan and \$280,000 forgivable loan) to construct a reservoir for the south half of the District. Bids for construction were opened in January. The lowest responsible bidder was Moore Excavation, Inc. The amount of the bid was approximately \$1.1 million over the available project funding. Staff has been working with the District and Business Oregon to discuss funding options. The District will present a request to the IFA Board in June to increase SDW loan funds to cover the gap.

**CSWD Odell Water Company Consolidation:** Funding from the SDWRLF to support the District in consolidation of its water system with the Odell Water Company (OWC) has been contingent upon a sale agreement between the District and OWC. An agreement was finalized in late February 2021. As part of that agreement, the District will take over an existing SDW loan with OWC. It is likely that Business Oregon will amend that agreement to add the planned funds for the improvements to the system proposed by the District. Once that agreement is final, MCEDD will provide grant administration (already contracted).

**City of Cascade Locks Wastewater System Improvements:** The City has received interim funding (\$4,456,600) from Oregon Department of Environmental Quality under the Clean Water State Revolving Fund program to perform wastewater system upgrades to their aging system, including repair and rehabilitation of collection system deficiencies, improvements to the main wastewater lift station, and improvements to the treatment facility. Long term financing will be provided by USDA Rural Development. MCEDD has an agreement with the City to support grant administration and labor standards management for the project. The project is still in the design phase. The City is

interested in applying for CDBG funds to support this project and staff has been discussing details with the City and Business Oregon to determine if the requirements for the CDBG application can be met by the application deadline (April 30). If that is not possible, there will be another request for applications in the fall.

**Biggs Service District Water System Improvements:** Biggs Service District in Sherman County was awarded a loan/grant (\$1,560,000 loan; \$535,500 grant) by USDA Rural Development for improvements to its water system, including drilling of a new well, construction of a new pump station and reservoir, installation of distribution and service lines, valves, and meters for water users. Well construction and testing of the well was completed in late November. The engineer provided final designs and bid documentation for the second phase to USDA in late February. Once the package is approved by USDA, a bid advertisement will be published.

**City of Cascade Locks Electrical Distribution System Hardening Project:** The City was recently awarded an EDA grant (\$2.4 million) to make power supply infrastructure improvements needed to support business growth, including expansion of the electrical distribution capacity to decrease the risk of power interruptions and provide resiliency for the Port of Cascade Locks Industrial Park. The funding is from EDA's disaster supplemental funding to support regions that experienced a disaster in calendar year 2017, including the winter storms in this region in January and February of that year. The City has requested MCEDD's support for grant administration for the project and the agreement is expected to be finalized soon.

**City of Hood River Stormwater Line Replacement:** The City has requested MCEDD's support in training their staff on grant/loan administration procedures for state and federal funding contracts. MCEDD proposed supporting the City with administration and concurrent training of City staff over a few projects. The City has secured DEQ funding for the first phase of their stormwater line replacement project (completed) and is working on an application to USDA Rural Development for subsequent phases, so it was agreed that MCEDD would help with this project while training staff. MCEDD and the City are working on finalizing an agreement for support. Staff have also been supporting discussions with the City and Business Oregon to explore funding options for other infrastructure improvement projects the city has planned.

### **Economic Resilience**

**COVID-19 Business Grant Programs:** MCEDD supported Hood River and Wasco counties in developing and implementing business grant programs in December. Funds were awarded to counties by the state. MCEDD staff processed nearly 500 applications for the two counties and awarded grants to 107 businesses, totaling \$842,500, in Hood River County and to 65 businesses, totaling \$728,320, in Wasco County.

**Child Care Needs:** Staff have participated in conversations with organizations in Wasco and Hood River counties and Business Oregon about childcare needs and possible projects that may be eligible for funding through the state's CDBG program, specifically CARES Act funds to address COVID-19 impacts. Staff will support development of applications as projects are identified.

### **County Economic Development**

**City of Shaniko Water System Improvements:** The City of Shaniko is exploring options for updating its water system. Staff supported the City in drafting a pre-application for Business Oregon funding for technical assistance to complete a feasibility study for their water system. Staff will support a full application once Business Oregon has reviewed and invited a full application.



To: MCEDD Board of Directors

Date: March 5, 2021

From: Jane Allen, Project Coordinator

**Re: Project Coordinator Report**

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### **Economic Resilience**

- **Business Training:** Staff has continued to work with the SBDC and local chambers of commerce to offer training sessions to small businesses as part of the Rural Opportunities Initiative grant. Topics this year have included accessing capital, cyber security, and a lenders' roundtable event featuring local lenders in the Gorge. For more information, visit the Business Trainings page on MCEDD's [website](#).
- **COVID-19 Needs Assessment Project:** Staff is currently conducting an economic needs assessment to support developing a regional framework for recovery from the pandemic as well as provide input into the major update of the CEDS. The purpose of this assessment is to understand what community and business leaders believe are the top concerns for the region in the short term and what actions will be needed to recover from the pandemic. This work is being done alongside six other partner economic development districts in Oregon, who are developing similar assessments. This coordinated approach will help to identify trends seen across the state and can support a cohesive economic recovery plan with partnering districts and organizations.
  - **Process and Timeline:** Between January and mid-March staff has conducted interviews with a variety of stakeholders throughout the Mid-Columbia region, including representatives from local chambers of commerce, hospital clinics, agricultural extension agencies, tourism representatives, tribal organizations, and more. The report will be completed in early April and a summary of findings will be presented at the first CEDS meeting on March 31st.
  - **Initial Takeaways from Needs Assessment:**
    - The pandemic has exacerbated the impacts of existing challenges in the region, such as access to childcare and high-speed internet.
    - Almost all stakeholders interviewed raised concerns about the economic recovery for small businesses in the region. Targeted support for the most impacted communities and sectors will be critical to recovery.
    - Rapidly shifting COVID-19 guidelines and restrictions have been a hurdle for small businesses and organizations to successfully plan for and adapt to conditions.
    - Businesses that have been able to diversify their offerings and operate online have fared better than businesses who have not.
    - Some employers in the region have found it difficult to recruit, train and retain workforce during this time.
    - Collaboration and cross-organizational partnerships have greatly increased during the pandemic, and many hope the region will be able to continue this approach.



To: MCEDD Board of Directors  
Date: March 8, 2021  
From: Kathy Fitzpatrick, Mobility Manager  
**Re: Mobility Management/Transportation Report**

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**Gorge Translink Alliance**

*MCEDD's Mobility Manager coordinates the Alliance which seeks to enhance regional connectivity and develop a seamless network of transportation services in the five-county region. These providers include Mt Adams Transportation Service (Klickitat County), Skamania County Transit, Columbia Area Transit (CAT), the Link (Wasco County), and Sherman County Community Transit.*

**Public Transportation Provides Lifesaving Rides**

Throughout the many phases of the COVID-19 pandemic, public transit has been an essential public service for residents in the Gorge. The Gorge TransLink members have continued to work with state and local partners to ensure that senior and vulnerable populations have access to groceries, prepared meals, prescriptions, and medical care. Mt. Adams Transportation Service and Skamania County Transit are still delivering a record number of prepared meals per week. Most of the transit agencies have now also resumed their normal services and the Link Public Transit has also significantly expanded its fixed route service.

This means that currently the Gorge TransLink Alliance transit agencies are providing critical COVID-related services while at the same time serving their normal role of providing equitable regional access to higher education, medical, recreation, and social services.

Recently public transit has also become central to the effort to connect residents with the lifesaving COVID-19 vaccine. The Gorge TransLink Alliance members are working with each other and with public health partners to help ensure that residents signing up for their vaccine appointments know what their public transportation options are and how to schedule a ride. Kathy has been working with organizations like senior centers, county public health, 211-Info, and local health care providers to ensure that public transit information is included with all vaccine messaging and scheduling.

These large collaborative partnerships are key to restoring community health and vitality in our region. Kathy has also been working with the Gorge Native America Collaborative, a diverse partnership of One Community Health, The Next Door Inc, the Columbia River Intertribal Fish Commission (CRITFC), and multiple OR and WA state and local organizations. In February, the focus shifted from COVID-19 testing events to vaccine clinics for the Native American population. This vaccine effort has been focused on those living at the in-lieu or treaty fishing access sites along the river. Outreach teams went in person one week prior to schedule appointment times and to arrange for transportation from one of five different transit providers through MCEDD's Mobility Manager. Buck Jones, MCEDD board member, was part of the outreach team and represented that critical component of any community

outreach: the well-respected and trusted community leader.

The first two events have been hailed as a complete success by all project partners and the people who were served. Public transit provided rides to people from as far west as the Fort Rains in-lieu site in Skamania County to as far east as the treaty fishing access site in Morrow County to a central location in The Dalles. Riders shared that they felt well-cared for and safe with the public providers serving them. This local example of collaboration between public transit and public health providers has been included in two national publications: [the National Center for Mobility Management](#) and the [Community Transportation Association of America](#).

The success of these events will also continue to enhance the ability of local public transit to reach transportation disadvantaged community members. The Gorge TransLink Alliance worked hard throughout this past year to build trust through community partners by demonstrating that public transit is reliable and safe. Many of the Native American community shared that before these events, they did not know that these transportation resources were available to them or did not feel comfortable accessing them if they did. Some have now already reached out to schedule rides for other purposes and CRITFC has already purchased 35 Gorge Passes to distribute to the Native Americans that they serve. Community partners reported hearing from riders that they felt genuinely supported during their experience on public transit.

### **Gorge Regional Transit Strategy**

The Gorge Transit Strategy Working Group convened on December 1, 2020 and January 26, 2021 to review the work products and to continue to work on a collective regional transit vision. The meeting purpose focused on gathering feedback from the Working Group on the draft system goals. There were approximately 45 participants at each meeting who provided input on existing conditions and gaps and barriers of the current transit system. The Working Group has developed a draft vision statement, goal areas, and goals. *Meeting materials and summaries and a worksheet with all goal statements are available at <https://gorgetranslink.com/gorge-transit-strategy/>.*

Kathy has submitted grant applications for STIF Discretionary, WSDOT Planning, and FTA 5304 grant programs to fund Phase II of the Strategy, which will focus on a more detailed implementation strategy including further data analysis, ridership forecasts, financial planning, and deeper operational assessments.

#### ***Draft Vision Statement***

We believe that an efficient, coordinated, and sustainably funded public transportation system provides the equitable access to regional resources that is essential for community vitality and the protection of our natural resources.

#### ***Goal Areas***

- Community and Economic Vitality
- High-Quality Service and Experience
- Coordination and Partnerships

### **The Gorge Transit Pass: Working towards a Universal Fare System**

One of the highest priority strategies referred to frequently during the 2019 Transportation Innovations and currently during the Gorge Regional Transit Strategy stakeholder discussions is the development of a universal fare system. The Gorge TransLink Alliance members have been meeting since September 2020 to develop a low-cost annual pass system that will provide access to all the fixed route services in the Columbia Gorge provided by The Link Public Transit, Columbia Area Transit, Mt. Adams Transportation Services, and Skamania County Transit. The first iteration of the pass is scheduled for a soft launch on July 1, 2021. The Gorge TransLink Alliance will continue to develop the pass program for a more robust launch in 2022.

### **Low Income Fare Program**

The Mobility Manager is working with regional partners on a low-income fare program funded by the Columbia Gorge Health Council. Passes will be distributed at no cost to low-income individuals by local partner organizations within Wasco and Hood River Counties. Partner organizations include the regional transit providers, Veterans Service Offices, The Next Door Inc, Mid-Columbia Community Action Council, Mid-Columbia Housing Authority, Columbia River Intertribal Fish Commission, and others. When the 4-Agency Gorge pass system is launched in July, pass holders will be able to access the services of Columbia Area Transit (CAT), Mt. Adams Transportation Services (MATS), the Link, and Skamania County Transit.

### **Gorge Commuter Pass**

The Mobility Manager worked with MATS, CAT, and Insitu to develop new agreements and programmatic details for the third year of the Gorge Commuter Pass program, an annual transit pass program that has been very popular with Insitu employees and was adopted by Insitu as an employee benefit in 2019. The Gorge Commuter Pass will use the Token Transit mobile app that provides the ticketing support for the regional Gorge Pass fare system.

### **Safe Routes to School Projects**

Kathy worked with the City of The Dalles, the City of Hood River, and the two school districts to submit successful applications for the ODOT Safe Routes to School Project Identification Program grant. Kathy is on the Project Management Team of both projects, working with Alta Planning and community partners to develop a Safe Routes to School Master Plan for the Chenowith and Wahtonka schools in The Dalles and May St. Elementary and the Hood River Middle School in Hood River. Both projects are hosting focus group meetings and interviews to engage parents, students, and community members in the planning process. Contact Kathy if you would like to participate in some way!

### **Commute Options Expands to Hood River**

MCEDD's Mobility Manager has worked with the eastern Oregon-based nonprofit Commute Options since 2010 to offer Wasco and Sherman County employers an effective employee benefit tool that helps large and small employers address employee commute issues and enhance job satisfaction. This year the Commute Options employee benefit program has expanded to include employers based in Hood River County. As a bonus for new employers signing up this year, Commute Options is including kick-off challenges with gift cards from local businesses as prizes. Full details and downloadable flyer available



To: MCEDD Board of Directors

Date: March 5, 2021

From: Marla Harvey, Energy Coordinator

**Re: Program Manager Report**

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**Regional Renewable Energy Coordination:**

- **Goldendale Energy Storage Project:** The Federal Energy Regulatory Commission (FERC) and the Washington Department of Ecology began reviewing the Goldendale Energy Storage Project's license applications. The concurrent review processes are expected to last 18 – 24 months. MCEDD submitted a comment letter to Washington Department of Ecology supporting the project as part of the Environmental Impact Statement review.
- **Columbia Gorge Bi-State Renewable Energy Zone (CGBREZ):** Staff supported a CGBREZ meeting focused on the Goldendale Energy Storage Project, regional renewable energy projects, and Oregon and Washington legislative sessions.
- **Goldendale Energy Exchange:** Staff is coordinating with project proponents driving efforts for a combined-heat and power plant and community microgrid in Goldendale that could provide energy to the hospital and school district among others. The group discussed funding and project development opportunities through the Economic Development Administration. Project proponents submitted a \$3 million dollar Washington State capital budget request for a microgrid ready fuel cell at Klickitat Valley Hospital.

**Hood River County Energy Council Coordination and Project Support:**

- **Hood River County Energy Resilience Contract:** Hood River County is contracting with MCEDD to manage a grant, funded by the Energy Trust of Oregon, to increase the County's ability to define threats related to power outages, prioritize activities to mitigate these impacts, and access funding for projects that increase both economic and physical resilience.
  - Staff completed interviews with eight businesses as part of an effort to better understand the economic value of energy resilience to key industry sectors. This will provide anecdotal examples that define the value of energy resilience for these industries assuming a 3-hour, 3-day and 2-week electricity outage.
  - Staff is working with the Hood River County Emergency Manager to collect information on infrastructure vulnerabilities related to energy from critical facilities in Hood River County.
  - Staff prepared reports describing opportunities to integrate energy resilience strategies into Hood River County's Natural Hazard Mitigation Plan (NHMP), Community Wildfire Protection Plan (CWPP), and Comprehensive Economic Development Plan (CEDS).
  - Staff supervised contractor Spark Northwest in their development of the Energy Resilience Funding Report, which captures additional opportunities to fund energy resilience projects. Staff provided information on known opportunities, gave feedback on draft plans, and organized a presentation at a Hood River County Energy Council meeting. Staff also prepared a summary of tax increment financing as part of this deliverable.

- **Meyer Memorial Trust Foundation:** MCEDD was awarded a two-year \$120,000 grant focused on increasing capacity for Energy Council Work Plan implementation. The grant provides funding for Energy Council staffing, resources for interpretation and translation, Diversity Equity and Inclusion training, and community-based partner organization support to co-develop strategies to increase access to energy efficiency resources among low-income and Latinx communities. Staff is preparing work plans and using funding to expand the reach of the Hood River County Resilience Contract to areas outside of Energy Trust of Oregon's service territory.
- **Fleet Assessments:** Neither of the staff-supported Pacific Power Mobility grant applications were successfully awarded. Staff met with grant review consultants regarding both projects. Staff was told both projects ranked highly and reviewers encouraged applying again. Staff is supporting next step planning with project partners.
- **Critical Facility Microgrid Feasibility Studies:** In coordination with the Energy Trust of Oregon, staff supported data collection and coordination for on-going solar plus storage resilience assessments at nine critical facilities. Project contractors presented initial feasibility findings to Mount Hood Town Hall, Columbia Gorge Community College, Cascade Locks City Hall, and Wy'East Middle School.
- **Electric School Bus and Microgrid:** Staff coordinated with Hood River Valley School District and other partners to help Forth submit a concept paper to the U.S. Department of Energy for a resilient school bus and microgrid system at Wy'East Middle School or bus barn. The project was not encouraged.
- **Technical Assistance for Rural Businesses:** Oregon Department of Energy is applying to the US Department of Agriculture (USDA) for funding to create a statewide audit and technical assistance program for rural agriculture businesses. Staff prepared a letter of support from MCEDD.
- **Energy Inventory Updates:** Staff is supporting an update to Hood River County energy and greenhouse gas emissions inventory.