



Mid-Columbia Economic Development District

Nominating Committee Meeting

Monday, July 29, 2019

2:30 p.m.

MCEDD Office, 515 East Second Street, The Dalles

AGENDA

| <u>Topic</u> | <u>Estimated Time</u> | <u>Item</u> |
|------------------------------------|-----------------------|----------------|
| Call to Order | | |
| Overview of Committee Roles | 5 minutes | Information |
| Slate of Officers | 10 minutes | Decision |
| Private Sector Membership | 10 minutes | Recommendation |
| Private Sector Executive Committee | 5 minutes | Recommendation |
| Follow-up Roles | 5 minutes | Decision |
| Adjourn | | |

The meeting location is accessible to persons with disabilities. If you have a disability that requires any special materials, services or assistance, please contact us at 541-296-2266 (TTY 711) at least 48 hours before the meeting.

MCEDD is an equal opportunity employer, lender and provider.

MCEDD Nominating Committee Roles/Responsibilities

Overview:

The Mid-Columbia Economic Development District (MCEDD) Nominating Committee is appointed by the Chair of the MCEDD Board. It is intended to have a mix of public and private sector representatives and a balance of Oregon and Washington representatives. To avoid split votes, it is designed to have an odd number of committee members. Support for the committee is provided by the staff of MCEDD.

Role #1: Nominate a Slate of Officers

The officers of MCEDD include a Chairperson, Vice Chairperson, and Secretary/Treasurer. Currently these positions are held by Ken Bailey, Bill Schmitt and Bob Hamlin, respectively. The Officer duties are provided in our by-laws. Consideration for the slate has generally included:

- Officers must have a term that will continue after the annual meeting.
- Officers should have a strong record of participation and engagement in Board activities and demonstrate an understanding of the organization.
- Officers should include a balance of Washington and Oregon interests and may include rotation among counties.
- Officers rotate through positions (sec/treasurer becomes vice-chair, vice-chair becomes chair)

Role #2: Nominate Private Sector Representatives to the Executive Committee

The MCEDD Executive Committee consists of the five County representatives, MCEDD officers, and at least two private sector representatives. The private sector representatives are nominated by the Nominating Committee. Consideration and qualifications are generally the same as for officers.

Responsibilities of the Committee:

1. Meet prior to the annual MCEDD Board meeting and establish a slate of officers and nomination for private sector representation to the Executive Committee
2. Contact nominees and ensure they are willing to serve and understand the duties required, if elected.
3. Present the slate and recommended nominees to the Board of MCEDD.

SLATE OF OFFICERS AND PRIVATE SECTOR NOMINATION:

| MCEDD OFFICERS | | |
|-----------------------|----------------|-------------------|
| Position | Current | Nomination |
| Chair | Ken Bailey | |
| Vice-Chair | Bill Schmitt | |
| Secretary/Treasurer | Bob Hamlin | |

| MCEDD EXECUTIVE COMMITTEE, PRIVATE SECTOR | | |
|--|-------------------------|-------------------|
| Position | Current | Nomination |
| Exec Comm, Private Sector | Ken Bailey (officer) | |
| Exec Comm, Private Sector | Dana Peck | |
| Exec Comm, Private Sector | Eric Proffitt | |

Follow-Up Responsibilities: