



Mid-Columbia Economic Development District

Executive Committee Meeting
Wednesday, May 3, 2023
4:00 P.M.

Via Zoom:

<https://us06web.zoom.us/j/82542485496?pwd=NEpYT0Y1bFh3aFZOVGg4MVI0WWZIZz09>

Or call 253-215-8782, Meeting ID: 825 4248 5496, Passcode: 487882

AGENDA

<u>Topic</u>	<u>Estimated Time</u>	<u>Item</u>
Call to Order, Introductions		
Executive Committee Minutes <i>March 2023</i>	2 minutes	Approval
Finance Report	10 minutes	Approval
Grant Approval	5 minutes	Approval
Potential Cascades Renewable Transmission Project Support Through CREA	15 minutes	Approval
Executive Director Report	10 minutes	Information
Other New Business; Committee Members Updates	5 minutes	Information
Adjourn		

The meeting location is accessible to persons with disabilities. If you have a disability that requires any special materials, services, or assistance, please contact the MCEDD office at 541-296-2266 (TTY 711) at least 48 hours before the meeting.

MCEDD is an equal opportunity lender, employer and provider.

**MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, MARCH 1, 2023
4:00 PM
ZOOM TELECONFERENCE**

ATTENDANCE

Attending: Eric Proffitt, Steve Kramer, Lori Zoller, Leana Kinley, Les Perkins, Ken Bailey, Scott Clements, Tom Lannen

Staff: Jessica Metta (Executive Director), Dana Woods (Finance Officer), Jill Brandt (Administrative Assistant)

CALL TO ORDER / INTRODUCTIONS

Steve Kramer called the meeting to order at 4:00 p.m. A round of introductions took place.

EXECUTIVE COMMITTEE MINUTES

Commissioner Kramer called for any comments or questions on the February 1, 2023, minutes. *There were none.*

Leana Kinley motioned to approve the February 1, 2023 Executive Committee meeting minutes as presented. Tom Lannen seconded the motion. All voted in favor, and the motion carried.

FINANCIALS

Dana Woods apologized for the tardiness of financial reporting this month due to glitches in the new software's reporting set up. Caselle has set up finances based on fund accounting and gives detail for each line item of every account in the General Ledger. This reporting has produced the documents that were sent out for this meeting that are lengthy instead of a more general, overall picture condensed into one page. Our Caselle representative will be building out a report that will be specific to our needs. Dana noted it appears that MCEDD's data was not converted correctly and still requires review of each line item.

Discussion: Jessica asked the committee for their feedback on how much detail in reporting that the Executive Committee will see, versus the full board financial packet. Historically the Executive Committee receives a balance sheet, a budget vs. actuals for the month and YTD. The Full Board report that comes out quarterly contains the full details of all of MCEDD's programs. Jessica put the Hood River financial reporting up on screen to show as a model for the type of high-level overview reporting that could be possible. She felt that the Executive Committee should have more detail and the full board needed the more high-level overview summary. There was agreement that the Executive Committee should see the more detailed report.

Ken felt that in general an overview was OK for the Executive Committee, with more details provided if there were any questions. Leana agreed that the committee did not need to see a 21-page report. She suggested that the 7-page report be turned into the reporting period vs YTD.

Dana agreed, explaining that she was working with Caselle to get this format. Some of the reporting details were missed in the initial set up process, unnoticed until the report was generated. She thanked the Executive Committee for their patience and said that she was happy to answer any questions.

Scott Clements verified that the objective of the reporting was to get fund accounting. Dana agreed that it was. Fund accounting is how this was set up, but it is difficult to get the higher-level broad overview reports.

BUDGET COMMITTEE

Jessica gave an overview of MCEDD's Budget committee make-up and terms. Each year two seats expire, and this year the terms ending are for Leana Kinley (Board seat) and Andrea Krol (at-large seat). Leana has requested reappointment, but Andrea Krol did not. MCEDD advertised the open seat and has had one applicant, Nichole Biechler who currently serves as the Human Resources Director for Wasco County. Today's request for the Committee is to recommend candidates to be appointed at the March full Board meeting.

Discussion: Steve vouched for Nichole as a coworker and teammate. There was general support, and no objections were noted.

Scott Clements motioned to recommend Leana Kinley to fill the Board seat on the Budget Committee, and Nichole Biechler to fill the At-Large seat on the Budget Committee. Eric Proffitt seconded the motion. All voted in favor, and the motion carried.

EXECUTIVE DIRECTOR REPORT

Jessica reported on the current status of Gilliam County's transition from GEODC to MCEDD. GEODC will vote on the resolution at their March 14th meeting to release Gilliam County. Gilliam County has already approved its resolution. Jessica reported that she was writing MCEDD's resolution now in preparation for the March 16th Board meeting. One year ago MCEDD held a meeting of our WA public sector representatives to support equal services between the Oregon and Washington sides, and to encourage our WA partners to take advantage of MCEDD's services. Jessica has a one-year follow up meeting with the WA public reps next week on Monday, to provide an opportunity for them to talk about any concerns with MCEDD's Oregon/Washington balance.

Discussion: Steve Kramer reported on his conversations with the Commissioners of Gilliam, Umatilla and Morrow Counties. His initial reservations about this boundary change have changed to become fully supportive. Tom asked for clarification that Gilliam County was contiguous with MCEDD. Steve explained that Gilliam borders Sherman County, which is part of MCEDD. Eric Proffitt added that Gilliam is natural partner for us and is already districted with us for many state services.

Jessica offered to provide Tom with more background from the conversations over the past year. Tom thanked Jessica.

Scott Clements asked if this vote was contingent on feedback from the Washington counties at the upcoming meeting that Jessica mentioned. Jessica replied that this meeting is not about the vote,

but rather an opportunity to check in prior to the vote. She added that she did not foresee any pushback.

Tom Lannen and Lori Zoller noted they are both Washington side representatives new to these discussions. Ken Bailey explained that in the earlier discussions there was some concern about the division of MCEDD's services between Oregon and Washington. He added that this has changed significantly from a year ago, and that our Washington public partners are more actively working with MCEDD as a result. Ken noted that there has been a valuable improvement in our partnerships and in the availability of information that had been neglected in the past. This was the biggest complaint from our Washington side partners and MCEDD has put to rest with the connections that have been made.

Jessica stated that she plans to continue to fund our grant writing capacity building programs. She noted the great support from MCEDD's Oregon public sector that all contributed logos (20 cities, nonprofits and public sector partners) to support MCEDD's request for the state's appropriation to OEDDs to be equally split among EDDs. This money will allow MCEDD to continue with grant writing and project development. This support clearly shows the value with this program. Unfortunately, this is not easily replicated on the Washington side because Commerce funding programs go through the Skamania EDC and the Klickitat EDA. We plan to include this Oregon money into the budget hoping it will be there but won't know until late.

Our support on the Washington side is coming along with the WSMA grant funding free legal services to microbusinesses and the Pub talks. The Pub talk in partnership with Skamania EDC on Feb 16th was very well attended. Our next event is for Gorge Women in Business, on March 15th in Bingen. There will be more pub talks in Klickitat and Skamania through June.

We have updated flyers for all three of our lending Boards, and the OIB flyer has also been translated into Spanish. We are making lots of microloans now, with many applications coming in.

Broadband development is focused on our Skamania and Klickitat partners through June. We will be assisting the counties with developing their plans.

We are also working to develop CPACE. This is a program that MCEDD can administer in our Oregon counties. It has to be approved through the county commissioners. There is an ICAP (Industry Cluster Accelerator Program) opportunity coming up in Washington that that will help build out clusters like bio tech, UAVs for Marine Systems. This is a good opportunity for our local UAV industry and the \$50,000 grant can fund MCEDD staff to help do this work. MCEDD will work with Skamania EDC and Klickitat County EDA to get this application in.

OTHER NEW BUSINESS/ COMMITTEE MEMBERS UPDATES

Steve Kramer asked for any new business or good of the order. Leana Kinley reported that Stevenson's wastewater treatment project has been delayed for a year now because of supply chain issues. Tom Lannen explained that he was wearing a timber shirt today in recognition of the first day that Skamania County has ever employed a County Forester. This new position will be working with to represent the County with the State and the Forest service on timber issues.

EXECUTIVE DIRECTOR EVALUATION

Pursuant to *ORS 192.660(i)* for the performance evaluations of public officers and employees, Steve Kramer called the meeting into an Executive Session at 4:32 p.m. to consider the annual evaluation of Jessica Metta.

Regular session reconvened at 4:41 p.m.

EXECUTIVE DIRECTOR ACTION

Leana Kinley motioned to approve a step increase to step 5 for Jessica Metta, Executive Director, based on her positive performance evaluation. Eric Proffitt seconded the motion. All voted in favor, and the motion carried.

Steve Kramer asked if the Executive Committee wished to meet in person. Ken Bailey replied only two to three times per year perhaps because it is a lot of travel for those not in The Dalles for a one-hour meeting. Eric Proffitt said travel time is a concern. Leana Kinley said she would need more advance notice to fit it into her schedule. Jessica noted it might work best in concert with her evaluation annually and include a meal as an incentive.

ADJOURN

Chair Kramer adjourned the meeting at 4:48 pm.

Respectfully submitted by Jill Brandt, Administrative Assistant



FINANCIAL SUMMARY

As of March 31, 2023

Balance Sheet

Total Cash balance as of 3/31/23 is \$7,550,669.70. Accounts Receivable (1202) balance is \$65,435.26. This number for the end of March time period would normally be larger, but at the time that these reports were prepared, the quarterly Transportation invoicing was not complete. MCEDD Loans Receivable balance is currently \$2,921,129.81. There was one new MCEDD loan closed during the month of March and one loan client that paid off which affected 3 different loan funds. The Allowance for Doubtful loans will need to be adjusted to account for these payoffs. Current Net Position as of 3/31/23 is \$14,164,713.66.

Operations Budget vs. Actual

Total Revenues through the month of March are at 45.08% of budget. Total expenses through the month of March are 60.32% of budget. Personnel expenses through the month of March are 62.84% of budget. The Indirect allocations (account numbers 9000 and 9040) lines have been reconciled and corrected. One item of note, the Budget vs Actual monthly summary does include the OIB's income in the Loan Interest and the Investment Interest lines. The Budget vs Actual Fund Level Detail report only includes the MCEDD loan funds, so if you were to compare the Interest lines of these two reports, they will not match.

Other Updates

- Jessica and I had our exit conference with the Auditors in regards to the Interim phase of the audit, and there were no concerns that would result in a "finding" in the audit report. They are scheduled to come to MCEDD in July to work on the Single Audit which involves a review of the contract files. The final audit is scheduled for the week of October 9th.
- Northern Wasco County Parks and Recreation District has asked to contract with MCEDD for financial services. We can accommodate this with our current staff and are moving forward with contracting.

Respectfully Submitted,

Dana Woods
Finance Manager

Mid-Columbia Economic Development District

Balance Sheet

As of March 31, 2023

3/31/2023

Checking/Savings

1000 Bank Demand Deposits

1010 MCEDD Checking

1038 MCEDD Micro Loan \$ 16,084.40

1060 Link Cash \$ 868,814.04

1010 MCEDD Checking \$ 285,425.87

Total MCEDD Checking \$ 1,170,324.31

1015

MCEDD Micro Loan MM \$ 1,588.57

1015 MCEDD MM \$ 10.73

Total Money Market \$ 1,599.30

1020 IRP

1021 IRP Sherman \$ 149,743.85

1022 IRP WA \$ 52,469.45

1020 IRP Other \$ 47,787.51

Total IRP \$ 250,000.81

1030 Loan Funds

1036 EDA RLF's \$ 60,554.79

1037 EDA CARES RLF \$ 185,205.72

1045 Reg Strat \$ 54,105.83

1050 RBEG-OR \$ 63,579.14

1055 RBEG-WA \$ 16,542.46

1057 RBEG-KL \$ 27,834.98

1067 CDBG Microenterprises \$ 32,611.89

Total Loan Funds \$ 440,434.81

1031 Housing RLF \$ 99,368.55

1070 National Scenic Fund \$ 92,491.31

1120 LGIP - IRP \$ 1,376,811.01

1136 LGIP Loan Funds \$ 1,117,738.04

1131 LGIP Housing RLF \$ 1,278,768.35

1171 LGIP National Scenic Fund \$ 1,228,957.27

Total Bank Demand Deposits \$ 7,056,493.76

1100 CDs

1121 IRP Reserve \$ 96,047.64

Total 1100 CDs \$ 96,047.64

Mid-Columbia Economic Development District

Balance Sheet

As of March 31, 2023

1122 IRP-DDM Product	\$	397,978.30
1125 LINK Petty Cash	\$	150.00
TOTAL CHECKING / SAVINGS	\$	7,550,669.70
Accounts Receivable		
1202 Accounts Receivable	\$	63,435.26
1205 Interfund Loan Receivable	\$	35,890.22
TOTAL ACCOUNTS RECEIVABLE	\$	99,325.48
Other Current Assets		
1200 - Receivables & Accruals		
1210 Accrued Revenue	\$	4,375.00
1240 Prepaid Expenses	\$	15,128.34
1260 Accrued Loan Interest	\$	16,462.71
TOTAL RECEIVABLES & ACCRUALS	\$	35,966.05
1300 - Loans Receivable		
1330 - MCEDD Loans Receivable		
1320 IRP	\$	896,086.97
1321 IRP - Sherman	\$	73,031.50
1322 IRP - WA	\$	78,758.10
1336 EDA RLF's	\$	244,701.71
1337 EDA RLF CARES	\$	705,879.60
1345 Reg Strat	\$	27,837.13
1350 RBEG-OR	\$	-
1371 Housing RLF	\$	750,000.00
1372 MCEDD Micro Loan	\$	7,789.80
1373 USDA NSA	\$	137,045.00
Total 1330 - MCEDD Loans Receivable	\$	2,921,129.81
1370 OIB Loans Receivable	\$	1,616,566.03
TOTAL 1300 - Loans Receivable	\$	4,537,695.84
1400 - Loan Payments Holding		
TOTAL 1400 - Loan Payments Holding	\$	-

Mid-Columbia Economic Development District

Balance Sheet

As of March 31, 2023

1500 - Allowance for Doubtful Loans		
1520 IRP Allowance	\$	(38,961.53)
1521 IRP-SH Co	\$	(3,000.00)
1522 IRP-WA	\$	(3,337.38)
1536 EDA RLF's Allowance	\$	(11,047.82)
1537 EDA RLF CARES Allowance	\$	(29,288.53)
1545 Reg Strat Allowance	\$	(1,152.95)
1555 RBEG Allowance	\$	(766.44)
1571 Housing RLF Allowance	\$	(30,000.00)
1572 MCEDD Micro Allowance	\$	(474.66)
1573 USDA NSA Allowance	\$	(5,481.80)
1575 OIB Allowance	\$	(67,535.30)
TOTAL 1500 - Allowance for Doubtful Loans	\$	<u>(191,046.41)</u>

Total Other Current Assets	\$	4,481,940.96
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TOTAL CURRENT ASSETS	\$	12,032,610.66
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Fixed Assets

1600 - Fixed Assets		
1605 Vehicles	\$	773,440.00
1610 Land	\$	172,681.00
1620 Buildings	\$	1,453,177.00
1650 Accumulated Depreciation	\$	(267,195.00)
Total 1600 -Fixed Assets	\$	<u>2,132,103.00</u>

Other Assets

Due To / From Internal Accounts		
1800 Due From Accounts	\$	1,263,964.70
1801 Due To Accounts	\$	(1,263,964.70)
Total Due To/Due From Internal Accounts	\$	<u>-</u>

TOTAL ASSETS	\$	<u>14,164,713.66</u>
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LIABILITIES & EQUITY

Liabilities

 Current Liabilities

Accounts Payable		
2005 Interfund Loan Payable	\$	(38,548.85)
2010 A/P General	\$	(14,274.07)
Total Accounts Payable	\$	<u>(52,822.92)</u>

Mid-Columbia Economic Development District

Balance Sheet

As of March 31, 2023

Other Current Liabilities

2030 Accrued Loan Payment	\$	(87,388.68)
2035 Acrued Interest Payable	\$	(103.57)
2050 PTO-Accrued	\$	(64,990.25)
2070 Health Insurance Payable	\$	11,347.02
2080 Life & Disability Payable	\$	(167.69)
2085 Retirement Payable	\$	(76.07)
2090 WC SAIF ins	\$	(4,258.17)
2100 Payroll Liabilities	\$	(4,028.55)
2120 - State Payroll Liabilities	\$	(1,634.76)
2115 - OR-SUTA Payroll Liabilities	\$	(1,420.41)
2105 - WBF Payroll Assessment	\$	(303.90)
2120 - State Payroll Liabilities	\$	(1,634.76)
2180 - Payroll Liabilities - Prior Per	\$	-
2100 - Payroll Liabilities - Other	\$	(4,028.55)
2800 Deferred Revenue	\$	0.07
2900 Unavailable Revenue A/R	\$	(261,232.60)

Total Other Current Liabilities \$ (419,920.87)

Total Current Liabilities \$ (472,743.79)

Long Term Liabilities

2820 IRP Loan Payable \$1 Million	\$	(285,323.06)
2821 IRP Loan Payable \$600,000	\$	(286,514.32)
2822 IRP Loan Payable \$750,000	\$	(441,284.90)
2823 IRP Loan Payable - WA \$310,000	\$	(232,139.57)
2824 IRP Loan Payable - SH \$200,000	\$	(145,925.80)

Total Long Term Liabilities \$ (1,391,187.65)

TOTAL LIABILITIES \$ (1,863,931.44)

Equity

3100 Fund Balances	\$	(5,491,403.28)
3110 Carryforward Balance	\$	(117,758.58)
3900 Retained Earnings	\$	(6,606,643.51)
Net Income	\$	(84,976.85)

Total Equity \$ (12,300,782.22)

TOTAL LIABILITIES & EQUITY \$ (14,164,713.66)

**Mid-Columbia Economic Development District
Budget vs Actual FY23**

		3/31/2023	6/30/2023		
Account	Account Title	Balance	Budget	Unearned/Unexpended	% of Budget
4010	Trans Frm/To Fund (Match)	\$ 7,057.70	\$ 15,992.00	\$ 8,934.30	44.13%
4012	Trans Frm/To Fund (Support)	\$ 15,292.58	\$ 22,539.00	\$ 7,246.42	67.85%
4014	STIF Student Tickets	\$ 313.50	\$ -	\$ (313.50)	
4100	Federal	\$ 649,859.01	\$ 3,026,067.00	\$ 2,376,207.99	21.48%
4200	State	\$ 658,437.00	\$ 1,313,181.00	\$ 654,744.00	50.14%
4300	Local Match	\$ 89,347.90	\$ 115,000.00	\$ 25,652.10	77.69%
4400	Local Assessment	\$ 85,949.00	\$ 86,481.00	\$ 532.00	99.38%
4500	Contract Reimbursement	\$ 518,427.27	\$ 549,928.00	\$ 31,500.73	94.27%
4600	Loan Interest	\$ 230,068.46	\$ 171,133.00	\$ (58,935.46)	134.44%
4700	Loan Processing Fees	\$ 28,313.55	\$ 41,017.00	\$ 12,703.45	69.03%
4705	Loan Filing Fees	\$ 7,700.26	\$ 5,850.00	\$ (1,850.26)	131.63%
4710	Loan Late Fee	\$ 1,565.02	\$ 2,950.00	\$ 1,384.98	53.05%
4750	Investment Interest	\$ 98,297.17	\$ 12,761.00	\$ (85,536.17)	770.29%
4820	Greyhound Sales	\$ 5,258.49	\$ -	\$ (5,258.49)	
4825	Greyhound Commission	\$ 406.16	\$ -	\$ (406.16)	
4800	Other Revenue	\$ 18,683.79	\$ 8,595.00	\$ (10,088.79)	217.38%
4805	Farebox Revenue	\$ 29,298.14	\$ 50,599.00	\$ 21,300.86	57.90%
Total Income		\$ 2,444,275.00	\$ 5,422,093.00	\$ 2,977,818.00	45.08%
Expense					
5000	Personnel Expense	\$ 1,434,309.32	\$ 2,282,447.00	\$ 848,137.68	62.84%
6110	Travel & Conference	\$ 17,267.75	\$ 26,815.00	\$ 9,547.25	64.40%
6190	Event Services	\$ 3,914.59	\$ 7,900.00	\$ 3,985.41	49.55%
6200	Equipment	\$ 2,767.68	\$ 11,028.00	\$ 8,260.32	25.10%
6300	Supplies	\$ 13,549.04	\$ 25,224.00	\$ 11,674.96	53.71%
6400	Professional Services	\$ 322,473.22	\$ 652,407.00	\$ 329,933.78	49.43%
6500	Vehicle Costs	\$ 105,886.52	\$ 128,194.00	\$ 22,307.48	82.60%
6600	Communications	\$ 11,691.18	\$ 38,846.00	\$ 27,154.82	30.10%
6700	Building Costs	\$ 55,392.15	\$ 58,472.00	\$ 3,079.85	94.73%
6800	Bonds & Insurance	\$ 25,343.50	\$ 21,926.00	\$ (3,417.50)	115.59%
6900	Other Materials & Supplies	\$ 10,343.57	\$ 47,127.00	\$ 36,783.43	21.95%
9000	Indirect Spread	\$ -	\$ 3.00	\$ 3.00	0.00%
9040	Transportation Facility Spread	\$ -	\$ 5.00	\$ 5.00	0.00%
9050	Loan Fund Costs Allocated	\$ -	\$ 1.00	\$ 1.00	0.00%
9060	Transportation Admin Spread	\$ -	\$ -	\$ -	0.00%
9100	Capital Purchase	\$ 19,160.00	\$ 61,528.00	\$ 42,368.00	31.14%
9600	Transfer to/from Source	\$ 7,057.70	\$ 2,000.00	\$ (5,057.70)	352.89%
Total Expense		\$ 2,029,156.22	\$ 3,363,923.00	\$ (1,334,766.78)	60.32%
Net Ordinary Income		\$ 415,118.78	\$ 2,058,170.00	\$ (2,473,288.78)	
Other Income/Expense					
7010	Bad Debt Expense	\$ 72,256.16	\$ -	\$ (72,256.16)	
7300	Student Tickets	\$ 313.50	\$ -	\$ (313.50)	
7400	Loan Payment	\$ 91,035.00	\$ 58,342.00	\$ (32,693.00)	156.04%
7050	Unrestricted Carryover	\$ 62,823.00	\$ 41,489.00	\$ (21,334.00)	151.42%
7540	Restricted Carryover	\$ 104,550.00	\$ 114,112.00	\$ 9,562.00	91.62%
Total 7500	Carryover to Next Year	\$ 167,373.00	\$ 155,601.00	\$ (11,772.00)	
Total Other Expense		\$ 330,977.66	\$ 213,943.00	\$ 117,034.66	154.70%
Net Other Income		\$ (330,977.66)	\$ (213,943.00)	\$ (117,034.66)	154.70%
Net Income		\$ 84,141.12	\$ 1,844,227.00	\$ (2,590,323.44)	

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

FEDERAL GRANTS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CARRYOVER/TRANSFERS</u>						
100-4012	TRANS FROM/TO FUND (SUPPORT)	.00	.00	8,457.00	8,457.00	.0
	TOTAL CARRYOVER/TRANSFERS	.00	.00	8,457.00	8,457.00	.0
<u>FEDERAL REVENUE</u>						
100-4100	FEDERAL	6,666.67	60,000.03	80,000.00	19,999.97	75.0
	TOTAL FEDERAL REVENUE	6,666.67	60,000.03	80,000.00	19,999.97	75.0
<u>LOCAL MATCH/ASSESSMENT</u>						
100-4300	LOCAL MATCH	5,961.92	53,657.28	71,543.00	17,885.72	75.0
	TOTAL LOCAL MATCH/ASSESSMENT	5,961.92	53,657.28	71,543.00	17,885.72	75.0
<u>OTHER REVENUE</u>						
100-4800	OTHER REVENUE	.00	4,126.58	2,000.00	(2,126.58)	206.3
	TOTAL OTHER REVENUE	.00	4,126.58	2,000.00	(2,126.58)	206.3
	TOTAL FUND REVENUE	12,628.59	117,783.89	162,000.00	44,216.11	72.7

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

FEDERAL GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 50</u>					
100-5050 WAGES - PAID LEAVE	2,080.79	12,564.44	.00	(12,564.44)	.0
100-5080 WAGES PRIOR PERIOD	.00	(6,080.91)	.00	6,080.91	.0
TOTAL DEPARTMENT 50	2,080.79	6,483.53	.00	(6,483.53)	.0
<u>WAGES</u>					
100-5100 WAGES	8,489.15	67,185.18	96,170.00	28,984.82	69.9
TOTAL WAGES	8,489.15	67,185.18	96,170.00	28,984.82	69.9
<u>FRINGE BENEFITS</u>					
100-5500 FRINGE BENEFITS	1,179.07	13,803.27	24,551.00	10,747.73	56.2
100-5550 FRINGE BENEFITS - PAID LEAVE	542.87	2,865.31	.00	(2,865.31)	.0
100-5580 FRINGE BENEFITS PRIOR PERIOD	.00	(1,358.81)	.00	1,358.81	.0
TOTAL FRINGE BENEFITS	1,721.94	15,309.77	24,551.00	9,241.23	62.4
<u>PAYROLL TAXES</u>					
100-5700 PAYROLL TAXES	793.27	5,891.44	10,346.00	4,454.56	56.9
100-5750 PAYROLL EXPENSES - PAID LEAVE	201.95	1,111.80	.00	(1,111.80)	.0
100-5780 PAYROLL TAXES PRIOR PERIOD	.00	(510.91)	.00	510.91	.0
TOTAL PAYROLL TAXES	995.22	6,492.33	10,346.00	3,853.67	62.8
<u>TRAVEL/EVENTS</u>					
100-6110 TRAVEL & CONFERENCE	998.25	3,023.78	3,933.00	909.22	76.9
100-6190 EVENT SERVICES	.00	2,792.00	1,300.00	(1,492.00)	214.8
TOTAL TRAVEL/EVENTS	998.25	5,815.78	5,233.00	(582.78)	111.1
<u>SUPPLIES</u>					
100-6300 SUPPLIES	16.20	297.71	750.00	452.29	39.7
TOTAL SUPPLIES	16.20	297.71	750.00	452.29	39.7
<u>PROFESSIONAL SERVICES</u>					
100-6420 AUDIT SERVICES	.00	679.00	1,774.00	1,095.00	38.3
100-6450 CONTRACTUAL	.00	.00	2,750.00	2,750.00	.0
TOTAL PROFESSIONAL SERVICES	.00	679.00	4,524.00	3,845.00	15.0

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

FEDERAL GRANTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING COSTS</u>					
100-6610 ADVERTISING	.00	29.98	.00	(29.98)	.0
100-6630 PRINTING	.00	.00	200.00	200.00	.0
100-6650 TELEPHONE & NETWORKING	.00	.00	540.00	540.00	.0
TOTAL OPERATING COSTS	.00	29.98	740.00	710.02	4.1
<u>BUILDING COSTS</u>					
100-6710 BUILDING RENT	160.68	2,490.67	3,460.00	969.33	72.0
100-6715 REMODEL ALLOC (ADMIN)	32.45	309.91	377.00	67.09	82.2
100-6716 REMODEL ALLOC (TRANSIT CENTER)	.00	1,428.59	1,966.00	537.41	72.7
TOTAL BUILDING COSTS	193.13	4,229.17	5,803.00	1,573.83	72.9
<u>OTHER MATERIALS & SUPPLIES</u>					
100-6910 DUES AND FEES	.00	3,450.00	3,250.00	(200.00)	106.2
TOTAL OTHER MATERIALS & SUPPLIES	.00	3,450.00	3,250.00	(200.00)	106.2
<u>DEPARTMENT 90</u>					
100-9000 INDIRECT SPREAD	(1,633.92)	5,900.48	8,903.00	3,002.52	66.3
100-9040 TRANSPORTATION FACILITY SPREAD	80.34	1,245.34	1,730.00	484.66	72.0
TOTAL DEPARTMENT 90	(1,553.58)	7,145.82	10,633.00	3,487.18	67.2
TOTAL FUND EXPENDITURES	12,941.10	117,118.27	162,000.00	44,881.73	72.3
NET REVENUE OVER EXPENDITURES	(312.51)	665.62	.00	(665.62)	.0

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

		LOAN FUNDS				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CARRYOVER/TRANSFERS</u>						
300-4050	UNRESTRICTED ENTERPRISE FUNDS	.00	.00	13,931.00	13,931.00	.0
	TOTAL CARRYOVER/TRANSFERS	.00	.00	13,931.00	13,931.00	.0
<u>FEDERAL REVENUE</u>						
300-4100	FEDERAL	.00	218,450.00	2,108,365.00	1,889,915.00	10.4
	TOTAL FEDERAL REVENUE	.00	218,450.00	2,108,365.00	1,889,915.00	10.4
<u>INTEREST/LOAN/PRINCIPLE</u>						
300-4600	LOAN INTEREST	18,273.21	151,989.54	171,133.00	19,143.46	88.8
	TOTAL INTEREST/LOAN/PRINCIPLE	18,273.21	151,989.54	171,133.00	19,143.46	88.8
<u>LOAN FEES</u>						
300-4700	LOAN PROCESSING FEES	410.79	16,688.55	41,017.00	24,328.45	40.7
300-4705	LOAN FILING FEES	4,403.97	7,041.19	5,850.00	(1,191.19)	120.4
300-4710	LOAN LATE FEE	75.00	1,066.58	2,950.00	1,883.42	36.2
300-4750	INVESTMENT INTEREST	12,032.15	73,139.05	12,761.00	(60,378.05)	573.2
	TOTAL LOAN FEES	16,921.91	97,935.37	62,578.00	(35,357.37)	156.5
	TOTAL FUND REVENUE	35,195.12	468,374.91	2,356,007.00	1,887,632.09	19.9

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

LOAN FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 50</u>					
300-5050 WAGES - PAID LEAVE	2,490.33	9,434.70	.00	(9,434.70)	.0
300-5080 WAGES PRIOR PERIOD	.00	(3,479.34)	.00	3,479.34	.0
TOTAL DEPARTMENT 50	2,490.33	5,955.36	.00	(5,955.36)	.0
<u>WAGES</u>					
300-5100 WAGES	7,760.09	62,179.34	83,250.00	21,070.66	74.7
TOTAL WAGES	7,760.09	62,179.34	83,250.00	21,070.66	74.7
<u>FRINGE BENEFITS</u>					
300-5500 FRINGE BENEFITS	1,582.54	13,732.67	21,254.00	7,521.33	64.6
300-5550 FRINGE BENEFITS - PAID LEAVE	550.46	2,085.35	.00	(2,085.35)	.0
300-5580 FRINGE BENEFITS PRIOR PERIOD	.00	(837.42)	.00	837.42	.0
TOTAL FRINGE BENEFITS	2,133.00	14,980.60	21,254.00	6,273.40	70.5
<u>PAYROLL TAXES</u>					
300-5700 PAYROLL TAXES	746.12	5,464.43	8,956.00	3,491.57	61.0
300-5750 PAYROLL EXPENSES - PAID LEAVE	242.61	855.45	.00	(855.45)	.0
300-5780 PAYROLL TAXES PRIOR PERIOD	.00	(292.85)	.00	292.85	.0
TOTAL PAYROLL TAXES	988.73	6,027.03	8,956.00	2,928.97	67.3
<u>TRAVEL/EVENTS</u>					
300-6110 TRAVEL & CONFERENCE	.00	1,134.72	3,900.00	2,765.28	29.1
TOTAL TRAVEL/EVENTS	.00	1,134.72	3,900.00	2,765.28	29.1
<u>SUPPLIES</u>					
300-6300 SUPPLIES	14.99	186.26	.00	(186.26)	.0
TOTAL SUPPLIES	14.99	186.26	.00	(186.26)	.0
<u>PROFESSIONAL SERVICES</u>					
300-6410 LEGAL SERVICES	1,112.52	1,886.00	10,093.00	8,207.00	18.7
300-6420 AUDIT SERVICES	.00	5,632.00	4,536.00	(1,096.00)	124.2
300-6450 CONTRACTUAL	600.00	2,311.49	3,393.00	1,081.51	68.1
300-6470 FILING FEES	4,709.95	7,971.28	5,850.00	(2,121.28)	136.3
TOTAL PROFESSIONAL SERVICES	6,422.47	17,800.77	23,872.00	6,071.23	74.6

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

LOAN FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING COSTS</u>					
300-6620 POSTAGE & FREIGHT	17.10	17.10	.00	(17.10)	.0
TOTAL OPERATING COSTS	17.10	17.10	.00	(17.10)	.0
<u>BUILDING COSTS</u>					
300-6710 BUILDING RENT	163.31	2,279.30	2,994.00	714.70	76.1
300-6714 BUILDING REMODEL	.00	.00	22.00	22.00	.0
300-6715 REMODEL ALLOC (ADMIN)	31.21	291.28	311.00	19.72	93.7
300-6716 REMODEL ALLOC (TRANSIT CENTER)	.00	1,306.81	1,682.00	375.19	77.7
TOTAL BUILDING COSTS	194.52	3,877.39	5,009.00	1,131.61	77.4
<u>OTHER MATERIALS & SUPPLIES</u>					
300-6910 DUES AND FEES	.00	1,096.59	.00	(1,096.59)	.0
300-6930 BANK SERVICE CHARGES	35.00	235.05	.00	(235.05)	.0
300-6931 ACH COLLECTION FEES	49.33	433.87	.00	(433.87)	.0
300-6940 OTHER MATERIALS & SERVICES	.00	.00	21,694.00	21,694.00	.0
TOTAL OTHER MATERIALS & SUPPLIES	84.33	1,765.51	21,694.00	19,928.49	8.1
<u>DEPARTMENT 70</u>					
300-7010 BAD DEBT EXPENSE	.00	46,603.96	.00	(46,603.96)	.0
300-7050 UNRESTRICTED CARRYOVER	.00	37,604.00	15,574.00	(22,030.00)	241.5
TOTAL DEPARTMENT 70	.00	84,207.96	15,574.00	(68,633.96)	540.7
<u>DEPARTMENT 74</u>					
300-7400 LOAN PAYMENT	10,115.00	91,035.00	58,342.00	(32,693.00)	156.0
TOTAL DEPARTMENT 74	10,115.00	91,035.00	58,342.00	(32,693.00)	156.0
<u>DEPARTMENT 80</u>					
300-8000 LGIP FMV ADJUSTMENT	.00	(40,372.99)	.00	40,372.99	.0
TOTAL DEPARTMENT 80	.00	(40,372.99)	.00	40,372.99	.0

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

LOAN FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 90</u>					
300-9000 INDIRECT SPREAD	(1,442.72)	5,393.87	7,707.00	2,313.13	70.0
300-9040 TRANSPORTATION FACILITY SPREAD	81.65	1,139.60	1,499.00	359.40	76.0
300-9050 LOAN FUND COSTS ALLOCATED	.00	.00	1.00	1.00	0
TOTAL DEPARTMENT 90	(1,361.07)	6,533.47	9,207.00	2,673.53	71.0
TOTAL FUND EXPENDITURES	28,859.49	255,327.52	251,058.00	(4,269.52)	101.7
NET REVENUE OVER EXPENDITURES	6,335.63	213,047.39	2,104,949.00	1,891,901.61	10.1

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

SPECIAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CARRYOVER/TRANSFERS</u>					
500-4010 TRANS FRM TO FUND (MATCH)	.00	7,057.70	15,992.00	8,934.30	44.1
500-4040 RESTRICTED CARRYOVER	.00	.00	29,008.00	29,008.00	.0
500-4050 UNRESTRICTED ENTERPRISE FUNDS	.00	.00	20,000.00	20,000.00	.0
TOTAL CARRYOVER/TRANSFERS	.00	7,057.70	65,000.00	57,942.30	10.9
<u>FEDERAL REVENUE</u>					
500-4100 FEDERAL	8,958.00	33,146.98	178,917.00	145,770.02	18.5
TOTAL FEDERAL REVENUE	8,958.00	33,146.98	178,917.00	145,770.02	18.5
<u>STATE REVENUE</u>					
500-4200 STATE	.00	240,890.00	634,388.00	393,498.00	38.0
TOTAL STATE REVENUE	.00	240,890.00	634,388.00	393,498.00	38.0
<u>LOCAL MATCH/ASSESSMENT</u>					
500-4300 LOCAL MATCH	2,628.23	73,868.81	100,445.00	26,576.19	73.5
TOTAL LOCAL MATCH/ASSESSMENT	2,628.23	73,868.81	100,445.00	26,576.19	73.5
<u>CONTRACT REIMBURSEMENT</u>					
500-4500 CONTRACT REIMBURSEMENT	61,904.17	327,613.41	502,328.00	174,714.59	65.2
500-4550 ACCRUED CONTRACT REIMBURSEMENT	10,000.00	90,000.00	.00	(90,000.00)	.0
TOTAL CONTRACT REIMBURSEMENT	71,904.17	417,613.41	502,328.00	84,714.59	83.1
<u>OTHER REVENUE</u>					
500-4800 OTHER REVENUE	275.00	275.00	6,595.00	6,320.00	4.2
TOTAL OTHER REVENUE	275.00	275.00	6,595.00	6,320.00	4.2
TOTAL FUND REVENUE	83,765.40	772,851.90	1,487,673.00	714,821.10	52.0

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

SPECIAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 50</u>					
500-5050 WAGES - PAID LEAVE	22,149.73	73,836.52	.00	(73,836.52)	.0
500-5080 WAGES PRIOR PERIOD	.00	(11,151.99)	.00	11,151.99	.0
TOTAL DEPARTMENT 50	22,149.73	62,684.53	.00	(62,684.53)	.0
<u>WAGES</u>					
500-5100 WAGES	40,007.40	350,474.14	600,914.00	250,439.86	58.3
TOTAL WAGES	40,007.40	350,474.14	600,914.00	250,439.86	58.3
<u>FRINGE BENEFITS</u>					
500-5500 FRINGE BENEFITS	7,905.89	73,741.38	153,401.00	79,659.62	48.1
500-5550 FRINGE BENEFITS - PAID LEAVE	5,249.26	15,688.97	.00	(15,688.97)	.0
500-5580 FRINGE BENEFITS PRIOR PERIOD	.00	(2,496.16)	.00	2,496.16	.0
TOTAL FRINGE BENEFITS	13,155.15	86,934.19	153,401.00	66,466.81	56.7
<u>PAYROLL TAXES</u>					
500-5700 PAYROLL TAXES	3,867.74	31,228.98	64,648.00	33,419.02	48.3
500-5750 PAYROLL EXPENSES - PAID LEAVE	2,098.01	6,628.26	.00	(6,628.26)	.0
500-5780 PAYROLL TAXES PRIOR PERIOD	.00	(960.10)	.00	960.10	.0
TOTAL PAYROLL TAXES	5,965.75	36,897.14	64,648.00	27,750.86	57.1
<u>TRAVEL/EVENTS</u>					
500-6110 TRAVEL & CONFERENCE	526.81	6,015.41	14,982.00	8,966.59	40.2
500-6190 EVENT SERVICES	516.00	1,122.59	6,600.00	5,477.41	17.0
TOTAL TRAVEL/EVENTS	1,042.81	7,138.00	21,582.00	14,444.00	33.1
<u>SUPPLIES</u>					
500-6300 SUPPLIES	147.96	2,129.78	8,075.00	5,945.22	26.4
TOTAL SUPPLIES	147.96	2,129.78	8,075.00	5,945.22	26.4

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

SPECIAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
500-6410	.00	227.85	1,000.00	772.15	22.8
500-6420	.00	5,478.00	3,751.00	(1,727.00)	146.0
500-6450	9,068.36	142,203.00	460,162.00	317,959.00	30.9
500-6470	.00	229.02	.00	(229.02)	.0
TOTAL PROFESSIONAL SERVICES	9,068.36	148,137.87	464,913.00	316,775.13	31.9
<u>VEHICLE COSTS</u>					
500-6560	.00	(1,583.72)	.00	1,583.72	.0
TOTAL VEHICLE COSTS	.00	(1,583.72)	.00	1,583.72	.0
<u>OPERATING COSTS</u>					
500-6610	.00	299.00	3,300.00	3,001.00	9.1
500-6620	.00	.00	450.00	450.00	.0
500-6630	169.27	257.27	4,045.00	3,787.73	6.4
500-6640	.00	159.00	.00	(159.00)	.0
500-6650	.00	41.34	1,041.00	999.66	4.0
TOTAL OPERATING COSTS	169.27	756.61	8,836.00	8,079.39	8.6
<u>BUILDING COSTS</u>					
500-6710	1,023.53	13,522.61	21,620.00	8,097.39	62.6
500-6715	191.44	1,694.71	2,369.00	674.29	71.5
500-6716	.00	7,898.69	12,283.00	4,384.31	64.3
TOTAL BUILDING COSTS	1,214.97	23,116.01	36,272.00	13,155.99	63.7
<u>OTHER MATERIALS & SUPPLIES</u>					
500-6910	10.00	860.00	300.00	(560.00)	286.7
500-6935	10.09	10.09	.00	(10.09)	.0
500-6940	.00	.00	605.00	605.00	.0
TOTAL OTHER MATERIALS & SUPPLIES	20.09	870.09	905.00	34.91	96.1
<u>DEPARTMENT 70</u>					
500-7050	.00	23,465.00	24,161.00	696.00	97.1
TOTAL DEPARTMENT 70	.00	23,465.00	24,161.00	696.00	97.1

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

SPECIAL PROJECTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 75</u>					
500-7540 RESTRICTED CARRYOVER	.00	37,542.00	47,104.00	9,562.00	79.7
TOTAL DEPARTMENT 75	.00	37,542.00	47,104.00	9,562.00	79.7
<u>DEPARTMENT 90</u>					
500-9000 INDIRECT SPREAD	(8,382.56)	32,021.43	55,629.00	23,607.57	57.6
500-9040 TRANSPORTATION FACILITY SPREAD	511.77	6,761.30	10,812.00	4,050.70	62.5
TOTAL DEPARTMENT 90	(7,870.79)	38,782.73	66,441.00	27,658.27	58.4
TOTAL FUND EXPENDITURES	85,070.70	817,344.37	1,497,252.00	679,907.63	54.6
NET REVENUE OVER EXPENDITURES	(1,305.30)	(44,492.47)	(9,579.00)	34,913.47	(464.5)

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

TRANSPORTATION OPS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CARRYOVER/TRANSFERS</u>					
600-4012 TRANS FROM/TO FUND (SUPPORT)	1,347.52	15,292.58	12,074.00	(3,218.58)	126.7
600-4014 STIF STUDENT TICKETS	.00	313.50	.00	(313.50)	.0
600-4040 RESTRICTED CARRYOVER	.00	.00	163,196.00	163,196.00	.0
600-4050 UNRESTRICTED ENTERPRISE FUNDS	.00	.00	25,000.00	25,000.00	.0
TOTAL CARRYOVER/TRANSFERS	1,347.52	15,606.08	200,270.00	184,663.92	7.8
<u>FEDERAL REVENUE</u>					
600-4100 FEDERAL	.00	338,262.00	658,785.00	320,523.00	51.4
TOTAL FEDERAL REVENUE	.00	338,262.00	658,785.00	320,523.00	51.4
<u>STATE REVENUE</u>					
600-4200 STATE	.00	417,547.00	678,793.00	261,246.00	61.5
TOTAL STATE REVENUE	.00	417,547.00	678,793.00	261,246.00	61.5
<u>LOCAL MATCH/ASSESSMENT</u>					
600-4300 LOCAL MATCH	.00	20,000.00	20,000.00	.00	100.0
TOTAL LOCAL MATCH/ASSESSMENT	.00	20,000.00	20,000.00	.00	100.0
<u>CONTRACT REIMBURSEMENT</u>					
600-4500 CONTRACT REIMBURSEMENT	615.86	100,813.86	42,600.00	(58,213.86)	236.7
TOTAL CONTRACT REIMBURSEMENT	615.86	100,813.86	42,600.00	(58,213.86)	236.7
<u>OTHER REVENUE</u>					
600-4800 OTHER REVENUE	3,271.24	4,357.21	.00	(4,357.21)	.0
600-4805 FAREBOX REVENUE	5,054.78	29,298.14	50,599.00	21,300.86	57.9
600-4806 FAREBOX REVENUE (ORGANIZATION)	.00	1,470.00	.00	(1,470.00)	.0
600-4820 GREYHOUND SALES	45.00	5,258.49	.00	(5,258.49)	.0
600-4825 GREYHOUND COMMISSION	.00	406.16	.00	(406.16)	.0
TOTAL OTHER REVENUE	8,371.02	40,790.00	50,599.00	9,809.00	80.6
TOTAL FUND REVENUE	10,334.40	933,018.94	1,651,047.00	718,028.06	56.5

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

TRANSPORTATION OPS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 50</u>					
600-5050 WAGES - PAID LEAVE	1,087.19	13,064.17	.00	(13,064.17)	.0
600-5080 WAGES PRIOR PERIOD	.00	(24,651.10)	.00	24,651.10	.0
TOTAL DEPARTMENT 50	1,087.19	(11,586.93)	.00	11,586.93	.0
<u>WAGES</u>					
600-5100 WAGES	55,859.78	510,599.36	756,893.00	246,293.64	67.5
TOTAL WAGES	55,859.78	510,599.36	756,893.00	246,293.64	67.5
<u>FRINGE BENEFITS</u>					
600-5500 FRINGE BENEFITS	15,146.54	138,350.40	269,352.00	131,001.60	51.4
600-5550 FRINGE BENEFITS - PAID LEAVE	262.22	1,572.55	.00	(1,572.55)	.0
600-5580 FRINGE BENEFITS PRIOR PERIOD	.00	(7,855.72)	.00	7,855.72	.0
TOTAL FRINGE BENEFITS	15,408.76	132,067.23	269,352.00	137,284.77	49.0
<u>PAYROLL TAXES</u>					
600-5700 PAYROLL TAXES	6,026.28	51,613.81	97,682.00	46,068.19	52.8
600-5750 PAYROLL EXPENSES - PAID LEAVE	105.44	678.89	.00	(678.89)	.0
600-5780 PAYROLL TAXES PRIOR PERIOD	.00	(2,471.52)	.00	2,471.52	.0
TOTAL PAYROLL TAXES	6,131.72	49,821.18	97,682.00	47,860.82	51.0
<u>TRAVEL/EVENTS</u>					
600-6110 TRAVEL & CONFERENCE	3.60	87.90	500.00	412.10	17.6
TOTAL TRAVEL/EVENTS	3.60	87.90	500.00	412.10	17.6
<u>EQUIPMENT</u>					
600-6200 EQUIPMENT	.00	.00	10,278.00	10,278.00	.0
600-6220 EQUIP LEASED/RENTED	220.48	1,984.32	.00	(1,984.32)	.0
600-6230 EQUIP REPAIR/MAINT	.00	336.00	.00	(336.00)	.0
TOTAL EQUIPMENT	220.48	2,320.32	10,278.00	7,957.68	22.6
<u>SUPPLIES</u>					
600-6300 SUPPLIES	277.13	3,780.01	9,999.00	6,218.99	37.8
TOTAL SUPPLIES	277.13	3,780.01	9,999.00	6,218.99	37.8

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

TRANSPORTATION OPS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
600-6420	.00	8,890.00	13,965.00	5,075.00	63.7
600-6450	5,020.20	27,815.44	97,704.00	69,888.56	28.5
600-6460	320.00	1,879.01	2,000.00	120.99	94.0
TOTAL PROFESSIONAL SERVICES	5,340.20	38,584.45	113,669.00	75,084.55	33.9
<u>VEHICLE COSTS</u>					
600-6510	1,797.72	27,079.96	46,404.00	19,324.04	58.4
600-6520	8,108.28	80,390.28	81,790.00	1,399.72	98.3
TOTAL VEHICLE COSTS	9,906.00	107,470.24	128,194.00	20,723.76	83.8
<u>OPERATING COSTS</u>					
600-6610	586.75	3,876.46	8,100.00	4,223.54	47.9
600-6620	13.45	13.45	.00	(13.45)	.0
600-6630	.00	191.50	11,650.00	11,458.50	1.6
600-6650	631.50	4,617.05	6,520.00	1,902.95	70.8
TOTAL OPERATING COSTS	1,231.70	8,698.46	26,270.00	17,571.54	33.1
<u>BUILDING COSTS</u>					
600-6720	832.71	12,882.66	21,650.00	8,767.34	59.5
600-6730	512.00	8,840.82	8,750.00	(90.82)	101.0
TOTAL BUILDING COSTS	1,344.71	21,723.48	30,400.00	8,676.52	71.5
<u>BONDS & INSURANCE</u>					
600-6800	.00	3,149.50	15,875.00	12,725.50	19.8
600-6810	.00	9,246.00	.00	(9,246.00)	.0
600-6820	.00	3,176.50	.00	(3,176.50)	.0
TOTAL BONDS & INSURANCE	.00	15,572.00	15,875.00	303.00	98.1
<u>OTHER MATERIALS & SUPPLIES</u>					
600-6900	115.00	119.00	850.00	731.00	14.0
600-6910	.00	900.00	1,200.00	300.00	75.0
600-6935	13.29	139.51	.00	(139.51)	.0
600-6940	.00	92.00	3,322.00	3,230.00	2.8
TOTAL OTHER MATERIALS & SUPPLIES	128.29	1,250.51	5,372.00	4,121.49	23.3

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

TRANSPORTATION OPS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 73</u>					
600-7300 STUDENT TICKETS	.00	313.50	.00	(313.50)	.0
TOTAL DEPARTMENT 73	.00	313.50	.00	(313.50)	.0
<u>DEPARTMENT 75</u>					
600-7540 RESTRICTED CARRYOVER	.00	67,008.00	67,008.00	.00	100.0
TOTAL DEPARTMENT 75	.00	67,008.00	67,008.00	.00	100.0
<u>DEPARTMENT 90</u>					
600-9000 INDIRECT SPREAD	(12,138.75)	40,964.65	70,070.00	29,105.35	58.5
600-9040 TRANSPORTATION FACILITY SPREAD	(673.76)	(9,146.24)	(14,036.00)	(4,889.76)	(65.2)
TOTAL DEPARTMENT 90	(12,812.51)	31,818.41	56,034.00	24,215.59	56.8
<u>DEPARTMENT 91</u>					
600-9100 CAPITAL PURCHASE	.00	19,160.00	61,528.00	42,368.00	31.1
TOTAL DEPARTMENT 91	.00	19,160.00	61,528.00	42,368.00	31.1
<u>DEPARTMENT 96</u>					
600-9600 TRANSFER TO/FROM SOURCE	.00	7,057.70	2,000.00	(5,057.70)	352.9
TOTAL DEPARTMENT 96	.00	7,057.70	2,000.00	(5,057.70)	352.9
TOTAL FUND EXPENDITURES	84,127.05	1,005,745.82	1,651,054.00	645,308.18	60.9
NET REVENUE OVER EXPENDITURES	(73,792.65)	(72,726.88)	(7.00)	72,719.88	(10389

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CARRYOVER/TRANSFERS</u>						
800-4012	TRANS FROM/TO FUND (SUPPORT)	.00	.00	2,008.00	2,008.00	.0
	TOTAL CARRYOVER/TRANSFERS	.00	.00	2,008.00	2,008.00	.0
<u>LOCAL MATCH/ASSESSMENT</u>						
800-4300	LOCAL MATCH	(6,572.05)	(58,178.19)	(76,988.00)	(18,809.81)	(75.6)
	TOTAL LOCAL MATCH/ASSESSMENT	(6,572.05)	(58,178.19)	(76,988.00)	(18,809.81)	(75.6)
<u>LOCAL MATCH/ASSESSMENT</u>						
800-4400	LOCAL ASSESSMENT	.00	85,949.00	86,481.00	532.00	99.4
	TOTAL LOCAL MATCH/ASSESSMENT	.00	85,949.00	86,481.00	532.00	99.4
<u>CONTRACT REIMBURSEMENT</u>						
800-4500	CONTRACT REIMBURSEMENT	.00	.00	5,000.00	5,000.00	.0
	TOTAL CONTRACT REIMBURSEMENT	.00	.00	5,000.00	5,000.00	.0
<u>LOAN FEES</u>						
800-4750	INVESTMENT INTEREST	.01	164.26	.00	(164.26)	.0
	TOTAL LOAN FEES	.01	164.26	.00	(164.26)	.0
<u>OTHER REVENUE</u>						
800-4800	OTHER REVENUE	1,163.00	9,925.00	.00	(9,925.00)	.0
800-4850	INTERFUND LOAN INCOME	.00	10,634.08	.00	(10,634.08)	.0
	TOTAL OTHER REVENUE	1,163.00	20,559.08	.00	(20,559.08)	.0
	TOTAL FUND REVENUE	(5,409.04)	48,494.15	16,501.00	(31,993.15)	293.9

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 50</u>					
800-5050 WAGES - PAID LEAVE	(27,481.20)	(101,092.92)	.00	101,092.92	.0
800-5080 WAGES PRIOR PERIOD	.00	(9,444.04)	.00	9,444.04	.0
TOTAL DEPARTMENT 50	(27,481.20)	(110,536.96)	.00	110,536.96	.0
<u>WAGES</u>					
800-5100 WAGES	6,739.02	132,792.71	69,728.00	(63,064.71)	190.4
TOTAL WAGES	6,739.02	132,792.71	69,728.00	(63,064.71)	190.4
<u>FRINGE BENEFITS</u>					
800-5500 FRINGE BENEFITS	3,790.71	33,628.25	17,800.00	(15,828.25)	188.9
800-5550 FRINGE BENEFITS - PAID LEAVE	(6,604.78)	(22,212.11)	.00	22,212.11	.0
800-5580 FRINGE BENEFITS PRIOR PERIOD	.00	(2,204.43)	.00	2,204.43	.0
TOTAL FRINGE BENEFITS	(2,814.07)	9,211.71	17,800.00	8,588.29	51.8
<u>PAYROLL TAXES</u>					
800-5700 PAYROLL TAXES	643.88	10,403.87	7,502.00	(2,901.87)	138.7
800-5750 PAYROLL EXPENSES - PAID LEAVE	(2,648.00)	(9,274.46)	.00	9,274.46	.0
800-5780 PAYROLL TAXES PRIOR PERIOD	.00	(791.53)	.00	791.53	.0
TOTAL PAYROLL TAXES	(2,004.12)	337.88	7,502.00	7,164.12	4.5
<u>TRAVEL/EVENTS</u>					
800-6110 TRAVEL & CONFERENCE	319.98	7,005.94	3,500.00	(3,505.94)	200.2
TOTAL TRAVEL/EVENTS	319.98	7,005.94	3,500.00	(3,505.94)	200.2
<u>EQUIPMENT</u>					
800-6200 EQUIPMENT	.00	.00	750.00	750.00	.0
800-6220 EQUIP LEASED/RENTED	12.00	447.36	.00	(447.36)	.0
TOTAL EQUIPMENT	12.00	447.36	750.00	302.64	59.7
<u>SUPPLIES</u>					
800-6300 SUPPLIES	589.93	7,155.28	6,400.00	(755.28)	111.8
TOTAL SUPPLIES	589.93	7,155.28	6,400.00	(755.28)	111.8

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROFESSIONAL SERVICES</u>					
800-6410 LEGAL SERVICES	.00	400.00	1,000.00	600.00	40.0
800-6420 AUDIT SERVICES	.00	26,841.00	9,274.00	(17,567.00)	289.4
800-6450 CONTRACTUAL	8,388.00	15,677.50	35,155.00	19,477.50	44.6
800-6470 FILING FEES	.00	9.02	.00	(9.02)	.0
TOTAL PROFESSIONAL SERVICES	8,388.00	42,927.52	45,429.00	2,501.48	94.5
<u>OPERATING COSTS</u>					
800-6610 ADVERTISING	.00	255.00	850.00	595.00	30.0
800-6620 POSTAGE & FREIGHT	.00	810.60	850.00	39.40	95.4
800-6630 PRINTING	132.00	266.00	500.00	234.00	53.2
800-6640 PUBLICATIONS & SUBS	13.10	166.60	800.00	633.40	20.8
800-6650 TELEPHONE & NETWORKING	33.99	585.63	.00	(585.63)	.0
TOTAL OPERATING COSTS	179.09	2,083.83	3,000.00	916.17	69.5
<u>BUILDING COSTS</u>					
800-6715 REMODEL ALLOC (ADMIN)	(255.10)	(2,295.90)	(3,061.00)	(765.10)	(75.0)
800-6716 REMODEL ALLOC (TRANSIT CENTER)	.00	.00	(15,951.00)	(15,951.00)	.0
800-6730 REPAIRS AND MAINTENANCE	.00	4,742.00	.00	(4,742.00)	.0
TOTAL BUILDING COSTS	(255.10)	2,446.10	(19,012.00)	(21,458.10)	12.9
<u>BONDS & INSURANCE</u>					
800-6800 BONDS & INSURANCE	.00	6,019.50	6,051.00	31.50	99.5
800-6810 INSURANCE - VEHICLE	.00	175.00	.00	(175.00)	.0
800-6820 INSURANCE - BUILDING	.00	3,577.00	.00	(3,577.00)	.0
TOTAL BONDS & INSURANCE	.00	9,771.50	6,051.00	(3,720.50)	161.5
<u>OTHER MATERIALS & SUPPLIES</u>					
800-6910 DUES AND FEES	.00	2,633.44	15,906.00	13,272.56	16.6
800-6930 BANK SERVICE CHARGES	.00	291.63	.00	(291.63)	.0
800-6935 ONLINE PROCESSING FEES	.00	1.25	.00	(1.25)	.0
TOTAL OTHER MATERIALS & SUPPLIES	.00	2,926.32	15,906.00	12,979.68	18.4
<u>DEPARTMENT 70</u>					
800-7050 UNRESTRICTED CARRYOVER	.00	1,754.00	1,754.00	.00	100.0
TOTAL DEPARTMENT 70	.00	1,754.00	1,754.00	.00	100.0

MID-COLUMBIA ECONOMIC DEVELOPMENT DIST
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 90</u>					
800-9000 INDIRECT SPREAD	23,597.95	(84,280.43)	(142,306.00)	(58,025.57)	(59.2)
TOTAL DEPARTMENT 90	23,597.95	(84,280.43)	(142,306.00)	(58,025.57)	(59.2)
TOTAL FUND EXPENDITURES	7,271.48	24,042.76	16,502.00	(7,540.76)	145.7
NET REVENUE OVER EXPENDITURES	(12,680.52)	24,451.39	(1.00)	(24,452.39)	24451

Memorandum

Date: April 25, 2023

To: MCEDD Executive Committee

From: Jessica Metta, Executive Director

Re: Grant Approval

Request

Approval to contract with the Washington Dept. of Commerce for the ICAP Launch Program if awarded.

Overview

The Washington Department of Commerce announced a grant opportunity that was a good fit for MCEDD called Innovative Cluster Accelerator Program (ICAP) Launch. ICAP Launch is a pilot program funded through a planning grant from the U.S. Department of Commerce's Economic Development Administration to support the development of industry ecosystems and potential innovation clusters in Washington state.

Through a series of workshops and technical assistance, Commerce will support industry and community leaders, economic development organizations, and business networks to:

- Learn and implement strategies and techniques to convene industry ecosystem partners and drive collaboration
- Begin building an innovation cluster strategy based on global best practices
- Prepare to apply for future Innovation Cluster Accelerator cohorts as well as better position your network to pursue project funding opportunities.

The ICAP Launch program would provide \$50,000 to participate in this cohort model and requires no match. Our application focused on growing the Uncrewed Aerial Systems (UAS) industry in Klickitat and Skamania Counties. Partners consulted and included on the application are Klickitat County Economic Development Authority, Skamania County Economic Development Council, Ports of Skamania and Klickitat, Gorge Tech Alliance, plus key UAS businesses like Insitu and other regional partners. This grant would complement some of the innovation-focused work we have been able to do in our Oregon counties with funding from Business Oregon. We should hear very soon whether we are awarded.

Since we needed to meet the application deadline prior to receiving Executive Committee approval of the application, this request is to approve the contract if awarded.

Memorandum

Date: April 25, 2023

To: MCEDD Executive Committee

From: Jessica Metta, Executive Director

Re: Potential Cascades Renewable Transmission Project Support Through CREA

Request

Approve or deny signing a Letter of Understanding with CREA to assist with managing the Cascades Renewable Transmission Project.

Overview

MCEDD provides financial services to CREA (Community Renewable Energy Association) under contract. CREA will be applying for a grant with the US Dept. of Energy on behalf of the Cascade Renewable Transmission Project (CRT). CREA and CRT have reached out to MCEDD to ask if we would be willing to assist with financial administration/ grant administration for the project. I met with them along with Jacque Schei, MCEDD Project Manager who specializes in grant administration, to learn more about what their needs might be. There are still a lot of details to figure out, but I am comfortable at this point with stating our intent to continue to explore working with the project through the draft Letter of Understanding enclosed. The letter purposely allows us flexibility to step back if needed.

I will note that environmental permitting still needs to be completed and there may be concerns from the Tribes or other environmental groups. The grant would be contingent on CRT completing all permitting.

Additional Information Summarized from Staff with the Cascade Renewable Transmission Project

Late last year the US Dept of Energy issued funding opportunities including one that is a good fit for the Cascade Project. To be eligible, the project needed to partner with a unit of government, and CREA stepped up. CREA and the Project submitted the first step, a Concept Paper, to the DOE in January. The DOE responded in March by issuing a "Letter of Encouragement" to CREA so we're now preparing a full application to submit around May 12th.

The funding opportunity is called the Grid Resilience and Innovation Partnerships (GRIP) Program. It is seeking to fund projects that enhance grid flexibility and improve the resilience of the power system against growing threats of extreme weather and climate change. The maximum amount that the Project would be eligible for is \$500 million but there will be numerous applicants so if the project receives an award they expect it will be for a fraction of that amount. The program is described here:

<https://www.energy.gov/gdo/grid-resilience-and-innovation-partnerships-grip-program>

The non-binding letter of understanding with MCEDD isn't absolutely required for CREA's grant application but given MCEDD's experience with federal programs and financing, they feel that having MCEDD involved, even in a contingent capacity, would be very helpful. It would also show local support for the Project. The Project budget will include an amount for the services that are very generally

described in the attached letter since someone, MCEDD or another party, will be engaged to provide them. The amount is just a placeholder anyway until more is known about what would be entailed.

CRT also added a section to the Community Benefits Plan that indicates the Project's interest in providing funding to one of MCEDD's small business loan programs if the grant is received. We would need to determine if it would be a conflict for us to administer the grant and receive funding for the business loan program.

April 21, 2023

Jessica Metta
Executive Director
Mid-Columbia Economic Development District
802 Chenoweth Loop Road
The Dalles, OR 97058

Dear Jessica,

The Cascade Renewable Transmission System Project (CRT or Project) is an 1,100 MW DC high voltage (HVDC) electricity transmission cable that will extend from The Dalles to the Portland area. The transmission cable bundle will be located underground and underwater and will measure approximately 14 inches wide and 100 miles long. CRT will provide a number of economic benefits to Eastern Oregon communities during construction and operations and is currently working with The Dalles to include additional fiber optic capacity in the transmission line bundle to serve businesses and residents of the city. Here is link to the CRT website that includes a 3-minute video that depicts the Project concept and low-impact installation process: <https://www.cascaderenewable.com/>.

CRT will significantly increase East-West electricity transmission capacity across the Cascades that can be utilized to transmit cost-effective renewable generation from Eastern Oregon to the I-5 load corridor. The Project will also provide grid resiliency and resource adequacy benefits, serve increasing electricity loads in Western Oregon, and will help meet the greenhouse gas emission reduction requirements in HB2021.

The Project is being developed by PowerBridge, who designed, and now own and operate, two similar projects, Neptune and Hudson, in New York State. PowerBridge has spent the last few years identifying a constructible route and completing pre-permitting studies and transmission system interconnection and regulatory processes. Additional details are provided below.

Proposed Siting

- CRT will be buried in the Columbia River's sediments for most of its length, with short segments sited underground on land.
- The proposed route includes:
 - A short underground land segment to access the river from the line's eastern interconnection point at BPA's Big Eddy substation.
 - The line will be installed deep in the river's sediments for approximately 43 miles.
 - The line will exit the river underground northeast of Bonneville Dam, where it will be buried in public rights of way in Washington until it has bypassed the dam.

- The line will re-enter the river underground, west of the dam, and be buried in sediment until it reaches the Portland area.
- The line exits the Columbia River underground in the Portland area, where it will be routed underground across Hayden Island and through the Rivergate Industrial District.
- The Project will terminate at PGE's Harborton substation via a short cable installed via horizontal direction drilling (HDD) beneath the Willamette River.

Permitting Schedule

- An Oregon State Energy Facility Siting Council Notice of Intent (NOI) was submitted on March 7th.
- EFSC has scheduled public meetings in The Dalles on May 2nd and in Portland on May 3rd.
- An Army Corps of Engineers permit application and a Washington EFSEC siting certificate application are expected to be submitted by Q3 of 2023.

Transmission & Interconnection Status

- PGE and BPA are studying the Project for interconnection.
- The Project is included in the Northern Grid's 2022-2023 regional transmission planning process.
- The Western Electricity Coordinating Council (WECC) recently completed the Project's Phase 3 path rating.
- Studies show that CRT will help alleviate certain constraints on BPA's system, thereby freeing up additional transmission capacity in the region.

CRT has partnered with the Community Renewable Energy Association (CREA), a non-profit intergovernmental organization, who will be the applicant for a grant from the U.S. Department of Energy (DOE) under the DOE's Grid Resilience and Innovation Partnership (GRIP) program, for purposes of receiving federal funding towards development and construction of the Project. CRT will be included as a subrecipient of the grant. As part of the grant process, CREA and CRT have committed to ensuring that contractors execute Project Labor Agreements (PLA) that provide higher-than-prevailing wages and benefits to the project's workforce.

As part of the grant application, CREA and CRT are also developing a Community Benefits Plan that is largely focused on skilled workforce development, including among underrepresented and disadvantaged communities, and increasing opportunities for green energy jobs and clean-tech business enterprises.

Should a grant be awarded, CREA is interested in retaining the Mid-Columbia Economic Development District (MCEDD) to perform financial administration and reporting due to the organization's extensive experience with grant and loan program management, including federal programs. The scope of work and other details of such an arrangement would be mutually agreed upon at a future date. CREA would also add staffing to support overall grant administration and communications among the parties. Given CREA's limited number of staff and its current contracting relationship with MCEDD, it would be very beneficial to the grant application if MCEDD would provide a non-binding letter of understanding that discussions have occurred regarding the provision of these services and that MCEDD would be willing to contract to provide the services, subject to satisfaction of certain requirements and in its sole discretion.

Thank you for considering this request.

Best regards,

Mike McArthur
Executive Director
Community Renewable Energy Association

LETTER OF UNDERSTANDING

This Letter of Understanding (LOU) is entered into [April , 2023], by and between the Mid-Columbia Economic Development District (MCEDD), a government non-profit organized in Oregon and Washington, and the Community Renewable Energy Association (CREA), an intergovernmental agency organized in Oregon (together, Parties), to confirm the Parties interest in contracting for the provision of certain grant administration services should CREA be awarded financial assistance from the U.S. Department of Energy under the BIL – Grid Resilience and Innovation Partnerships (GRIP) funding opportunity toward construction of the Cascade Renewable Transmission System (Project).

MCEDD serves a bi-state area composed of three counties in Oregon (Hood River, Wasco and Sherman) and two counties in Washington (Skamania and Klickitat). MCEDD provides access to economic development loans and grants, pooled technical assistance, and a unified approach to the area’s economic development needs. MCEDD staff manages several state and federal business loan programs that provide an accessible, affordable source of capital for projects that create or retain jobs. Women- and minority-owned businesses are encouraged to apply. MCEDD currently provides banking services, prepares financial reports and annual budgets, and supplies materials for annual filings for CREA, pursuant to a Services Contract.

The Parties recognize the positive economic benefits that construction and subsequent operation and maintenance of the Project can have on those living along the Columbia River and surrounding areas in Oregon and Washington, including job creation and well-paid employment opportunities for those involved in construction and construction services. The Parties believe that construction of the Project can and will be accomplished in a safe and environmentally conscious manner and in compliance with permitting requirements.

MCEDD has the expertise, capability, and experience to contract with CREA to support certain grant administration tasks, that may include financial administration and reporting, and compliance with the Davis-Bacon Act, as may be mutually agreed upon by the Parties at a future date.

This LOU does not constitute a binding obligation by any Party but only describes the intent of the Parties to engage in future discussions pertaining to MCEDD performing an additional scope of work for CREA pursuant to a mutually satisfactory agreement. Nevertheless, MCEDD supports CREA’s grant application and the Project and looks forward to participating in it as described.

Mid-Columbia Economic Development District

Community Renewable Energy Association

By _____

By _____

Date _____

Date _____



**Executive Director's Report
Prepared for the May 2023 Executive Committee Meeting**

Regional Work and Outreach

- I submitted MCEDD's Gilliam County resolution along with the GEODC and Gilliam County resolutions to the two Governor's offices and requested a letter as the next step. I have received a letter from Gov. Kotek and gave a mid-May deadline to Gov. Inslee.
- We assisted the City of White Salmon in developing a grant application for the SW WA Regional Transportation Council Transportation Alternatives grant program in support of the bluff trail connecting the downtown core and waterfront. We also met with the City to explore Community Development Block Grant use for a childcare facility and our ability to support an application.
- We issued notice to all those on the approved 2023 CEDS list to notify them of their status and updated the CEDS documents online.
- We hosted a meeting of the Hood River Economic Development Group on March 30. We shared information about a Business Oregon grant program supporting industrial land development and planned to tour Cascade Locks in May.
- I visited Salem for two days with the Oregon Economic Development Districts Association for our twice-annual in-person session to connect and learn from each other. During our visit we also had many visits with legislators to talk about the grant writing capacity building funding and the value of continuing that program. One potential funding bill is in Ways and Means (HB 3174). A grant writer support bill passed in the Washington legislature that funds hiring grant writers through the ADOs (Klickitat EDA and Skamania EDC). We are tracking this to see if we can provide the support on their behalf. I also represented the Oregon EDD group through a training webinar focused on state associations held by the National Association of Development Organizations.
- We developed a CPACE (Commercial Property Assessed Clean Energy) page on our website (mcedd.org/cpace) now that Hood River County's program is official. We are continuing conversations with Wasco and Sherman County about adopting a program and using MCEDD to administer it and have information to dive into about how we might support on the WA side. This is a financing tool for building owners to make energy efficiency, renewable energy, or seismic upgrades with repayments via an assessment on their property tax bill.
- The Regional Innovation Hub work funded through Business OR is progressing with our consultant ECONorthwest. We hosted an in-person meeting of the regional Leadership Team in April with good discussion about gaps and opportunities to increase support for innovative businesses in the region. The planning report should be done around July in preparation for a grant request to Business OR to implement the recommendations.
- Carrie is leading work to host a Gorge Pitch Fest on June 14 at the Granada in The Dalles. Businesses will pitch to receive a small grant with a 1st, 2nd, 3rd place award and people's choice award. The funds are coming from sponsorships and the work is funded through the Rural Opportunity Initiative grant from Business Oregon which is focused on innovation in Wasco County. We will be announcing details soon!

- I have been invited to participate on a panel discussion at a May 19 event in Beaverton hosted by Rural Development Initiatives and the Reser Foundation called “Rural Forward: Toward Rural Power and Prosperity.” Event details: Oregon Funders, Rural Support Organizations, and Rural Leaders will 1) Discuss and appreciate the full complexity of rural issues; 2) Compare experiences about the reality of rural funding, 3) Understand how narrative and networks can influence power, 4) Focus on action: What can you do as a funder, rural support organization, or leader? For those interested, here is [a link](#) for more information and to register for this in-person event. Ford Family Foundation is covering my travel.
- I engaged in regional outreach with a presentation to the Hood River Rotary, The Dalles Lions Club, and Hood River City Council; meetings with new Hood River County Chair Jennifer Euwer, USDA Rural Development State Director.

Business Assistance

- Washington State Microenterprise Association Grant: The next round of pub talks was held on April 6 in Goldendale, April 13 in Underwood and April 18 in White Salmon. Two more events are being planned for May 4 in Goldendale and June 1 in North Bonneville. We have had almost no interest in free legal consulting services covered by this grant and are still unable to find a CPA to provide services. We are considering how to spend out this grant that ends June 15.
- We held the first in-person LAB meeting since 2019 at our office with breakfast provided. We reviewed the loan portfolio performance, delinquencies, pipeline, and discussed outreach opportunities. Unfortunately, we did not have a quorum for this meeting.
- We held an OIB meeting where they approved the budget, a contract increase for MCEDD, and a new loan request for Ankhiale Outdoors (Hood River). We also held a meeting of Mount Hood Economic Alliance where they approved two new Clackamas County members, a contract increase for MCEDD, and a new loan for Honey Buns Bakery and Café (Maupin). I’ve been continuing to try to move a new IGA for MHEA through the three counties and we completed the MHEA annual audit.
- We are working with researchers at the University of Oregon’s EDA-funded University Center to research the long-term economic impact of the Oregon and Washington Investment Boards’ small business loan programs. They will be surveying past clients and comparing the programs to other programs to provide recommendations. This project is expected to last through June and is at no cost to us.

Gorge TransLink Alliance and The Link

- Gorge Regional Transit Strategy II: The final Memo #6 will be shared soon with the Advisory Committee, the Stakeholder Advisory Group, and input from the boards of the decision-makers. This memo will summarize next steps, roles and responsibilities, related funding opportunities, constraints, and a combined rating of potential organizational scenarios. The request will be for the MCEDD Board and five counties to adopt resolutions in support.

- Thanks to Travel Trainer Sara Crook and Transportation Operations Manager Jesus Mendoza for representing The Link so well at The Dalles Cherry Fest! The Link was in the parade (see picture) and tabled at the Resource Fair on Saturday, April 21.
- The Link finally launched the two expanded bus routes in The Dalles on April 17 with free rides offered that week. The number of bus stops increased dramatically, and we expect improved ridership.
- We held a quarterly meeting of the Wasco County Public Transportation Advisory Committee (PTAC) to review operations, grant opportunities, and hear an updated about the transportation equity work Wasco County Planning is doing to explore interest in and outreach for more public transportation in South Wasco County among specific populations like seasonal migrant workers. The PTAC approved a fare structure change to match fares of the other Gorge providers: the routes are now \$1 and dial-a-ride in The Dalles is now \$2, from the prior rate of \$1.50 for both services.



Facilities, Trainings and Operations

- Project Manager Kristyn Fix who had been focused on the Gorge Tech Alliance, Wasco County Rural Opportunities Initiative and some grant writing has resigned with her last day being April 27. We are waiting to post the vacancy until we have some more budget details ironed out. As a result of her leaving, I will be attending the international trade show for Uncrewed Aerial Systems in early May in Denver to host the Gorge Tech Alliance's mixer event.
- We continue to have a part-time bus driver position posted with no luck in finding applicants.
- I attended the Washington Economic Development Association conference in Olympia in late March to increase knowledge about WA opportunities and build connections. I will be attending an in-person meeting of the WA Economic Development Districts in early May in Wenatchee.
- HR Answers is continuing their assistance investigating an employee complaint and we hope to have the report in the next week or two.
- We are hosting monthly meetings of the Diversity, Equity and Inclusion (DEI) Task Force with our consultant Mariann Hyland. The next task will be a SOAR (strengths, opportunities, aspirations, results) analysis. This project has been extended by a month to end July 31.
- Dana and I have gathered information for a market rate salary survey and COLA analysis in preparation for the budget. Thanks to Leana Kinley for reviewing a draft with me!